

Date	03/06/2019	Time	1:30 – 4:30 p.m.
Location	Department of Revenue Building 1, Room 1820 2450 Shumard Oak Boulevard Tallahassee, Florida 32399		
Objective	Representative Agencies Workgroup – Accounts Management and Financial Reporting #2; Budget Management #2; Cash Management #1		
Invitees	Selected Agency and Department of Financial Services Representatives		
Attachments/ Related Documents	N/A		

Topic	Facilitator(s)	Allotted Time
Welcome and Introductions	Janice Jackson	1:30 p.m. – 1:45 p.m. (15 minutes)
Discussion of draft Business Process Models	Robert Hicks, Cherise Johnson, La’Vondria Norton, Tiffany Porter, Binoy Saha	1:45 p.m. – 2:55 p.m. (70 minutes)
Break (15 Minutes)		
Discussion of draft Business Process Models (continued)	Robert Hicks, Cherise Johnson La’Vondria Norton, Tiffany Porter, Binoy Saha	3:10 p.m. – 4:20 p.m. (70 minutes)
Wrap-up and Action Items	Janice Jackson	4:20 p.m. – 4:30 p.m. (10 minutes)