## Interim Business Process Workshops

**Date:** 11/13/2019 – 11/14/2019  
**Time:** 9:00 a.m. – 12:00 p.m.

### Location
Department of Children and Families (DCF)  
1317 Winewood Blvd, Building 4  
Tallahassee, Florida 32399  

Agencies located outside of Tallahassee may participate online via GoToMeeting. Contact [FloridaPalm@MyFloridaCFO.com](mailto:FloridaPalm@MyFloridaCFO.com) for virtual meeting information.

### Objective
- **Day 1:** Overview of Interim Business Processes  
- **Day 2:** Continue Overview of Interim Business Processes and Overview of Reports, Interfaces, and Conversions

### Invitees
Representatives from all Florida organizations

### Attachments/Related Documents
N/A

<table>
<thead>
<tr>
<th>Topic</th>
<th>Facilitator(s)</th>
<th>Allotted Time</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Day 1</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
| Introduction and Background | Angie Robertson  
Matt Cole | 9:00 a.m. – 9:30 a.m.  
(30 minutes) |
| Overview of Disbursements Management and Asset Accounting and Management Interim Business Processes | Sean Buchanan  
Joanne Lane  
Al Brown  
Hemanth Agarwal | 9:30 a.m. – 10:30 a.m.  
(60 minutes) |
| **Break (15 minutes)** | | |
| Overview of Accounts Receivables and Cash Management Interim Business Processes | Tiffany Porter  
Derek Miller  
Yorke Davis  
Keith Myers | 10:45 a.m. – 11:45 a.m.  
(60 minutes) |
| Wrap up / Questions | Angie Robertson  
Matt Cole | 11:45 a.m. – 12:00 p.m.  
(15 minutes) |
| **Day 2** | | |
| Day 1 Summary and Recap and Day 2 Agenda Overview | Angie Robertson  
Matt Cole | 9:00 a.m. – 9:15 a.m.  
(15 minutes) |
| Overview of Account Management and Financial Reporting and Budget Management Interim Business Processes | La'Vondria Norton  
Rob Hicks  
Binoy Saha | 9:15 a.m. – 10:00 a.m.  
(45 minutes) |
| **Break (15 minutes)** | | |
| Reports Approach and Plan | Iris Chung  
Binoy Saha | 10:15 a.m. – 10:45 a.m.  
(30 minutes) |
| Interfaces Approach and Plan | Richard Saltford  
Stacey Pollock  
Bryan Sohayda | 10:45 a.m. – 11:15 a.m.  
(30 minutes) |
| Conversions Approach and Plan | Jennifer Grant  
Kapil Khandelwal | 11:15 a.m. – 11:45 a.m.  
(30 minutes) |
| Wrap up / Questions | Angie Robertson  
Matt Cole | 11:45 a.m. – 12:00 p.m.  
(15 minutes) |