

Date	12/13/2017	Time	2 - 4 p.m.
Location	Department of Revenue Building 2, Room 1250 2450 Shumard Oak Boulevard Tallahassee, Florida 32399		
Objective	December 13, 2017 Executive Steering Committee Meeting		
Invitees	<p>Executive Steering Committee: Ryan West (DFS), Chair; Tanner Collins (DFS); David DiSalvo (DMS); Rosalyn (Roz) Ingram (DMS); Maria Johnson (DOR); Mike Jones (EOG); Cynthia Kelly (EOG); Robin Kinsey (DFS); Rachael Lieblick (DFS); Angie Martin (DFS); Kimberly McMurray (DCF); Robin Naitove (FDOT); Jennifer Reeves (DFS); Danta White (DFS); Bob Wilson (DEP)</p> <p>Speakers: Brian Eppig (Grant Thornton); Judson Freeman (DMS); Carolyn Hicks (DFS); Mike Jones (EOG); Melissa Turner (DFS)</p>		

Topic	Facilitator	Allotted Time
Roll Call and Opening Remarks	Chair West	2 – 2:05 p.m. (5 mins)
Review of November 1, 2017 Meeting Minutes	Melissa Turner	2:05 – 2:10 p.m. (5 mins)
Florida PALM Project Update <ul style="list-style-type: none"> • Budget • Risks and Issues • Schedule • Scope 	Melissa Turner Carolyn Hicks	2:10 – 2:55 p.m. (45 mins)
Independent Verification and Validation Assessment	Brian Eppig	2:55 – 3:05 p.m. (10 mins)
Upcoming Activities	Melissa Turner	3:05 – 3:15 p.m. (10 mins)
New Business/Open Discussion <ul style="list-style-type: none"> • Source to Pay Collaboration • Transparency Florida 	Melissa Turner Judson Freeman Mike Jones	3:15 – 4 p.m. (45 mins)
Adjourn	Melissa Turner	4 p.m.