

# Florida **PALM**

Planning, Accounting, and Ledger Management



# DISCUSSION OF FLORIDA PALM (FLAIR REPLACEMENT)

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# Discussion of Florida PALM

## Overview of FLAIR

- ▶ Florida Accounting Information Resource (FLAIR) was implemented 30 years ago to provide accounting resources to State agencies
- ▶ FLAIR processes \$90 billion in payments annually (including \$3.5 billion in payroll)
- ▶ FLAIR has over 16,000 users statewide
- ▶ FLAIR limitations include:
  - Paper intensive processing
  - No predictability/forecasting
  - Lack of availability of IT support
- ▶ There was a previous effort (Project Aspire) to replace FLAIR



# Discussion of Florida PALM

## FLAIR Study (March 2014)

- ▶ The FLAIR Study concluded the State of Florida should pursue the replacement of FLAIR and the Cash Management Systems (CMS) with a commercial off the shelf (COTS) enterprise resource planning solution (ERP) for the financial management processes to support the constitutional obligations of the CFO



# Discussion of Florida PALM

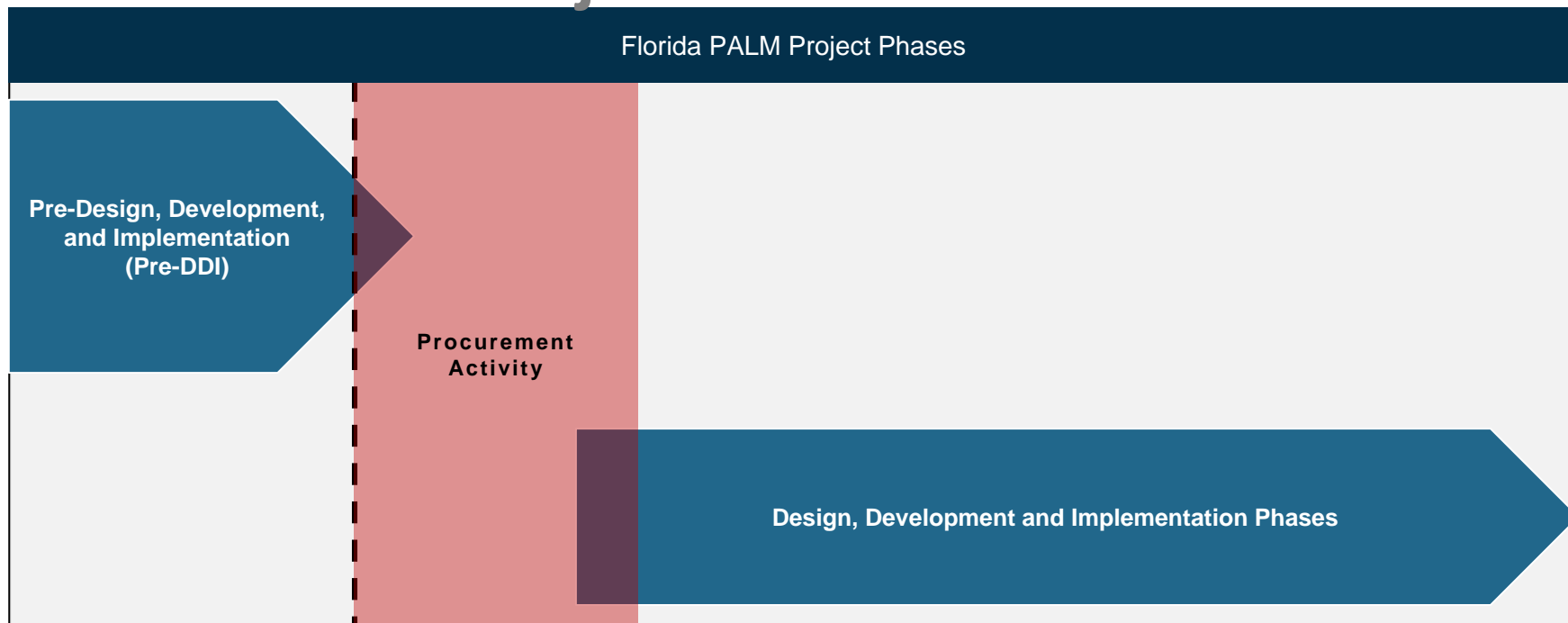
## Core Principles

- ▶ The Florida PALM Project operates on three core principles:
  1. Create a realistic plan to complete the FLAIR and CMS replacement project
  2. Incorporate a number of smaller objectives along a deliberate timeline
  3. Acknowledge the statewide aspect of the project and the impact to the other Florida agencies



# Discussion of Florida PALM

## Florida PALM Project Phases



**Pre-DDI** – Pre-Design, Development, and Implementation focuses on project planning, Business Process Standardization and procurement of a Software and System Integrator (SSI)

**DDI Phases** – Design, Development, and Implementation Phases initially focused on **core** FLAIR and CMS processes then expanded functionality



# Discussion of Florida PALM Budget

- ▶ FY2014-2015 (Year 1):
  - Appropriated \$9M
  - Spent \$2.2M
- ▶ FY2015-2016 (Year 2):
  - Appropriated \$11.3M
  - Obtained release for \$8.4M
  - Spent \$8.1M
- ▶ FY2016-2017 (Year 3):
  - Appropriated \$8.7M
  - Obtained release for \$7.7M



# Discussion of Florida PALM Budget

- ▶ FY2017-2018 (Year 4):
  - Requested \$2M of FY2016-2017 be re-appropriated for DDI readiness
  - Requested \$45M for implementation work (based on FLAIR Study)
- ▶ FLAIR Study estimated a total of \$380M of additional expenditures to implement a replacement system over a 15 year time period





# Discussion of Florida PALM

## Completed Pre-DDI Milestones

- ▶ Staffed Project FTEs across four teams encompassing project management, people, process, and technology
- ▶ Secured contract support staff across four teams and independent verification and validation services



# Discussion of Florida PALM

## Completed Pre-DDI Milestones

- ▶ Conducted meetings with all 34 agencies that currently use FLAIR and CMS to establish and obtain approval on standardized business processes across ten financial process areas
- ▶ Assembled an Executive Steering Committee made up of 15 members from 7 different agencies and began conducting public meetings



# Discussion of Florida PALM

## Procurement Milestones

- ▶ Obtained approval of business requirements based on statewide-developed standardized business processes through governance process in September 2016
- ▶ Obtained approval of solicitation documents for the Software and System Integrator (SSI) through governance process in October 2016
- ▶ Released solicitation on November 1, 2016
- ▶ Started planning for evaluation and negotiation phases
- ▶ Vendor responses were received on January 24, 2017



# Discussion of Florida PALM

## Timeline

- ▶ Procurement activities are expected to occur through remaining of calendar year 2017 with a contract execution in early 2018
- ▶ FLAIR Study estimated two separate implementation phases:
  - Phase 1: 5 years
  - Phase 2: 5 years



# Contact Information

[Melissa.Turner@myfloridacfo.com](mailto:Melissa.Turner@myfloridacfo.com)

[myfloridacfo.com/FloridaPALM](http://myfloridacfo.com/FloridaPALM)

