

AGENCY: Department of Financial Services
PROJECT: Florida Planning, Accounting, and Ledger Management (PALM)

September 2018



PROJECT DESCRIPTION

The PALM project is replacing the Florida Accounting Information Resource Subsystem (FLAIR) and the Cash Management Subsystem (CMS) with a core Enterprise Resource Planning (ERP) solution. The project has completed the Pre-Design, Development and Implementation (Pre-DDI) phase which consisted of four tracks: Business Process Standardization (BPS), Project Management Office (PMO) including procurements, Organizational Change Management (OCM) including Workforce Transition (WFT), and System and Data Strategy (SDS). The project has executed a contract with a Software and Systems Integrator (SSI) as of July 20, 2018. The team is now transitioning from the Pre-DDI activities to DDI and are in the planning process for the DDI phase.

SCHEDULE DATA

Start Date
May 19, 2014

Planned Finish Date ¹
June 30, 2027

Forecasted Finish Date ²
June 30, 2027

COST DATA | FY 2018-19

Appropriated Budget ³
\$38,510,131

Planned Project Budget ⁴
\$29,627,844

Planned Expenditures to Date ⁵
\$6,089,467

Actual Expenditures to Date ⁶
\$3,235,861

Schedule / Cost Data Notes

- ¹ The Planned Finish Date may be updated after the project schedule has been finalized and approved.
- ² The Forecasted Finish Date may be updated after the project schedule has been finalized and approved.
- ³ Appropriated funds for FY 18-19 are \$38,510,131.
- ⁴ As of the contract execution on July 20, 2018, the Planned Project Budget for FY 18-19 is \$29,627,844.
- ⁵ Planned expenditures are as of the contract execution of July 20, 2018.
- ⁶ Actual Expenditures to Date reflects expenditures incurred to date.

OVERALL PROJECT STATUS SCORE & TREND **100%**



KPI SCORING LEGEND

0 - 71.99%	High Risk	May require escalation
72 - 85.99%	Medium Risk	Needs attention
86 - 100%	Low Risk	Monitor and maintain; continuous process improvement

NOTES REGARDING OVERALL PROJECT STATUS

The contract for the DDI phase of this project has been executed as of July 20, 2018 and the project team is in the process of completing transition and planning activities.

SCOPE MANAGEMENT **100%**

Scope Management presents low risk.

No new change requests were approved this reporting period.

Project documentation was submitted late due to hurricane related office closures.

SCHEDULE MANAGEMENT **N/A**

Schedule Management presents low risk.

The project team is in the process of developing the DDI schedule with the vendor. A draft of the schedule has been made available for review, but is not being scored for this evaluation period.

The project schedule will be analyzed for the October report and the new project schedule will be in effect for November 2018.

COST MANAGEMENT **100%**

Cost Management presents low risk.

Expenses incurred for most budget categories were less than planned, the project is \$1,364,602 (72%) under budget for the reporting period and \$2,853,605 (47%) under budget for Fiscal Year to date due to SSI Services being less than anticipated.

The spend plan was delayed due to the hurricane. An updated spend plan was requested due to data entry error.

RISKS & ISSUES MGMT **100%**

Risk & Issue Management presents low risk.

The project team is actively working with the newly contracted vendor to identify, categorize, and evaluate project risks.

PROJECT MGMT PRACTICES **100%**

Project Management Practices present low risk.

Project documentation was submitted late for this reporting period due to hurricane related office closures. This did not impact the KPI score as it was outside the control of the project team.

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SCOPE MANAGEMENT 100%	SCHEDULE MANAGEMENT N/A	COST MANAGEMENT 100%	RISKS & ISSUES MANAGEMENT 100%	PM PRACTICES 100%
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