

Florida **PALM**

Planning, Accounting, and Ledger Management



OVERVIEW OF FLORIDA PALM

HUMAN RESOURCE OFFICERS' MEETING
JANUARY 17, 2018



Overview of Florida PALM

Summary of FLAIR and CMS

- ▶ Florida Accounting Information Resource (FLAIR) was implemented 35 years ago to provide accounting resources to State agencies
- ▶ FLAIR processes \$90 billion in payments annually (including \$3.5 billion in payroll)
- ▶ FLAIR has over 16,000 users statewide
- ▶ FLAIR limitations include:
 - Paper intensive processing
 - No predictability/forecasting
 - Lack of availability of IT support



Overview of Florida PALM

Summary of FLAIR and CMS

- ▶ Cash Management System (CMS) provides cash and investment management functionality for the State
- ▶ CMS processes over \$90 billion in deposits and disbursements annually, and maintains over \$23 billion in investments
- ▶ CMS limitations include:
 - Lack of a consolidated Treasury financial ledger
 - Lack of availability of IT support



Overview of Florida PALM

Summary of FLAIR and CMS

- ▶ Business Case delivered in March 2014 recommended the State replace FLAIR and CMS with a financial management solution that runs on commercially available software
- ▶ Business Case recommended initially implementing core functionality in a pilot and then expand agencies and functionality
- ▶ Planning, Accounting, and Ledger Management (Florida PALM) is a business transformation project supported by technology





Florida **PALM** Story



Florida **PALM**
Planning, Accounting, and Ledger Management

Human Resource Officers' Meeting

01/17/2018

From FLAIR and CMS to the creation of Florida PALM

The data from State agencies currently in FLAIR and CMS will be migrated to Florida PALM
All bridges will remain until all data is in Florida PALM

FLAIR and CMS
...can be described as an island

FLAIR and CMS contain LOTS OF DATA



Relationships with the banks will migrate as well



As Florida PALM is being built, and during go-live... FLAIR and CMS will remain functional

DFS is building a bridge between the islands

While it won't happen overnight... Florida PALM will replace FLAIR and CMS

The Journey to Florida PALM will be a migration not an evacuation



Tactical Points

Maintain and Prepare FLAIR and CMS

- ✓ Secure resources and support to continue operating FLAIR and CMS until Florida PALM is built
- ✓ Support Florida PALM readiness activities and prepare for conversion and implementation of financial data and functionality

Build and Transition to Florida PALM

- ✓ Florida PALM and the software integrator will seek input from State agencies and other stakeholders
- ✓ The Project will roll-out in phases, with new functionality in each release

Bridge the Systems

- ✓ FLAIR, CMS and Florida PALM connections will be synchronized for parallel operations and reporting
- ✓ Agency data will be migrated from FLAIR and CMS to Florida PALM

Support Agency Bridges

- As a result of the new system:
- ✓ State agencies will benefit from enhanced features, improved user access, and a modernized user experience



Agencies will be brought into Florida PALM in waves

Eventually, Florida PALM will process the data directly with agencies

Florida PALM
...will be a new island



Overview of Florida PALM

Project Phases

- ▶ Current Phase –
 - Planning, Process Standardization, Procurement, and Readiness for Implementation
 - FY 17/18 marks 4th year of Project
- ▶ 1st Implementation Phase – Implement Core Functionality over an estimated five years (*according to 2014 Business Case*)
- ▶ Subsequent Implementation Phase(s) – Implement Expanded Functionality over an estimated five years (*according to 2014 Business Case*)



Overview of Florida PALM

Core Principles

- ▶ The Florida PALM Project operates on three core principles:
 1. Create a realistic plan to complete the FLAIR and CMS replacement project
 2. Incorporate a number of smaller objectives along a deliberate timeline
 3. Acknowledge the statewide aspect of the project and the impact to the other Florida agencies



Overview of Florida PALM

Project Organization

- ▶ Project is comprised of State FTEs and contract staff
- ▶ Chief of Staff serves as Executive Sponsor
- ▶ Deputy CFO, Director of Accounting & Auditing, Director of Treasury, and CIO serve as Project Sponsors
- ▶ Governance is defined by two tiers
 - Project Director
 - 15-member Executive Steering Committee chaired by Project Executive Sponsor



Overview of Florida PALM

Completed Milestones

- ▶ Staffed Project FTEs across four teams encompassing
 - Project management
 - People
 - Process
 - Technology
- ▶ Secured contract support staff across four teams and independent verification and validation services



Overview of Florida PALM

Completed Milestones

- ▶ Conducted meetings with all 34 agencies that currently use FLAIR and CMS to establish and obtain approval on standardized business processes across ten financial process areas
- ▶ Assembled an Executive Steering Committee made up of 15 members from seven different agencies and began conducting public meetings



Overview of Florida PALM

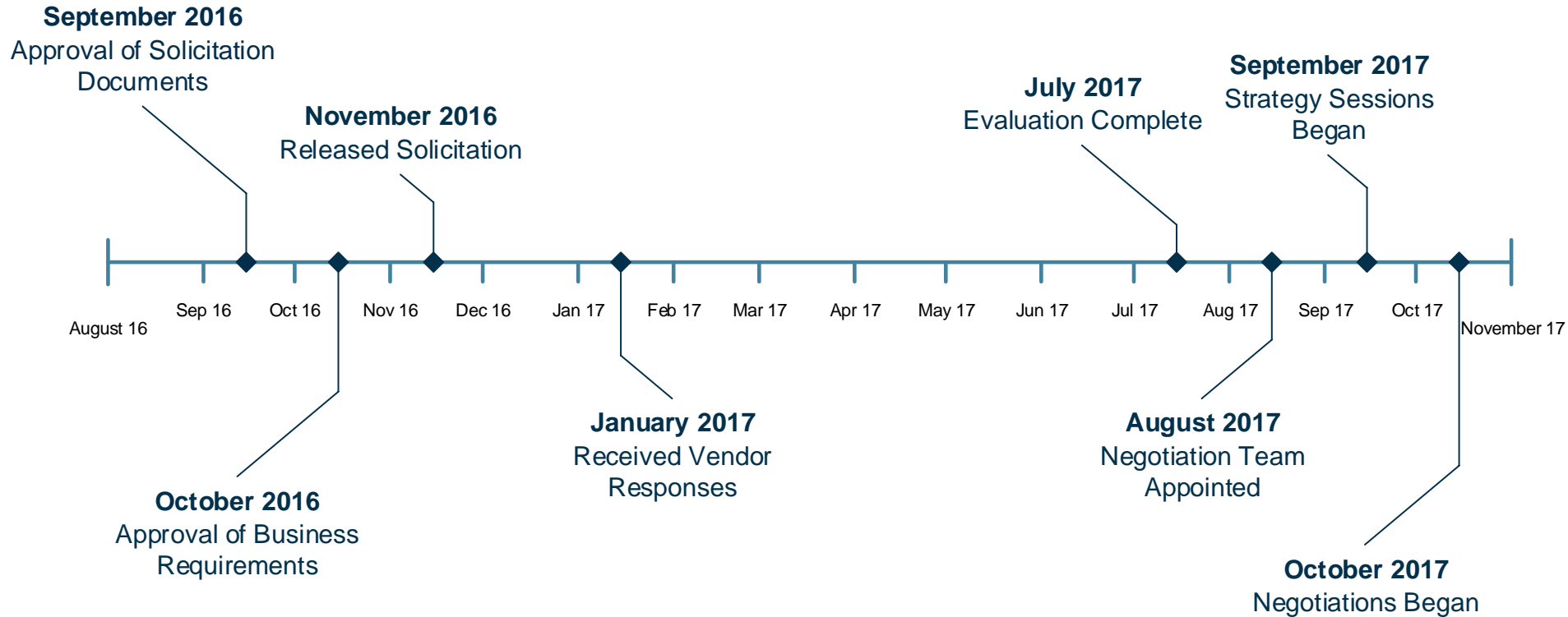
Completed Milestones

- ▶ Obtained approval of business requirements based on statewide-developed standardized business processes through governance process in September 2016
- ▶ Obtained approval of solicitation documents for the Software and System Integrator (SSI) through governance process in October 2016
- ▶ Released solicitation in November 1, 2016, and vendor responses were received in January 2017
- ▶ Evaluation was completed in July 2017



Overview of Florida PALM

Completed Milestones



Overview of Florida PALM

Next Steps

- ▶ Continue procurement activities
- ▶ Continue executing readiness activities through the four critical dimensions of project management, people, process, and technology in preparation for the implementation phases
- ▶ Identify additional collaboration opportunities with agencies and other public sector entities that have completed similar implementations



Contact Information

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