40.1 Acquire and Set Up Assets

40.1.1 Basic Asset Add

Agency F&A Processor

1 Identify Assets to be Created

2 Create/Update Asset

3 Obtain/Update Tag #

4 Create Asset with Physical Information

5 Send Notification

6 Review Physical Information/ Update Cost Information

Agency Asset Processor

Various

40.2.1-1 Identify Maintenance Required

40.2.1-5 Query to Identify Assets to be Created
40.1 Acquire and Set Up Assets

40.1.2 Import Asset Add

- **Agency F&A Processor**
  - Start
  - 2: MFMP Receipt Data
    - 30.3.1-15: Post Voucher
  - 3: Receipt Established
  - 4: Voucher Established
    - 40.2.1-1: Identify Maintenance Required
    - 17: Create Accounting Entries
      - 16: Obtain/Update Tag #
      - 15: Asset Established
        - 14: Run Transaction Loader Process
      - 13: Unitize Assets
        - 11: Review Load Data/Correct Information
        - R3
    - 12: Review/Update Cost
      - R3
    - 10: Transaction Loader/Tables Populated
      - 9: Run AM Payables/Purchasing Interface Process
      - 8: Run AM Pre-Interface Table
        - 7: Run AM Load Assets Process
      - 6: Run AM Receiver Interface Push Process
        - 5: Query to Identify Asset to be Created
          - No
            - 40.1.1-1: Identify Assets to be Created
              - Yes
                - 2: MFMP Receipt Data
  - End

- **Organizational/Agency F&A Processor**
  - Start
  - 1: Use Excel Upload
    - 11: Review Load Data/Correct Information
      - R3
    - 10: Transaction Loader/Tables Populated
      - 9: Run AM Payables/Purchasing Interface Process
      - 8: Run AM Pre-Interface Table
        - 7: Run AM Load Assets Process
      - 6: Run AM Receiver Interface Push Process
        - 5: Query to Identify Asset to be Created
          - No
            - 40.1.1-1: Identify Assets to be Created
              - Yes
                - 2: MFMP Receipt Data
  - End