Agenda

- Welcome and Introductions
- Background and Purpose
- Requirements Questions & Discussion
- Meeting Closeout
WELCOME AND INTRODUCTIONS
Welcome and Introductions

- Ground Rules
- Housekeeping
- Project Team Introductions
- Participant Introductions
  - Name
  - Agency
  - Role in Requirements Review
BACKGROUND AND PURPOSE
Implement a statewide financial management system that enforces standardization, acts as a scalable foundation to evolve as business needs change, and positions Florida for future innovation as it considers a true enterprise-wide solution.
Background & Purpose

Timeline

Florida PALM Project Phases

- Pre-Design, Development, and Implementation (Pre-DDI)
- Design, Development and Implementation (DDI)
  - Phase 1 – Core Functions
    - Design and Build, Pilot, Agency Roll Out
  - Phase 2 – Non-Core Functions
    - Implement Improvements, Enhancements, and Upgrades
Background & Purpose

Overview

- Agency collaboration has been key to development of Cycle 1 Business Requirements
  - 70+ collaborative meetings so far
  - 370+ agency personnel involved so far
  - Collaboration activities with FFMIS Partners (FLAIR, CMS, MFMP, PF, and LAS/PBS) and agency CIOs
- Toolkit for Agency Requirements Review Coordinators on Florida PALM Project website
- Requirements are just one of many cycles of agency collaboration
  - Design, development, testing, implementation phases
## Background & Purpose

### Requirements vs. Process Models

<table>
<thead>
<tr>
<th>Requirements Are:</th>
<th>Requirements Are Not:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expected <strong>capabilities</strong> and functionality of the system</td>
<td>Objectives or step-by-step process descriptions</td>
</tr>
<tr>
<td>Critical activities of an enterprise that must be performed to meet organizational objective(s) while remaining solution independent</td>
<td>Detailed specifications</td>
</tr>
<tr>
<td></td>
<td>Descriptions of “how” the system will perform the desired functions</td>
</tr>
</tbody>
</table>

**Example:** Provide ability to integrate external application interfaces using event-based framework supporting real-time or near real-time data integration.

**Example:** Integrate with external business system [x] using [y] file format provided in [z] specification.
## Background & Purpose

### Requirements vs. Process Models

<table>
<thead>
<tr>
<th>Process Models Are:</th>
<th>Process Models Are Not:</th>
</tr>
</thead>
<tbody>
<tr>
<td>High-level vision of future business processes describing a series of linked activities</td>
<td>Detailed steps that translate to requirements</td>
</tr>
<tr>
<td>Descriptions of the State’s objectives for implementation of Florida PALM</td>
<td>Step-by-step process descriptions</td>
</tr>
<tr>
<td>Supported by one or more many business requirements</td>
<td>Procedures for how a user will accomplish a task</td>
</tr>
</tbody>
</table>

---
Background & Purpose

Process Models

10.7 Integration

<table>
<thead>
<tr>
<th>Integration ID</th>
<th>FFMS or Key System</th>
<th>Integration Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>TRM IP 1.2</td>
<td>SPIA Application to Florida PALM</td>
<td>Receive Transaction Data from SPIA Application</td>
</tr>
<tr>
<td>TRM IP 1.4</td>
<td>Treasury Banks’ Data to Florida PALM</td>
<td>Receive Treasury Banks’ Data</td>
</tr>
<tr>
<td>TRM IP 1.10</td>
<td>A&amp;A Bank(s) Data to Florida PALM</td>
<td>Receive Transaction Data from A&amp;A Banks</td>
</tr>
<tr>
<td>TRM IP 1.14</td>
<td>Agency Bank(s) Data to Florida PALM</td>
<td>Receive Data from Agency Banks</td>
</tr>
<tr>
<td>TRM IP 2.1</td>
<td>Daily BAI Data to Florida PALM</td>
<td>Receive Daily (BAI) Data from Bank</td>
</tr>
<tr>
<td>TRM IP 2.2</td>
<td>Daily BAI Addenda Data to Florida PALM</td>
<td>Receive Daily BAI Addenda Data from Bank</td>
</tr>
<tr>
<td>TRM IP 2.3</td>
<td>Check Return Data to Florida PALM</td>
<td>Receive Check Return Data from Bank</td>
</tr>
<tr>
<td>TRM IP 2.4</td>
<td>ACH Return Data to Florida PALM</td>
<td>Receive ACH Return Data from Bank</td>
</tr>
<tr>
<td>TRM IP 2.5</td>
<td>Credit Card Return Data to Florida PALM</td>
<td>Receive Credit Card Return Data from Bank</td>
</tr>
<tr>
<td>TRM IP 2.6</td>
<td>Foreign Item Return Data to Florida PALM</td>
<td>Receive Foreign Item Return Data from Bank</td>
</tr>
<tr>
<td>TRM IP 2.7</td>
<td>Check Image Data to Florida PALM</td>
<td>Receive Returned Check Image Data from Bank</td>
</tr>
<tr>
<td>TRM IP 2.8</td>
<td>RA Return Data to Florida PALM</td>
<td>Receive Reemployment Assistance Return Data from Bank</td>
</tr>
<tr>
<td>TRM IP 3.6</td>
<td>Internal Trade Data from Florida PALM</td>
<td>Transmit Internal Trades Data to Custodial Bank</td>
</tr>
<tr>
<td>TRM IP 3.10</td>
<td>Trade Transactions Data to Florida PALM</td>
<td>Receive Internal and External Trade Transactions from Custodial Bank</td>
</tr>
</tbody>
</table>
Background & Purpose
Florida PALM Architecture Principles

1. Presume Data Openness
2. Secure Enterprise Data
3. Centralize Core Functions
4. Federate Non-Core Functions
5. Enable Fast Decisions
6. Avoid Duplication
7. Focus on Sustainability
REQUIREMENTS
QUESTIONS & DISCUSSION
DATA MANAGEMENT, SUPPORT, OPERATIONS MANAGEMENT, & TRANSACTION SYSTEM
Requirements Questions & Discussion

- **Data Management**
  - Data Integration
  - Data Integrity
  - Database

- **Support**
  - Audit Trails
  - Error Handling
  - Online Help
  - Reliability
  - Supportability

- **Operations Management**
  - Archiving
  - Data Warehouse Administration
  - Job Scheduling and Processing
  - Performance
  - Report Administration

- **Transaction System**
  - Application Architecture
  - Functions and Features
MEETING CLOSEOUT
Meeting Closeout

- Overall Questions?
- Next Steps
  - Upcoming Requirements Review Workgroups for other categories
  - Coordinator must submit all agency feedback through DecisionDirector by November 23, 2015 by 5 p.m.
  - Don’t submit an Excel spreadsheet
- Thank you for your participation
- A survey will be emailed following the Workgroup
CONTACT INFORMATION

FloridaPALM@myfloridacfo.com

myfloridacfo.com/floridapalm/ProjectReferences.htm