

Date	02/26/2020	Time	2:00 – 4:00 p.m.
Location	Department of Financial Services 1579 Summit Lake Drive Conference Room 155 Tallahassee, Florida 32317		
Objective	February 26, 2020 Executive Steering Committee Meeting		
Invitees	<p>Executive Steering Committee: Scott Fennell, Chair (DFS); Carlton Bassett (DFS); Jimmy Cox (DMS); Renee Hermeling (DFS); Rosalyn (Roz) Ingram (DMS); Maria Johnson (DOR); Mike Jones (EOG); Tony Lloyd (DCF); Angie Martin (DFS); Tanya McCarty (DFS); Darinda McLaughlin (DEP); Mark Merry (DFS); Robin Naitove (FDOT); Renee Tondee (EOG)</p> <p>Speakers: Matt Cole (Accenture); Mark Fairbank (ISG); Scott Fennell, Chair (DFS); Angie Robertson (DFS); Melissa Turner (DFS)</p>		

Topic	Facilitator	Allotted Time
Roll Call and Opening Remarks	Scott Fennell	2:00 – 2:05 p.m. (5 mins)
Review of January 22, 2020 Meeting Minutes	Melissa Turner	2:05 – 2:10 p.m. (5 mins)
Florida PALM Project Updates <ul style="list-style-type: none"> • Risks and Issues • Budget • Schedule • Scope 	Matt Cole Scott Fennell Angie Robertson Melissa Turner	2:10 – 3:20 p.m. (70 mins)
Independent Verification and Validation Assessment	Mark Fairbank	3:20 – 3:35 p.m. (15 mins)
Voting Actions (including public comment) <ul style="list-style-type: none"> • Chart of Accounts Design • Project Change Request 	Scott Fennell	3:35 – 3:50 p.m. (15 mins)
Upcoming Activities	Melissa Turner	3:50 – 4:00 p.m. (10 mins)
Adjourn	Melissa Turner	4:00 p.m.