

**AGENCY:** Department of Financial Services **September 2019**  
**PROJECT:** Florida Planning, Accounting, and Ledger Management (PALM)



**PROJECT DESCRIPTION**

The PALM project is replacing the Florida Accounting Information Resource Subsystem (FLAIR) and the Cash Management Subsystem (CMS) with a core Enterprise Resource Planning (ERP) solution. The project has completed the Pre-Design, Development and Implementation (Pre-DDI) phase which consisted of four tracks: Business Process Standardization (BPS), Project Management Office (PMO) including procurements, Organizational Change Management (OCM) including Workforce Transition (WFT), and System and Data Strategy (SDS). The project has executed a contract with a Software and Systems Integrator (SSI) as of July 20, 2018. The team has transitioned to the DDI phase of the project.

**SCHEDULE DATA**

Start Date
May 19, 2014

Planned Finish Date <sup>1</sup>
June 30, 2027

Forecasted Finish Date <sup>2</sup>
June 30, 2027

**COST DATA | FY 2019-20**

Appropriated Budget <sup>3</sup>
\$31,608,870

Planned Project Budget <sup>4</sup>
\$30,889,462

Planned Expenditures to Date <sup>5</sup>
\$9,928,214

Actual Expenditures to Date <sup>6</sup>
\$5,097,779

**Schedule / Cost Data Notes**

- <sup>1</sup> The Planned Finish Date may update as the Project schedule progressively elaborates.
- <sup>2</sup> The Forecasted Finish Date may update as the Project schedule progressively elaborates.
- <sup>3</sup> Appropriated funds for FY 19-20 are \$31,608,870.
- <sup>4</sup> As of the end of this period, \$15,171,999 of the appropriated funds have been released.
- <sup>5</sup> Planned expenditures to Date reflect planned expenditures incurred to date per the FY Spend Plan.
- <sup>6</sup> Actual Expenditures to Date reflect expenditures incurred to date per the FY Spend Plan.

**OVERALL PROJECT STATUS SCORE & TREND**

**98%**



**KPI SCORING LEGEND**

<b>0 - 71.99%</b>	High Risk	May require escalation
<b>72 - 85.99%</b>	Medium Risk	Needs attention
<b>86 - 100%</b>	Low Risk	Monitor and maintain; continuous process improvement

**NOTES REGARDING OVERALL PROJECT STATUS**

The contract for the DDI phase of this project has been executed as of July 20, 2018. The project schedule has been approved by the project team for the DDI phase of the project.

**SCOPE MANAGEMENT**

**100%**

Scope Management presents low risk.  
  
There were no new scope change requests reported during the September 2019 reporting period.

**SCHEDULE MANAGEMENT**

**85%**

Schedule Management presents medium risk.  
  
There were non-critical, non-administrative tasks during the August 2019 reporting period with a positive finish variance of more than 20 days. The project team will be using progressive elaboration techniques with regards to refinement of the project schedule through the course of the project.  
  
Two change requests were approved which impacted schedule, but do not impact mandated deadlines.

**COST MANAGEMENT**

**100%**

Cost Management presents low risk.  
  
The project is \$1,748,826 under budget (67%) for the September 2019 reporting period. The variance between planned and incurred costs for the Fiscal Year to Date is \$5,097,779 under budget (49%).  
  
The project reports that "Incurred amounts were less than anticipated due to the timing of a planned purchase or acceptance of deliverables."

**RISKS & ISSUES MGMT**

**100%**

Risk & Issue Management presents low risk.  
  
There were twenty (20) active risks during the September 2019 reporting period, none of which were listed as High Probability / High Impact. No risks were closed during the period.  
  
There were no active issues during the September 2019 reporting period.


**PROJECT MGMT PRACTICES**

**100%**

Project Management Practices present low risk.  
  
The project appears to be utilizing sound project management processes.

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**SCOPE MANAGEMENT** **100%**

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**SCHEDULE MANAGEMENT** **85%**

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**COST MANAGEMENT** **100%**

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**RISKS & ISSUES MANAGEMENT** **100%**

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**PM PRACTICES** **100%**

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