

Date	08/22/2018	Time	2 - 4 p.m.
Location	Department of Revenue Building 1, Room 1820 2450 Shumard Oak Boulevard Tallahassee, Florida 32399		
Objective	August 22, 2018 Executive Steering Committee Meeting		
Invitees	<p>Executive Steering Committee: Ryan West (DFS), Chair; Carlton Bassett (DFS); David DiSalvo (DMS); Renee Hermeling (DFS); Rosalyn (Roz) Ingram (DMS); Maria Johnson (DOR); Mike Jones (EOG); Cynthia Kelly (EOG); Rachael Lieblick (DFS); Angie Martin (DFS); Tanya McCarty (DFS); Darinda McLaughlin (DEP); Kimberly McMurray (DCF); Robin Naitove (FDOT); Danta White (DFS)</p> <p>Speakers: Mark Fairbank (ISG); Paul Lavery (Accenture); Melissa Turner (DFS)</p>		

Topic	Facilitator	Allotted Time
Roll Call and Opening Remarks	Chair West	2:00 – 2:05 p.m. (5 mins)
Review of July 25, 2018 Meeting Minutes	Melissa Turner	2:05 – 2:10 p.m. (5 mins)
Florida PALM Project Update <ul style="list-style-type: none"> • Scope and schedule • Budget 	Melissa Turner Paul Lavery	2:10 – 3:10 p.m. (60 mins)
Independent Verification and Validation Assessment	Mark Fairbank	3:10 – 3:20 p.m. (10 mins)
Upcoming Activities	Melissa Turner Paul Lavery	3:20 – 3:50 p.m. (30 mins)
New Business/Open Discussion	Melissa Turner	3:50 – 4 p.m. (10 mins)
Adjourn	Melissa Turner	4 p.m.