

# Florida **PALM**

Planning, Accounting, and Ledger Management



# REQUIREMENTS REVIEW WORKGROUP

GENERAL SYSTEM, INTEGRATION ARCHITECTURE,  
AND WORKFLOW & USER INTERFACE

NOVEMBER 6, 2015



Florida **PALM**  
Planning, Accounting, and Ledger Management

# Agenda

- ▶ Welcome and Introductions
- ▶ Background and Purpose
- ▶ Requirements Questions & Discussion
- ▶ Meeting Closeout



# WELCOME AND INTRODUCTIONS



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# Welcome and Introductions

- ▶ Ground Rules
- ▶ Housekeeping
- ▶ Project Team Introductions
- ▶ Participant Introductions
  - Name
  - Agency
  - Role in Requirements Review



# BACKGROUND AND PURPOSE



Florida **PALM**  
Planning, Accounting, and Ledger Management

# Background & Purpose

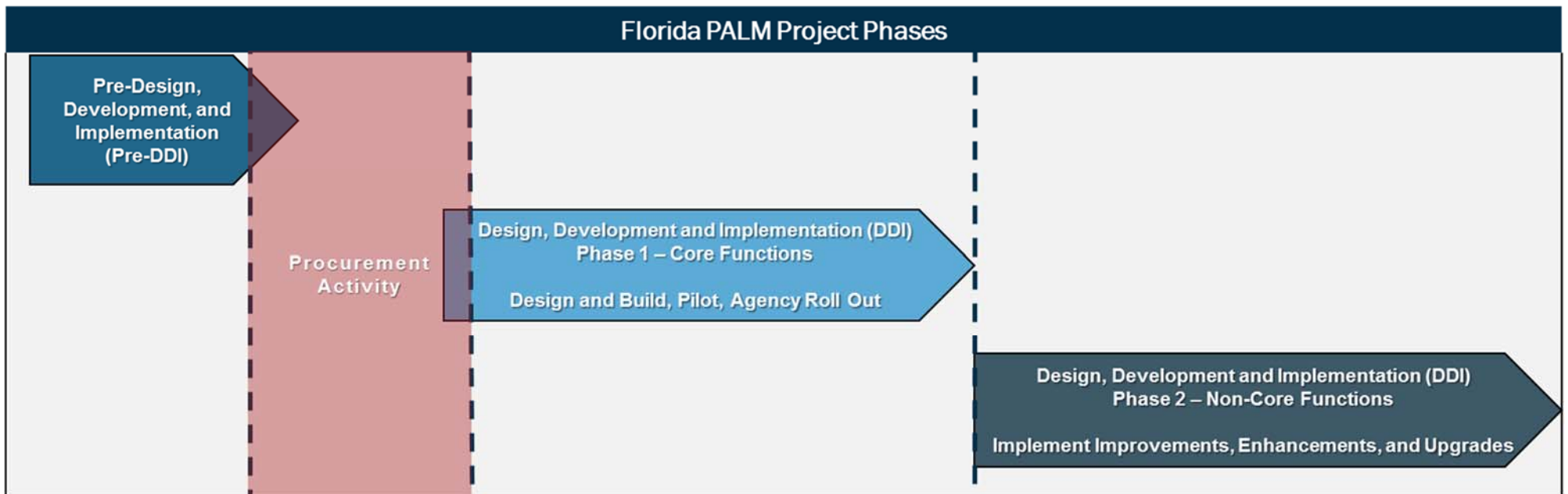
## Project Vision

- ▶ Implement a statewide financial management system that enforces standardization, acts as a scalable foundation to evolve as business needs change, and positions Florida for future innovation as it considers a true enterprise-wide solution.



# Background & Purpose

## Timeline





# Background & Purpose

## Overview

- ▶ Agency collaboration has been key to development of Cycle 1 Business Requirements
  - 70+ collaborative meetings so far
  - 370+ agency personnel involved so far
  - Collaboration activities with FFMIS Partners (FLAIR, CMS, MFMP, PF, and LAS/PBS) and agency CIOs
- ▶ Toolkit for Agency Requirements Review Coordinators on Florida PALM Project website
- ▶ Requirements are just one of many cycles of agency collaboration
  - Design, development, testing, implementation phases



# Background & Purpose

## Requirements vs. Process Models

### Requirements Are:

- ▶ Expected capabilities and functionality of the system
- ▶ Critical activities of an enterprise that must be performed to meet organizational objective(s) while remaining solution independent

Example: Provide ability to integrate external application interfaces using event-based framework supporting real-time or near real-time data integration.

### Requirements Are Not:

- ▶ Objectives or step-by-step process descriptions
- ▶ Detailed specifications
- ▶ Descriptions of “how” the system will perform the desired functions

Example: Integrate with external business system [x] using [y] file format provided in [z] specification.



# Background & Purpose

## Requirements vs. Process Models

### Process Models Are:

- ▶ High-level vision of future business processes describing a series of linked activities
- ▶ Descriptions of the State's objectives for implementation of Florida PALM
- ▶ Supported by one or more many business requirements

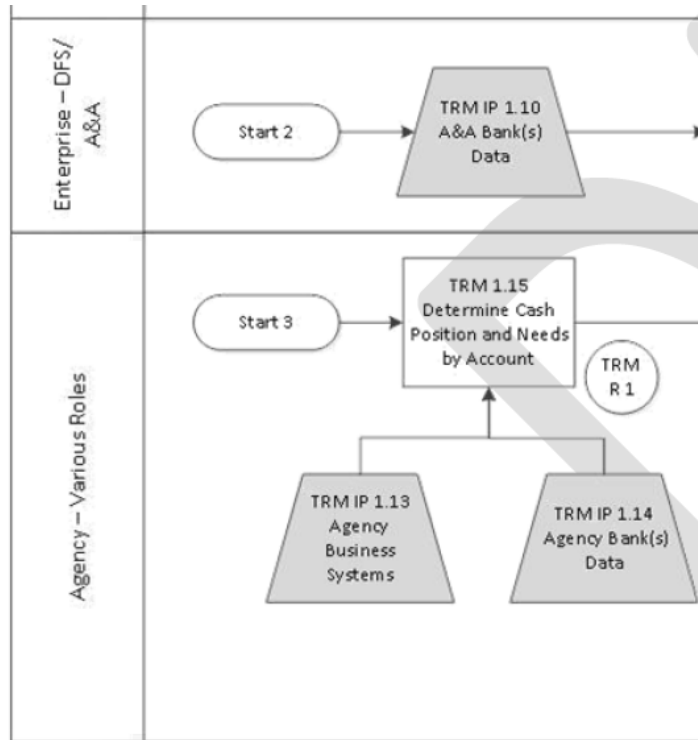
### Process Models Are Not:

- ▶ Detailed steps that translate to requirements
- ▶ Step-by-step process descriptions
- ▶ Procedures for how a user will accomplish a task



# Background & Purpose

## Process Models



### 10.7 Integration

Integration ID	FFMIS or Key System	Integration Description
TRM IP 1.2	SPIA Application to Florida PALM	Receive Transaction Data from SPIA Application
TRM IP 1.4	Treasury Banks' Data to Florida PALM	Receive Treasury Banks' Data
TRM IP 1.10	A&A Bank(s) Data to Florida PALM	Receive Transaction Data from A&A Banks
TRM IP 1.13	Agency Business System Data to Florida PALM	Receive Agency Transactions from Agency Business Systems
TRM IP 1.14	Agency Bank(s) Data to Florida PALM	Receive Data from Agency Banks
TRM IP 2.1	Daily BAI Data to Florida PALM	Receive Daily (BAI) Data from Bank
TRM IP 2.2	Daily BAI Addenda Data to Florida PALM	Receive Daily BAI Addenda Data from Bank
TRM IP 2.3	Check Return Data to Florida PALM	Receive Check Return Data from Bank
TRM IP 2.4	ACH Return Data to Florida PALM	Receive ACH Return Data from Bank
TRM IP 2.5	Credit Card Return Data to Florida PALM	Receive Credit Card Return Data from Bank
TRM IP 2.6	Foreign Item Return Data to Florida PALM	Receive Foreign Item Return Data from Bank
TRM IP 2.7	Check Image Data to Florida PALM	Receive Returned Check Image Data from Bank
TRM IP 2.8	RA Return Data to Florida PALM	Receive Reemployment Assistance Return Data from Bank
TRM IP 3.6	Internal Trade Data from Florida PALM	Transmit Internal Trades Data to Custodial Bank
TRM IP 3.10	Trade Transactions Data to	Receive Internal and External Trade Transactions from Custodial Bank



# Background & Purpose

## Florida PALM Architecture Principles

1. Presume Data Openness
2. Secure Enterprise Data
3. Centralize Core Functions
4. Federate Non-Core Functions
5. Enable Fast Decisions
6. Avoid Duplication
7. Focus on Sustainability



# REQUIREMENTS QUESTIONS & DISCUSSION

GENERAL SYSTEM, INTEGRATION ARCHITECTURE,  
AND WORKFLOW & USER INTERFACE



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# Requirements Questions & Discussion

- ▶ **General System**
  - Custom Development
  - Document Management
  - Functional System Documentation
  - System Tools
  - Technical Architecture
  - Technical System Documentation
- ▶ **Integration Architecture**
  - Enterprise Application Integration
  - Extract Transform and Load Tests
  - Networking
- ▶ **Workflow & User Interface**
  - User Interface
  - Workflow



# MEETING CLOSEOUT



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# Meeting Closeout

## Next Steps

- ▶ Virtual “Office Hours”
  - November 12, 2015
    - Functional: 9 – 10:30 a.m.
    - Technical: 10:30 a.m. – 12 p.m.
  - November 19, 2015
    - Functional: 1:30 – 3 p.m.
    - Technical: 3 – 4:30 p.m.
- ▶ Coordinator must submit all agency feedback through DecisionDirector by November 23, 2015 by 5 p.m.
- ▶ **Don't submit an Excel spreadsheet**



# Meeting Closeout

- ▶ Overall Questions?
- ▶ Thank you for your participation
- ▶ A survey will be emailed following the Workgroup



# CONTACT INFORMATION

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[myfloridacfo.com/floridapalm/ProjectReferences.htm](http://myfloridacfo.com/floridapalm/ProjectReferences.htm)



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