

Date	04/09/2019	Time	9:00 a.m. – 12:00 p.m.
Location	Department of Revenue Building 1, Room 1220 2450 Shumard Oak Boulevard Tallahassee, Florida 32399		
Objective	Representative Agencies Workgroup – Revenue Accounting #3, Accounts Receivables #3		
Invitees	Selected Agency and Department of Financial Services Representatives		
Attachments/ Related Documents	N/A		

Topic	Facilitator(s)	Allotted Time
Welcome and Introductions	Deana Metcalf	9:00 a.m. – 9:15 a.m. (15 minutes)
Discussion of draft Business Process Models	Yorke Davis, Chuong Pham	9:15 a.m. – 10:25 a.m. (70 minutes)
Break (15 Minutes)		
Discussion of draft Business Process Models (continued)	Yorke Davis, Chuong Pham	10:40 a.m. – 11:50 a.m. (70 minutes)
Wrap-up and Action Items	Deana Metcalf	11:50 a.m. – 12:00 p.m. (10 minutes)