

<b>Date</b>	09/05/2019	<b>Time</b>	2:00 – 4:30 p.m.
<b>Location</b>	1801 Hermitage Blvd., Room 116 Tallahassee, Florida 32308		
<b>Objective</b>	Chart of Accounts Design Overview		
<b>Invitees</b>	Representatives from Department of Financial Services Division of Accounting and Auditing, Division of Treasury, and Office of Information Technology		
<b>Attachments / Related Documents</b>	N/A		

<b>Topic</b>	<b>Facilitator(s)</b>	<b>Allotted Time</b>
Welcome and Opening Remarks	Janice Jackson	2:00 – 2:15 p.m. (15 mins)
Chart of Accounts Design Overview	Janice Jackson Binoy Saha	2:15 – 3:00 p.m. (45 mins)
Proposed Chart of Accounts Design	Binoy Saha LaVondria Norton Robert Hicks	3:00 – 4:15 p.m. (75 mins)
Meeting Wrap Up	Janice Jackson	4:15 – 4:30 p.m. (15 mins)