


AGENCY: Department of Financial Services (DFS)	April - June 2016
PROJECT: Florida Planning, Accounting, and Ledger Management (PALM)	

PROJECT DESCRIPTION

The PALM project is to replace the Florida Accounting Information Resource Subsystem (FLAIR) and the Cash Management Subsystem (CMS) with a core Enterprise Resource Planning (ERP) solution. The project is currently in the Pre-Design, Development and Implementation (Pre-DDI) phase and consists of four tracks: Business Process Standardization (BPS), Project Management Office (PMO) including procurements, Organizational Change Management (OCM) including Workforce Transition (WFT), and System and Data Strategy (SDS). The project's goal is to procure and contract with a Software and Systems Integrator (SSI) in 2017. The actual date will be determined after re-planning to account for a more thorough procurement process and for appropriated budget. The Pre-DDI phase will be considered complete upon receiving the initial vendor responses to the procurement. Then, a transition period will occur between this phase and the next phase, DDI 1.

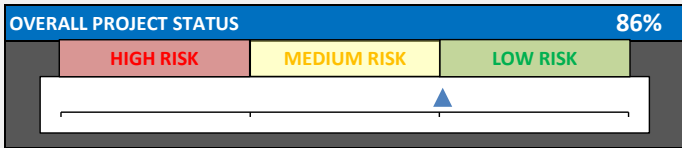
SCHEDULE DATA

Start Date May 19, 2014	Planned End Date* March 14, 2018 <small>*Pre-DDI Phase</small>	Actual / Forecasted End Date May 23, 2017 <small>*See explanation in Schedule Management</small>	Schedule* (SPI) 1.00 <small>*According to the schedule</small>	Cost* (CPI) 0.87 <small>*According to the schedule</small>
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COST DATA

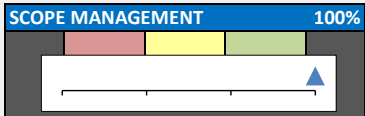
Appropriated Budget for Fiscal Year 2015-16 \$11,328,570	Planned Project Budget for Fiscal Year 2015-16* \$8,441,680 <small>*Updated upon release of funds</small>	Planned Expenditures to Date for Fiscal Year 2015-16 \$8,441,680	Actual Expenditures to Date for Fiscal Year 2015-16* \$7,414,958 <small>*Incurred to Date</small>
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KEY PROJECT PERFORMANCE INDICATORS



KPI Scoring Legend

71.99% - 0%	High Risk	
85.99% - 72%	Medium Risk	
100% - 86%	Low Risk	



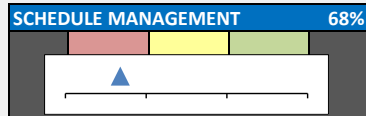
Scope Management presents low risk.

There were no scope changes reported during the reporting period.

There were four change requests submitted during the reporting period. According to the project none of the four impacted the project's scope or budget.

The change requests were:
1. Modify the Master Project Schedule to include the Request for Quote (RFQ) and procurement tasks associated with the Agency Business System Business Case.

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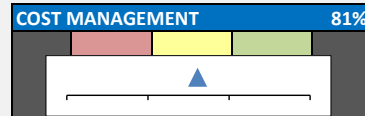


Schedule Management presents high risk.

The project schedule does not provide a clear critical path and it appears that detailed task planning occurs a month in advance, thus there is a chance that the project end date is inaccurate. The project's baselined end date for Pre-DDI was reported as July 3, 2017 last quarter, but is currently reported as May 23, 2017.

The discrepancy in the Planned End Date and Forecasted End Date shown above appears to be due to the fact that not all project tasks are baselined.

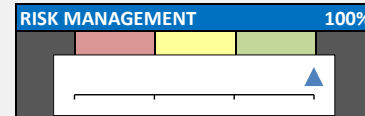
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Cost Management presents medium risk.

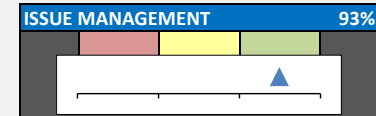
The project is under budget overall due to project administration and Independent Validation and Verification (IV&V) services being less than planned in Fiscal Year 2015-16. The IV&V contract ends in August 2016, but the expense was planned during Fiscal Year 2015-16 which caused the project to be under budget. The project will certify forward Fiscal Year 2015-16 budget to pay expenses during Fiscal Year 2016-17.

An accurate depiction of the Cost Performance Index (CPI) cannot be obtained at this time.




Risk Management presents low risk.

The project continues to demonstrate the ability to identify, monitor, and mitigate project risks through defined processes as documented in the Project Management Plan.



Issue Management presents low risk.

The project has an issue management process included in the Project Management Plan that documents how issues will be identified, analyzed, escalated and monitored.

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SCOPE MANAGEMENT	SCHEDULE MANAGEMENT	COST MANAGEMENT	RISK MANAGEMENT	ISSUE MANAGEMENT	
<p>(continued from previous page)</p> <p>2. Modify the Master Project Schedule to extend the acceptance date of I-SDS2 (Data Management Plan) to accommodate the formation of the Florida PALM Executive Steering Committee.</p> <p>3. Modify the Master Project Schedule to accommodate a 10 day extension of the Deliverable Management Standards and Procedures Final Review and Acceptance.</p> <p>4. Modify the Master Project Schedule to extend the review and accept DED (Deliverable Expectations Document) tasks for SDS2 and SDS3 (Integration Point Gap Analysis) from May 27, 2016 to June 30, 2016. This extension will not affect tasks associated with deliverable development.</p>	<p>(continued from previous page)</p> <p>The Agency for State Technology (AST) has questions about the project schedule. The project monitor is evaluating the project schedule and learning more about PALM's schedule management methodology. AST will recommend corrective actions to PALM during Q1 of Fiscal Year 2016-17.</p> <p>The project reports a Schedule Performance Index (SPI) = 1.00, indicating that the amount of work completed from project inception to the end of the reporting period is on schedule.</p>	<p>(page left intentionally blank)</p>	<p>(page left intentionally blank)</p>	<p>(page left intentionally blank)</p>	