## Date
02/26/2020

## Time
2:00 – 4:00 p.m.

## Location
Department of Financial Services  
1579 Summit Lake Drive  
Conference Room 155  
Tallahassee, Florida 32317

## Objective
February 26, 2020 Executive Steering Committee Meeting

### Executive Steering Committee:
Scott Fennell, Chair (DFS); Carlton Bassett (DFS); Jimmy Cox (DMS); Renee Hermeling (DFS); Rosalyn (Roz) Ingram (DMS); Maria Johnson (DOR); Mike Jones (EOG); Tony Lloyd (DCF); Angie Martin (DFS); Tanya McCarty (DFS); Darinda McLaughlin (DEP); Mark Merry (DFS); Robin Naitove (FDOT); Ryan Nolan (DFS); Renee Tondee (EOG)

### Invitees
Executive Steering Committee:  
Scott Fennell, Chair (DFS); Carlton Bassett (DFS); Jimmy Cox (DMS); Renee Hermeling (DFS); Rosalyn (Roz) Ingram (DMS); Maria Johnson (DOR); Mike Jones (EOG); Tony Lloyd (DCF); Angie Martin (DFS); Tanya McCarty (DFS); Darinda McLaughlin (DEP); Mark Merry (DFS); Robin Naitove (FDOT); Ryan Nolan (DFS); Renee Tondee (EOG)

### Speakers:
Matt Cole (Accenture); Mark Fairbank (ISG); Scott Fennell, Chair (DFS); Angie Robertson (DFS); Melissa Turner (DFS)

### Topic | Facilitator | Allotted Time
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Roll Call and Opening Remarks | Scott Fennell | 2:00 – 2:05 p.m. (5 mins)
Review of January 22, 2020 Meeting Minutes | Melissa Turner | 2:05 – 2:10 p.m. (5 mins)
Florida PALM Project Updates  
• Risks and Issues  
• Budget  
• Schedule  
• Scope | Matt Cole  
Scott Fennell  
Angie Robertson  
Melissa Turner | 2:10 – 3:20 p.m. (70 mins)
Independent Verification and Validation Assessment | Mark Fairbank | 3:20 – 3:35 p.m. (15 mins)
Voting Actions (including public comment)  
• Chart of Accounts Design  
• Project Change Request | Scott Fennell | 3:35 – 3:50 p.m. (15 mins)
Upcoming Activities | Melissa Turner | 3:50 – 4:00 p.m. (10 mins)
Adjourn | Melissa Turner | 4:00 p.m.