

Date	04/25/2018	Time	2:30 - 4 p.m.
Location	Department of Revenue Building 2, Room 1250 2450 Shumard Oak Boulevard Tallahassee, Florida 32399		
Objective	April 25, 2018 Executive Steering Committee Meeting		
Invitees	<p>Executive Steering Committee: Ryan West (DFS), Chair; Carlton Bassett (DFS); David DiSalvo (DMS); Rosalyn (Roz) Ingram (DMS); Maria Johnson (DOR); Mike Jones (EOG); Cynthia Kelly (EOG); Rachael Lieblick (DFS); Angie Martin (DFS); Darinda McLaughlin (DEP); Kimberly McMurray (DCF); Robin Naitove (FDOT); Jennifer Reeves (DFS); Danta White (DFS)</p> <p>Speakers: Graeme Finley (Grant Thornton); Melissa Turner (DFS)</p>		

Topic	Facilitator	Allotted Time
Roll Call and Opening Remarks	Chair West	2:30 – 2:35 p.m. (5 mins)
Review of December 13, 2017 Meeting Minutes	Melissa Turner	2:35 – 2:40 p.m. (5 mins)
Florida PALM Project Update <ul style="list-style-type: none"> • Budget • Risks and Issues • Schedule • Scope 	Melissa Turner	2:40 – 3:10 p.m. (30 mins)
Voting Actions (including Public Comment) <ul style="list-style-type: none"> • Approval of Initial Draft of Recommended Statutory Changes 	Melissa Turner	3:10 – 3:30 (20 mins)
Independent Verification and Validation Assessment	Graeme Finley	3:30 – 3:40 p.m. (10 mins)
Upcoming Activities	Melissa Turner	3:40 – 3:50 p.m. (10 mins)
New Business/Open Discussion	Melissa Turner	3:50 – 4 p.m. (10 mins)
Adjourn	Melissa Turner	4 p.m.