COLLABORATION MEETING

State of Georgia

Monday, November 28, 2016
Florida PALM Project Overview

Current State

The State’s main Accounting and Financial Management Applications

- **FLAIR – Florida Accounting Information Resource System**
  - The State’s accounting and financial system, used by 34 agencies
  - The core technology for FLAIR was developed in the 1970s and implemented in the 1980s
  - More than 400 “compensating systems and agency unique processes” interface with or perform additional functions that FLAIR may not do the way the agency would like or does not do at all

- **CMS – Cash Management System**
  - A collection of business systems used to manage the State’s treasury functions
  - Built on solid but older technology
The FLAIR Study

- 2013 GAA Proviso set forth the requirement that a study (the FLAIR Study) be performed to provide recommendation on one of four options to either enhance or replace FLAIR.
- The FLAIR Study was released in March 2014.
- The conclusion of the FLAIR Study was that the State of Florida should pursue the replacement of FLAIR and CMS with a “Commercial off the Shelf” (COTS) Enterprise Resource Planning (ERP) solution for the financial management processes to support the constitutional obligations of the CFO.
- The 338 page FLAIR Study provides very detailed analysis and information, including recommendations for many aspects of project planning.
Florida PALM Project Overview

Project Vision

Implement a statewide financial management system that enforces standardization, acts as a scalable foundation to evolve as business needs change, and positions Florida for future innovation as it considers true enterprise-wide solution
Florida PALM Project Overview

Solution Goals

- Reduce the state’s risk exposure by harnessing modern financial management technology built on the premises of scalability, flexibility, and maintainability.
- Improve state and agency specific decision making by capturing a consistent and an expandable set of data.
- Improve the state’s financial management capabilities to enable more accurate oversight of budget and cash demands today and in the future.
- Improve productivity, reduce operational complexity and increase internal controls by enabling standardization and automation of business processes within and between DFS and agencies.
Florida PALM Project Overview

Project Organization

- SDS - Systems & Data Strategy (Technology)
- PMO - Project Management Office (Project) – combined with the procurement Track identified in the FLAIR Study
- BPS - Business Process Standardization (Process)
- OCM - Organizational Change Management (People) – combined with the workforce transformation Track identified in the FLAIR Study
Florida PALM Project Overview

Governance

Executive Office of the Governor
- Committee Member
- Robert Kneip (Chief of Staff)
  Committee Chair and Executive Sponsor

Department of Management Services
- An Agency Administrative Services Director Committee Member
- Human Resources Committee Member
- Purchasing Committee Member

Department of Environmental Protection
- Regulatory and Licensing Agency Administrative Services Director Committee Member

Department of Revenue
- SUNTAX Committee Member

Department of Financial Services
- Treasury Committee Member
- Accounting & Auditing Committee Member
- Accounting & Auditing Committee Member
- Accounting & Auditing Committee Member

Executive Steering Committee
- Melissa Turner
  Project Director
- Danielle Kosberg
  Deputy Project Director

Project Sponsors
- Charles Ghini
  Chief Information Officer
- Paul Whitfield
  Deputy CFO
- Christina Smith
  Director of Accounting and Auditing
- Bert Wilkinson
  Director of Treasury

Florida PALM Project Team
- Eric Adair
  SDS Manager
- Angie Robertson
  BPS Manager
- David Gilmore
  PMO Manager
- Carolyn Hicks
  CCM Manager
- Jeff Atwater
  Chief Financial Officer

SDS Track Staff
- SDS Track Staff

BPS Track Staff
- BPS Track Staff

PMO Track Staff
- PMO Track Staff

OCM Track Staff
- OCM Track Staff

IV&V Support Staff
- IV&V Support Staff

Florida PALM Planning, Accounting, and Ledger Management

Georgia Collaboration Meeting

11/28/2016
Florida PALM Project Overview

Project Phases

- Pre-Design, Development, and Implementation (Pre-DDI)
- Design, Development and Implementation Phases
Florida PALM Project Overview

Process Areas

- Accounts Receivable / Billing to Receipt (ARB) – billing and receiving payments
- Asset Requisition to Disposal (A2D) – recording, depreciating, and reporting on assets
- Budget Preparation to Reversion (BUD) – budget management lifecycle from request to reversion
- Cash In-Flows to Out-Flows (CSH) – verifying deposits, reconciliation, tracking receipts and warrants, and cash reporting
- Grant Application to Closeout (GAC) – establishing, managing, and reporting on grants
Florida PALM Project Overview

Process Areas

- Payroll Hire to Separation (PAY) – financial transactions related to accounting for employee salary and benefits
- Procurement to Payment (P2P) – purchasing and paying for goods and services
- Project Development to Closeout (PJT) – establishing, managing, and reporting on projects
- Record to Report (R2R) – establishing ledger coding and record keeping through financial reporting
- Treasury Management (TRM) – treasury functions required to manage and maintain custody of cash and investment resources
Florida PALM Project Overview

Selected Project Timeline

Georgia Collaboration Meeting
11/28/2016
Visit the Florida PALM Project Website at:

myfloridacfo.com/FloridaPalm