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| Date | 12/19/2018 | Time | 8:30 a.m. – 12:00 p.m. |
| Location | Department of Revenue Building 1, Rooms 1220 & 1221 2450 Shumard Oak Boulevard Tallahassee, Florida 32399 | | |
| Objective | Leading Practice Workshop (LP5) – Approach for Reporting and Business Intelligence | | |
| Invitees | Selected Agency and Department of Financial Services Representatives | | |
| Attachments/ Related Documents | N/A | | |

| Topic | Facilitator | Allotted Time |
|---|--------------------|---|
| Introduction and Context | Project Team | 8:30 a.m. – 8:50 a.m. (20 minutes) |
| Brainstorming Activity | Project Team | 8:50 a.m. – 9:20 a.m. (30 minutes) |
| Presentation of Design Principles and Leading Practices | Project Team | 9:20 a.m. – 10:05 a.m. (45 minutes) |
| Break – 15 minutes | | |
| Break Out and Group Discussion | Project Team | 10:20 a.m. – 11:50 a.m. (90 minutes) |
| Wrap up and Next Steps | Project Team | 11:50 a.m. – 12:00 p.m. (10 minutes) |