Decision Log ID #	85
Requester Name	Angie Robertson
Owner Name	Melissa Turner
Due Date	6/30/2017
Track Ownership	PMO
Decision Type	Strategy
Status	Approval Pending
Decision By	
Date Closed or Removed	

Description

This decision is logged to determine the timing and approach for the replacement of the Florida Accounting Information Resource (FLAIR) Payroll subsystem to be included within the Software and System Integrator (SSI) Invitation to Negotiate (ITN).

Background

The current payroll processing functionality for the State of Florida spans two key Florida Financial Management Information Systems (FFMIS): FLAIR and People First. Early in the Project, the team began discussing the FLAIR payroll replacement options listed in the FLAIR Study. As a result, DFS worked with DMS in the fall of 2014 to include language in the People First ITN for optional services to include functionality for the FLAIR Payroll subsystem within People First and began exploring requirements for Florida PALM. In June 2015, Decision 4 was created and approved, which documented the Project's original Steering Committee's decision to not include payroll functionality within the SSI ITN to give the Department additional time to review options for the payroll replacement. In October 2015, Decision 85 (this decision) was logged to record the open item related to the timing and approach of replacing the payroll functionality.

In January 2016, based on clarification from Legislative staff of the intent to include requirements for the replacement of FLAIR's current payroll functionality in the SSI ITN, Decision 87 was approved by the Project's original Steering Committee (essentially changing Decision 4). The decision confirmed that the SSI ITN would ask vendors to provide a proposed solution, including approach, costs, and timing, for replacing FLAIR payroll as part of their ITN response, ultimately to become part of the SSI contract.

In February 2016, the original Steering Committee recommended that Decision 85 be presented to the new Executive Steering Committee (ESC) for consideration and approval. The below provides information, options, and recommendations for the ESC in determination of the appropriate timing and approach for inclusion in the SSI ITN.

Considerations

- The SSI ITN requests vendors propose their services to implement the desired financial management solution in multiple Phases:
  - Design, Development, and Implementation (DDI) Phase 1 – This phase will implement the financial management software solution focusing on core functionality.

o   Future DDI Phase(s) – Subsequent phase(s) beyond what is defined for DDI Phase 1 will include the implementation of the remaining functionality necessary to meet the solution goals.

• The SSI ITN requests vendors to propose a solution for the replacement of the FLAIR Payroll subsystem through the primary financial management software or another software that is integrated.

• Based on SSI ITN responses, the entire solution, including the timing and approach for replacing FLAIR Payroll subsystem, will be evaluated and negotiated and finalized as part of the SSI contract.

Options

The below describes each Option presented for consideration:

Option #	Description	Pros	Cons
1	Request that vendors include the timing of implementation of Payroll functionality within DDI Phase 1	• All four replacement components of FLAIR would be implemented within the first Phase	• Increased complexity of Phase 1 implementation
2	Request that vendors include the timing of the implementation of Payroll functionality within Future DDI Phase(s) (not Phase 1)	• Focus on core financial functions provided through central and departmental • Consistent with IV&V and Gartner recommendations	• FLAIR Payroll subsystem would need to be maintained beyond Phase 1 implementation
3	Not specify any Phase within the ITN and request that vendors propose their recommended Phase for implementation of Payroll functionality	• Implementation timing decisions are delayed until negotiations	• Inconsistency of vendor cost and timing within each proposal

Recommendation

The Project recommends Option 2, which allows DDI Phase 1 be limited to those financial functions currently performed by Departmental FLAIR, Central FLAIR, and the Information Warehouse to reduce the complexity of risk during initial implementation.

Final Decision

TBD