Welcome: Facilitated by Melissa Turner (DFS)
  o Introductions
    ▪ Lisa Hopkins (AST) will be replacing Shelley McCabe (AST) as the Project’s
      Agency for State Technology Oversight liaison

Project Status: Facilitated by Melissa Turner (DFS)
  o Monitoring legislative changes for the upcoming fiscal year, including a new
    proposed governance structure
  o Expecting a budget release today for the Project Management Plan (PMP) that was
    submitted in July 2015
    ▪ Funds will be used to pay overdue invoices and associated interest
  o Proposed governance structure is being proactively adopted by the Project
    ▪ Meetings will be publicly noticed
    ▪ Members must review/approve all solicitation-related materials
    ▪ Voting membership is made up of the following members:
      • DFS Chief of Staff as the Executive Sponsor/Chair
      • One DFS Division of Information Systems representative
      • One DFS Division of Treasury representative
      • Four DFS Division of Accounting and Auditing employees, each with
        experience relating to at least one of the four main components of
        FLAIR
      • Two EOG employees, one with LAS/PBS experience
      • One DOR employee with SUNTAX experience
      • Two DMS employees, one with People First experience and one with
        MFMP experience
      • Three agency administrative services directors, one from a regulatory
        and licensing agency and one from a health care-related agency
  o Finalizing the Cycle 2 Business Requirements based on agency feedback. The
    Project will be posting the comments and associated feedback from all agencies on
    our website in the coming weeks. The feedback posted to the website will not identify
    the agency. However, each agency will be receive individual feedback provided by
    their agency requirements review coordinators.
Developing Cycle 3 Business Requirements for the upcoming Software and System Integrator (SSI) Invitation to Negotiate (ITN)
  - Payroll-related requirements will be included
  - Budget-related requirements may be modified
  - Currently planning on how to collaborate with People First and agencies based on these updates to the requirements

Legislative proviso may postpone the SSI ITN release to be released no earlier than November 1, 2016

Eric Adair (DFS) continuing to work on the Project’s Data Management Plan (DMP) and will share with all FFMIS partners as appropriate
  - DMP is focused on financial-related data and not all State enterprise-level data

Open Discussion/Future Meeting Agenda(s): Facilitated by Melissa Turner (DFS)
  - Next meeting is April 6, 2016 at DFS