

AGENCY: Department of Financial Services
PROJECT: Florida Planning, Accounting, and Ledger Management (PALM)

April 2018



PROJECT DESCRIPTION

The PALM project is to replace the Florida Accounting Information Resource Subsystem (FLAIR) and the Cash Management Subsystem (CMS) with a core Enterprise Resource Planning (ERP) solution. The project is currently in the Pre-Design, Development and Implementation (Pre-DDI) phase which consists of four tracks: Business Process Standardization (BPS), Project Management Office (PMO) including procurements, Organizational Change Management (OCM) including Workforce Transition (WFT), and System and Data Strategy (SDS). The project's goal for the Pre-DDI phase is to procure and contract with a Software and Systems Integrator (SSI) in 2018. In addition to SSI procurement activities, the project team is performing readiness activities to transition from the Pre-DDI Phase to the DDI Phase.

SCHEDULE DATA

Start Date
May 19, 2014

Planned Finish Date ¹
March 14, 2018

Forecasted Finish Date ²
September 4, 2018

COST DATA | FY 2017-18

Appropriated Budget ³
\$27,868,275

Planned Project Budget ⁴
\$5,542,821

Planned Expenditures to Date ⁵
\$4,497,577

Actual Expenditures to Date ⁶
\$4,367,789

Schedule / Cost Data Notes

- ¹ The Planned Finish Date is the original baselined finish date for the completion of the Pre-DDI Phase.
- ² The Forecasted Finish Date is the date when the Pre-DDI phase is currently forecasted to end based on task completion and the addition and removal of tasks. The May 4, 2018 version of the project schedule shows September 4, 2018 (current baselined finish date) as the end of the Pre-DDI Phase.
- ³ The project was originally appropriated a total of \$27,781,232 for FY 2017-18. The release of Administered Funds in August 2017 and September 2017 increased the total fiscal year appropriation to \$27,868,275.
- ⁴ As of December 31, 2017, the project rebaselined its Spend Plan to adjust projected amounts for the remainder of FY17-18 and only plans to spend \$5,542,821 of the released appropriation. As a result of PCR-26, the project does not expect to submit a budget amendment to request the reserve funding of \$18,073,199 for the DDI phase in FY 2017-18.
- ⁵ With December 31, 2017 rebaseline adjustment to the Project Spend Plan.
- ⁶ Actual Expenditures to Date reflects expenditures incurred to date.

OVERALL PROJECT STATUS SCORE & TREND

96%



KPI SCORING LEGEND

0 - 71.99%	High Risk	May require escalation
72 - 85.99%	Medium Risk	Needs attention
86 - 100%	Low Risk	Monitor and maintain; continuous process improvement

NOTES REGARDING OVERALL PROJECT STATUS

None at this time.

SCOPE MANAGEMENT

100%

Scope Management presents low risk.

Change request PCR-28 was logged during the reporting period for the purpose of updating existing deliverable timelines in the project schedule (additional time needed to perform the work necessary for the applicable deliverables) and to establish new project activities. According to the project's change log, these changes will not have an impact on the project's spend plan nor the critical path in the project's master schedule.

SCHEDULE MANAGEMENT

75%

Schedule Management presents medium risk.

Two critical path tasks were late as of the end of the reporting period which resulted in the project's lower overall score for Schedule Management in April. According to the project's current schedule, however, there was no impact to the project's baselined finish date for Pre-DDI.

The project team continues to plan and add DDI readiness tasks to the project schedule using procedures outlined in PALM's Project Management Plan. These DDI readiness tasks are generally targeted to be completed by the start of DDI.

COST MANAGEMENT

100%

Cost Management presents low risk.

While expenses incurred for most budget categories were less than planned, the project is \$17,532 (3%) over budget for the reporting period. This is due to invoicing for outside counsel (SSI ITN negotiations) being more than planned.

The project, however, is \$129,788 (3%) under budget for the fiscal year to date.

This is attributed to expenses for project administration being less than planned and invoicing for contracted support services and IV&V being less than planned.

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RISKS & ISSUES MGMT

100%

Risk & Issue Management presents low risk.

The project continues to demonstrate the ability to identify, monitor, and mitigate project risks and issues through defined processes as documented in the Project Management Plan.

PROJECT MGMT PRACTICES

100%

Project Management Practices present low risk.

The project employs sound project management practices in the areas of scope, change, cost, schedule, and risk and issue management.

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SCOPE MANAGEMENT 100%

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SCHEDULE MANAGEMENT 75%

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COST MANAGEMENT 100%

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There is no indication being under budget reflects issues with project performance.

RISKS & ISSUES MANAGEMENT 100%

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PM PRACTICES 100%

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