10.1 Set Up and Maintain Chart of Accounts

10.1.1 Add or Modify Agency ChartField Values

1. Determine Need for ChartField Value

2. Initiate and Route ChartField Request

3. Review ChartField Request

4. Modify Request

5. Configure ChartField Value

6. Configure Attributes for Each Value

7. Tree Update?

8. Combination Edit Update?

9. Configure Update?

10.1.2-2 Review ChartField Request

10.1.5-1 Add/Update ChartField Value in Tree

10.1.5-3 Update Combination Edit Rules

SpeedType/SpeedChart Update?

Perform SpeedType/SpeedChart Update

Send Notification

ChartField Values to FFMIS Partners

ChartField Values to Agency Business Systems

End

Draft from Representative Agency Workgroup Session
10.1 Set Up and Maintain Chart of Accounts

10.1.2 Add or Modify Enterprise ChartField Values

DFS Processor

Start

1. Initiate and Route ChartField Request

5. Modify Request

10.1.1-2 Initiate and Route ChartField Request

DFS COA Approver

10.1.1-3 Review ChartField Request

2. Review ChartField Request

Request for New Revenue Category?

Approve Request?

Yes

Yes

No

No

DFS COA Maintainer

1. Initiate and Route ChartField Request

5. Modify Request

10.1.1-2 Initiate and Route ChartField Request

2. Review ChartField Request

Request for New Revenue Category?

Approve Request?

Yes

Yes

No

No

3. Review Revenue Category Request with EDR

4. Validate Information

6. Configure ChartField Value

11. Configure Attributes for Each Value

Tree Update?

Combination Edit Update?

Yes

Yes

No

No

8. Load Budgetary Code Values

10.1.5-1 Add/Update ChartField Value in Tree

10.1.5-3 Update Combination Edit Rules

12. Perform SpeedType/SpeedChart Update

13. COA Extract Program

14. ChartField Values to FFMS Partners

15. ChartField Values to Agency Business Systems

16. Send Notification

End

End

Interface File from FACTS

Interface File from LAS/PBS

Draft from Representative Agency Workgroup Session
10.1 Set Up and Maintain Chart of Accounts

10.1.4 Add or Modify Project Values

Grant Maintainer

1 Identify Need for Project

2 Grant Information from Agency Business Systems

3 Grant Titling Information from FACTS

4 Load Grant Information

5 Enter Grant General Information

6 Enter Grant Project and Activities Information

7 Update Grant Status to Submit

8 Generate Award

9 Create Customer Contract ID

10 Create Award ID (Profile Record)

COA Maintainer

11 Extract Project Information from Agency Business Systems

12 Load Project Information

13 Create/Update Project

14 Create/Update Activity

Project Maintainer

15 Perform SpeedType/SpeedChart Update

16 COA Extract Program

17 ChartField Values to Agency Business Systems

18 Notification Sent

End

Start

Is the Project Associated with a Grant?

Yes

No

Draft from Representative Agency Workgroup Session
10.1 Set Up and Maintain Chart of Accounts

10.1.5 Set Up and Maintain Trees and/or Combination Edits

1. Add/Update Chart/Field Value in Tree
2. Add or Update New Ranges
3. Update Combination Edit Rules
4. Create/Validate Combination Edit Trees
5. Build Combination Edit Data

Yes

Various

Combination Edit Needed?

No

Various