

|                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |             |            |
|------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|------------|
| <b>Date</b>      | 07/25/2018                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>Time</b> | 2 - 4 p.m. |
| <b>Location</b>  | Department of Revenue<br>Building 2, Room 1250<br>2450 Shumard Oak Boulevard<br>Tallahassee, Florida 32399                                                                                                                                                                                                                                                                                                                                                                                                                                                            |             |            |
| <b>Objective</b> | July 25, 2018 Executive Steering Committee Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |             |            |
| <b>Invitees</b>  | <p><b>Executive Steering Committee:</b><br/>                 Ryan West (DFS), Chair; Carlton Bassett (DFS); David DiSalvo (DMS); Rosalyn (Roz) Ingram (DMS); Maria Johnson (DOR); Mike Jones (EOG); Cynthia Kelly (EOG); Rachael Lieblick (DFS); Angie Martin (DFS); Tanya McCarty (DFS); Darinda McLaughlin (DEP); Kimberly McMurray (DCF); Robin Naitove (FDOT); Jennifer Reeves (DFS); Danta White (DFS)</p> <p><b>Speakers:</b><br/>                 David DiSalvo (DMS); Mark Fairbank (ISG); Julian Gotreaux (DFS); Dusti Kincl (DFS); Melissa Turner (DFS)</p> |             |            |

| <b>Topic</b>                                                                                                                                            | <b>Facilitator</b>                               | <b>Allotted Time</b>          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|-------------------------------|
| Roll Call and Opening Remarks                                                                                                                           | Chair West                                       | 2:00 – 2:05 p.m.<br>(5 mins)  |
| Review of April 25, 2018 Meeting Minutes                                                                                                                | Melissa Turner                                   | 2:05 – 2:10 p.m.<br>(5 mins)  |
| Florida PALM Project Update <ul style="list-style-type: none"> <li>• Budget</li> <li>• Risks and Issues</li> <li>• Schedule</li> <li>• Scope</li> </ul> | Melissa Turner<br>Dusti Kincl<br>Julian Gotreaux | 2:10 – 2:50 p.m.<br>(40 mins) |
| Independent Verification and Validation Assessment                                                                                                      | Mark Fairbank                                    | 2:50 – 3:05 p.m.<br>(15 mins) |
| Upcoming Activities                                                                                                                                     | Melissa Turner                                   | 3:05 – 3:25 p.m.<br>(20 mins) |
| New Business/Open Discussion <ul style="list-style-type: none"> <li>• People First Update</li> </ul>                                                    | David DiSalvo<br>Melissa Turner                  | 3:25 – 4 p.m.<br>(35 mins)    |
| Adjourn                                                                                                                                                 | Melissa Turner                                   | 4 p.m.                        |