

Change Request ID: PCR #26	Date Requested: 09/27/2017
Requested by: Melissa Turner	Submitted By: Melissa Turner
Decision ID and Name that spawned this PCR (if Applicable): N/A	Issue ID and Name that spawned this PCR (if Applicable): N/A
Risk ID and Name that spawned this PCR (if Applicable): N/A	Affected Contract Name and ID (if Applicable): SSI Procurement Support Services (PO780321)
PCR Name: Key Project Milestone Schedule Change	Status: Under Evaluation
<p>PCR Need Description: The Project has the following remaining Key Project Milestone:</p> <ul style="list-style-type: none"> ITN Negotiations and Contract Award – 02/20/2018. <p>The Department completed ITN Evaluation activities by establishing the competitive range on 07/06/2017. At the June 2017 ESC meeting, the Project Director informed stakeholders and ESC members that schedule impacts would be re-evaluated after confirmation of the negotiation strategy with the appointed negotiators. Negotiators have been appointed and have begun negotiation strategy discussions. Based on information learned from the negotiation team, the Project is proposing to change the milestone for the ITN Negotiations and Contract Award date from 02/20/2018 to 06/20/2018.</p> <p>The Project will leverage the additional time for further readiness activities for the Design, Development, and Implementation phase.</p>	
<p>Business Benefit: A project schedule that reflects the negotiations timeline identified in September 2017 by the negotiations team.</p>	
<p>Implications of Not Making the Change: Project schedule does not reflect an updated negotiations timeline and readiness activities are not planned beyond February of 2018.</p>	

This section to be completed by Track Manager and/or PCR Owner

PCR Owner: Melissa Turner	Requested Approval Due Date: 09/27/2017
PCR Evaluation Team Member Names: Melissa Turner, David Gilmore	
Solution Alternatives (if there is only one state it here as well): N/A	
<p>Is Contract Affected? <input checked="" type="checkbox"/> Yes or <input type="checkbox"/> No</p> <p><u>Explain Yes or No impact:</u> The current SSI Procurement Support Services contract expires February 28, 2018. Deliverables are event-based and those events are not expected to occur prior to</p>	<p>Is Master Project Schedule Critical Path Affected? <input checked="" type="checkbox"/> Yes or <input type="checkbox"/> No</p> <p><u>Explain Yes or No impact:</u> This change request will require an adjustment in the dates of activities required to achieve the ITN Negotiations and</p>

February 28, 2018 based on the updated negotiation timeline.	Contract Award milestone. The Project team will need to conduct cross-track planning sessions to re-define track activities to align with the revised milestone date.
Cost Impact (Select One): <input type="checkbox"/> Critical <input type="checkbox"/> High <input type="checkbox"/> Moderate <input type="checkbox"/> Low <input checked="" type="checkbox"/> None Identified Explain Impact: Based on the approval of this PCR, the Project team will negotiate with the SSI Procurement Support Services contractor to align the deliverable due dates to timeframes instead of events. The Project has already accounted for bringing on additional PMO support services that could support negotiation activities after February 28.	Master Project Schedule Impact (Select One): <input checked="" type="checkbox"/> Critical <input type="checkbox"/> High <input type="checkbox"/> Moderate <input type="checkbox"/> Low <input type="checkbox"/> None Identified Explain Impact: See above
Total "additional estimated" time to complete (hours or duration): Total duration for completing this change request is <u> N/A </u> Duration in Days Original Duration and hour estimates: _____	Total "additional estimated" cost to complete: \$ <u> N/A </u> Explain cost details:

This PROJECT CHANGE REQUEST is bound to the signed Project Charter, Track Strategy and/or Contract Statement of Work and the PCR approval date. The following signatures authorize work described herein to be performed.




 Florida PALM Project Director
 Name, Title

9/27/2017

 Date

Only needed if PCR dollar amount requires his/her signature



 Project Executive Sponsor
 Name, Title

9/27/17

 Date

Change Control Board Members making recommendation:

- Melissa Turner, Project Director
- Carolyn Hicks, OCM Track Manager
- David Gilmore, PMO Track Manager
- Eric Adair, SDS Track Manager