

## Vendor Forum Email Question Responses

1. How can we obtain continuous communications referencing the specific of this RFP?

**DFS Response – Q1:**

Monitor the Vendor Bid System for information about the FLAIR and CMS Replacement Software and System Integrator (SSI) solicitation. Florida anticipates using the Invitation to Negotiate (ITN) solicitation type for the SSI solicitation.

2. Where can we find the list of requirements in reference to the FLAIR project?

**DFS Response – Q2:**

Requirements are being developed and will be included in the SSI solicitation.

3. Can you provide an overview of governance model in place that DFS (Department of Financial Services) uses for escalation of issues and expediting decision making throughout the life cycle of a project?

**DFS Response – Q3:**

The Project's governance model is not final at this time. A project governance model will be established for the Pre-Design, Development, and Implementation (Pre-DDI) phase and is expected to be updated to reflect governance for the Design, Development and Implementation (DDI) phase.

4. Will DFS make available a copy of the current Architecture diagram for the FLAIR system, to include interfaces?

**DFS Response – Q4:**

Information about the technical requirements for the ERP will be provided in the SSI solicitation to those potential respondents who are qualified and agree to non-disclosure agreements related to this confidential and sensitive information. Refer to the FLAIR Study at <http://www.myfloridacfo.com/Division/AA/FLAIRStudy.htm> for the list of agency business systems interfacing with FLAIR.

5. Has funding already been obtained for this project? If so, how much?

**DFS Response – Q5:**

See lines 2336 and 2340A of the 2014 General Appropriations Act for information on Project appropriations for FY 14/15. The appropriations have not been released for future fiscal years.

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6. Will an RFP be released? If so, when?

**DFS Response – Q6:**

See Response to Question 1.

7. Has DFS evaluated current financial software packages to determine which products most likely align to the functional requirements the currently need? If so, which products?

**DFS Response – Q7:**

No.

8. Has DFS eliminated products from consideration because they do not have the functionality? Viewed as too costly?

**DFS Response – Q8:**

No.

9. What will the involvement of agencies that currently interface with FLAIR be?

**DFS Response – Q9:**

Business process standardization discussions with agencies have begun.

10. What is the full procurement timeline you are looking at?

**DFS Response – Q10:**

The full procurement timeline will be released with the SSI solicitation.

11. Would DFS consider awarding the SSI procurement to multiple vendors?

**DFS Response – Q11:**

This has not been determined.

12. The SDS thread to define the technical and data requirements, the data management strategy and technical architecture will require close alignment and coordination with the functional thread. How does the state envision the coordination occurring between those threads to ensure there is consistency in the functional, data and technical requirements?

**DFS Response – Q12:**

Requirements development will be managed by the DFS FCR Project Staff. There will be close coordination between all track staff: Business Process Standardization (BPS), Systems and Data Strategy (SDS), Organizational Change Management (OCM) and the Project Management Office (PMO).

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13. The FLAIR Study cited an additional track that was not mentioned during the Vendor Forum – Workforce Transition. Can the State please elaborate on this track and the timing of the release of an RFQ?

**DFS Response – Q13:**

The work effort for "Workforce Transition" has been combined with the Organizational Change Management (OCM) track.

14. Can the State please provide additional details on how they intend to execute the proposed SSI ITN anticipated for release in December 2015 that will focus exclusively on cost? Specifically, what information will the State be releasing with the ITN to allow for the development of cost proposals?

**DFS Response – Q14:**

Details on the submission requirements for the SSI solicitation have not been developed and will be made available upon release of the SSI solicitation. In accordance with Chapter 287, F.S., cost will be an element (with relative weighting) of the solicitation.