

<b>Date</b>	09/25/2019	<b>Time</b>	1:30 – 4:30 p.m.
<b>Location</b>	Department of Children and Families 1317 Winewood Boulevard, Building 4 Tallahassee, Florida 32308  Organizations located outside of Tallahassee may participate via GoToMeeting. Contact <a href="mailto:FloridaPALM@MyFloridaCFO.com">FloridaPALM@MyFloridaCFO.com</a> for virtual meeting information.		
<b>Objective</b>	Chart of Accounts Design Working Meeting Session #1		
<b>Invitees</b>	Representatives from all Florida organizations and other key stakeholders		
<b>Attachments / Related Documents</b>	N/A		

<b>Topic</b>	<b>Facilitator</b>	<b>Allotted Time</b>
Welcome and Opening Remarks	Janice Jackson	1:30 – 1:45 p.m. (15 mins)
Chart of Accounts Design Recap Overview	LaVondria Norton Binoy Saha	1:45 – 2:00 p.m. (15 mins)
ChartField Deep Dive	LaVondria Norton Binoy Saha	2:00 – 3:00 p.m. (60 mins)
<b>BREAK (15 Minutes)</b>		
ChartField Deep Dive <i>continued</i>	LaVondria Norton Binoy Saha	3:15 – 4:15 p.m. (60 mins)
Meeting Wrap Up and Next Steps	Janice Jackson	4:15 – 4:30 p.m. (15 mins)