DISCUSSION OF FLORIDA PALM
(FLAIR REPLACEMENT)

MAY 3, 2017
Discussion of Florida PALM

Overview of FLAIR

- Florida Accounting Information Resource (FLAIR) was implemented 30 years ago to provide accounting resources to State agencies
- FLAIR processes $90 billion in payments annually (including $3.5 billion in payroll)
- FLAIR has over 16,000 users statewide
- FLAIR limitations include:
  - Paper intensive processing
  - No predictability/forecasting
  - Lack of availability of IT support
- There was a previous effort (Project Aspire) to replace FLAIR
Discussion of Florida PALM
FLAIR Study (March 2014)

- The FLAIR Study concluded the State of Florida should pursue the replacement of FLAIR and the Cash Management Systems (CMS) with a commercial off the shelf (COTS) enterprise resource planning solution (ERP) for the financial management processes to support the constitutional obligations of the CFO.
Discussion of Florida PALM
Core Principles

- The Florida PALM Project operates on three core principles:
  1. Create a realistic plan to complete the FLAIR and CMS replacement project
  2. Incorporate a number of smaller objectives along a deliberate timeline
  3. Acknowledge the statewide aspect of the project and the impact to the other Florida agencies
Discussion of Florida PALM

Florida PALM Project Phases

Pre-DDI – Pre-Design, Development, and Implementation focuses on project planning, Business Process Standardization and procurement of a Software and System Integrator (SSI)

DDI Phases – Design, Development, and Implementation Phases initially focused on core FLAIR and CMS processes then expanded functionality
Discussion of Florida PALM Budget

- FY2014-2015 (Year 1):
  - Appropriated $9M
  - Spent $2.2M

- FY2015-2016 (Year 2):
  - Appropriated $11.3M
  - Obtained release for $8.4M
  - Spent $8.1M

- FY2016-2017 (Year 3):
  - Appropriated $8.7M
  - Obtained release for $7.7M
Discussion of Florida PALM Budget

- FY2017-2018 (Year 4):
  - Requested $2M of FY2016-2017 be re-appropriated for DDI readiness
  - Requested $45M for implementation work (based on FLAIR Study)
- FLAIR Study estimated a total of $380M of additional expenditures to implement a replacement system over a 15 year time period
Discussion of Florida PALM
Completed Pre-DDI Milestones

- Staffed Project FTEs across four teams encompassing project management, people, process, and technology

- Secured contract support staff across four teams and independent verification and validation services
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Completed Pre-DDI Milestones

- Conducted meetings with all 34 agencies that currently use FLAIR and CMS to establish and obtain approval on standardized business processes across ten financial process areas

- Assembled an Executive Steering Committee made up of 15 members from 7 different agencies and began conducting public meetings
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Procurement Milestones

- Obtained approval of business requirements based on statewide-developed standardized business processes through governance process in September 2016
- Obtained approval of solicitation documents for the Software and System Integrator (SSI) through governance process in October 2016
- Released solicitation on November 1, 2016
- Started planning for evaluation and negotiation phases
- Vendor responses were received on January 24, 2017
Discussion of Florida PALM Timeline

- Procurement activities are expected to occur through remaining of calendar year 2017 with a contract execution in early 2018
- FLAIR Study estimated two separate implementation phases:
  - Phase 1: 5 years
  - Phase 2: 5 years
Contact Information

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