

# Florida **PALM**

Planning, Accounting, and Ledger Management



# OVERVIEW OF FLORIDA PALM

CHIEF TECHNOLOGY OFFICER (CTO) WORKGROUP  
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# Overview of Florida PALM

## Overview of FLAIR

- ▶ Florida Accounting Information Resource (FLAIR) was implemented 30 years ago to provide accounting resources to State agencies
- ▶ FLAIR processes \$90 billion in payments annually (including \$3.5 billion in payroll)
- ▶ FLAIR has over 16,000 users statewide
- ▶ FLAIR limitations include:
  - Paper intensive processing
  - No predictability/forecasting
  - Lack of availability of IT support



The logo features the text "Florida PALM Story" in a dark blue font. The word "Florida" is in a regular weight, while "PALM" is in a bold weight. The letter "o" in "Florida" is replaced by a dark blue circle containing a white silhouette of the state of Florida. The word "Story" is in a regular weight. The text is centered on a white horizontal band that spans the width of the slide. Behind this band, a large, semi-transparent orange circle is visible, which contains a faint outline of the state of Florida. The background of the slide is a gradient of orange and yellow, with a dark blue header and footer.

# Florida **PALM** Story

# Overview of Florida PALM

## Project Phases

- ▶ Current Phase –
  - Planning, Process Standardization, Procurement, and Readiness for Implementation
  - FY 17/18 will mark 4<sup>th</sup> year of Project
- ▶ 1st Implementation Phase – Implement Core Functionality over an estimated 5 years (according to Business Case)
- ▶ Subsequent Implementation Phase(s) – Implement Expanded Functionality over an estimated 5 years (according to Business Case)



# Overview of Florida PALM

## Core Principles

- ▶ The Florida PALM Project operates on three core principles:
  1. Create a realistic plan to complete the FLAIR and CMS replacement project
  2. Incorporate a number of smaller objectives along a deliberate timeline
  3. Acknowledge the statewide aspect of the project and the impact to the other Florida agencies



# Overview of Florida PALM

## Project Organization

- ▶ Project is composed of State FTEs and contract staff
- ▶ Chief of Staff serves as Executive Sponsor
- ▶ Deputy CFO, Director of Accounting & Auditing, Director of Treasury, and CIO serve as Project Sponsors
- ▶ Governance is defined by two tiers
  - Project Director
  - 15-member Executive Steering Committee chaired by Project Executive Sponsor



# Overview of Florida PALM

## Completed Milestones

- ▶ Staffed Project FTEs across four teams encompassing project management, people, process, and technology
- ▶ Secured contract support staff across four teams and independent verification and validation services





# Overview of Florida PALM

## Completed Milestones

- ▶ Conducted meetings with all 34 agencies that currently use FLAIR and CMS to establish and obtain approval on standardized business processes across ten financial process areas
- ▶ Assembled an Executive Steering Committee made up of 15 members from 7 different agencies and began conducting public meetings



# Overview of Florida PALM

## Completed Milestones

- ▶ Obtained approval of business requirements based on statewide-developed standardized business processes through governance process in September 2016
- ▶ Obtained approval of solicitation documents for the Software and System Integrator (SSI) through governance process in October 2016
- ▶ Released solicitation in November 1 2016 and vendor responses were received in January 2017
- ▶ Evaluation was completed in July 2017



# Overview of Florida PALM

## Next Steps

- ▶ Conduct procurement activities which are currently expected to occur through remaining of calendar year 2017 with a contract execution in early 2018
- ▶ Continue executing readiness activities through the four critical dimensions of project management, people, process, and technology in preparation for the implementation phases
- ▶ Identify additional collaboration opportunities with agencies and other public sector entities that have completed similar implementations



# Contact Information

Contact us

[FloridaPALM@myfloridacfo.com](mailto:FloridaPALM@myfloridacfo.com)

Project Website

[www.myfloridacfo.com/floridapalm/](http://www.myfloridacfo.com/floridapalm/)

