

Date	09/24/2019	Time	9 am – 11 am
Location	Department of Children and Families – Winewood – Building 4		
Objective	Provide an opportunity for the Project Team and organization Change Champion Networks to collaborate.		
Invitees	Project Readiness Team; FFMS, Pilot, and Wave organization's Change Champion Network liaisons.		
Attachments/ Related Documents	Town Hall presentation; Handout; Super User and Change Champion flyers		

Topic	Facilitator	Allotted Time
Welcome	Julian Gotreaux	5 Minutes (9:00 – 9:05)
Project Update	Melissa Turner	25 Minutes (9:05 – 9:30)
Readiness Support	Julian Gotreaux	20 Minutes (9:30 – 9:50)
Break		10 Minutes (9:50 – 10:00)
Networking Activity	Julian Gotreaux	15 Minutes (10:00 – 10:15)
Super Users	Rebecca Glazer	10 Minutes (10:15 – 10:25)
Change Management	Carolyn Hicks / Yesenia Reyes	10 Minutes (10:25 – 10:35)
Florida PALM Website	Kathryn Harrell	10 Minutes (10:35 -10:45)
Next Steps	Julian Gotreaux	5 Minutes (10:45 – 10:50)
Q&A	Julian Gotreaux	10 Minutes (10:55 – 11:00)