

Florida **PALM**

Planning, Accounting, and Ledger Management



INTERUNIT INTERIM BUSINESS PROCESS OVERVIEW

DECEMBER 2019



InterUnit Interim Business Process Overview

- ▶ At Pilot go live in July 2021, five organizations will be using the full Florida PALM solution - DFS, DMS, DEO, DEP, and DOAH
- ▶ Remaining organizations, referred to as Wave organizations, will be using Florida PALM for Treasury and 25 functions
- ▶ Interim Business Processes have been defined for:
 - Wave organizations to use for legacy processes until transition to Florida PALM
 - Pilot organizations to use when interacting with Wave organizations
- ▶ Interim Business Processes are designated with a prefix of “I” and are included for reference in the scenarios presented.



InterUnit Interim Business Process Overview

- ▶ InterUnit activity is defined as financial activities that occur between organizations or within an organization
- ▶ Pilot and Wave organizations will need to continue financial activities while operating in two different systems, Florida PALM and FLAIR



InterUnit Interim Business Process Overview

- ▶ The following Interim business processes support InterUnit activity:
 - I.10.2 Enter and Process Inter/IntraUnit Journals
 - I.80.2.E Pilot InterUnit Payments and Transfers
 - I.60.2.C Wave Revenue Reclass
 - I.30.3.A Process Vouchers

- ▶ The appropriate Interim business process to use will depend on the following criteria:
 - InterUnit scenario being performed
 - If Pilot or Wave organization is initiating
 - If Pilot or Wave organization is receiving



InterUnit Interim Business Process Overview

InterUnit Scenario	Pilot Initiating to Wave Recipient	Wave Initiating
<p><i>Transfers of Cash – <u>between organizations</u> requiring budget or within an organization requiring budget with <u>encumbrance</u> and/or spend analysis</i></p> <p><i>Examples Include:</i></p> <ul style="list-style-type: none"> ○ <i>Payment for goods or services</i> ○ <i>Revenue distribution</i> 	<ul style="list-style-type: none"> • Pilot organization initiates a Florida PALM Voucher, which will stage a deposit for the Wave organization • Wave organization processes a Florida PALM Deposit and creates a FLAIR entry to reconcile <i>(1.80.2.E Pilot InterUnit Payments and Transfers)</i> 	<p>Wave Receiving:</p> <ul style="list-style-type: none"> • Wave organization initiates a FLAIR JT Voucher interfaced to Florida PALM Journal Entry <i>(1.10.2 Enter and Process Inter/IntraUnit Journals)</i> <p>Pilot Receiving:</p> <ul style="list-style-type: none"> • Wave organization initiates a FLAIR JT Voucher interfaced to Florida PALM Voucher • Receiving Pilot organization processes a Florida PALM deposit <i>(1.10.2 Enter and Process Inter/IntraUnit Journals; 1.30.3.A Process Vouchers)</i>
<p><i>Transfers of Cash – <u>within an organization</u> requiring budget <u>without</u> encumbrance and/or spend analysis</i></p>	<p>N/A</p>	<p>Wave organization initiates a FLAIR JT Voucher interfaced to Florida PALM Journal Entry <i>(1.10.2 Enter and Process Inter/IntraUnit Journals)</i></p>



InterUnit Interim Business Process Overview

InterUnit Scenario	Pilot Initiating to Wave Recipient	Wave Initiating
<p><i>Revenue to Revenue Transfers – <u>between</u> organizations</i></p>	<ul style="list-style-type: none"> Pilot organization initiates a Journal Entry that updates Pilot and Wave organizations' Florida PALM balances Wave organization initiates FLAIR entry to reconcile <i>(1.10.2 Enter and Process Inter/IntraUnit Journals)</i> 	<p>Wave Receiving:</p> <ul style="list-style-type: none"> Sending Wave organization initiates FLAIR Revenue to Revenue Receiving Wave organization processes their side of the FLAIR Revenue to Revenue transaction Upon completion by both, a Journal Entry is interfaced to Florida PALM <i>(1.60.2.C Wave Revenue Reclass; 1.10.2 Enter and Process Inter/IntraUnit Journals)</i> <p>Pilot Receiving:</p> <ul style="list-style-type: none"> Wave organization initiates a Journal Entry in Florida PALM that updates Pilot and Wave organizations' Florida PALM balances <i>(1.60.2.C Wave Revenue Reclass)</i>



InterUnit Interim Business Process Overview

InterUnit Scenario	Pilot Initiating to Wave Recipient	Wave Initiating
<i>Revenue to Revenue Transfers – <u>within</u> an organization</i>	N/A	<ul style="list-style-type: none"> Wave organization initiates a \$0 Deposit or Revenue to Revenue Transfer in FLAIR Upon completion, a \$0 Deposit or Journal Entry is interfaced to Florida PALM <i>(1.60.2.C Wave Revenue Reclass; 1.10.2 Enter and Process Inter/IntraUnit Journals)</i>
<i>Expenditure Moves / Allocations – <u>within</u> an organization</i>	N/A	Wave organization initiates a FLAIR JT Voucher interfaced to Florida PALM Journal Entry <i>(1.10.2 Enter and Process Inter/IntraUnit Journals)</i>



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