8.1 PJT – Set Up and Execute
Level 2 Business Process Workflow: PIT – Project Development to Closeout

8.2 PIT – Capture Costs/Revenue Cycle

Capture Project Costs

Updating Project Costs

Update Project Ledger

and Budget

Reimbursable
Billable Costs

Update AR Receivable

Identify Amount

to Be Billed

/ Reimbursed

Input Accounts Payable Coded for Project

Input AR Receipt

Journals

Transfer Posts

New Project Cost

Populate Report

Yes

No

Yes

No

Grant AR Cycle

Generate AR

Project Billing

Agency Offline Billing

Outbound Interface to Agency Business Systems

People First Timecard

Purchasing for Projects

Accounts Payable for Projects

Payroll for Projects

Revenue Cycle for Projects

726200 4.0

PO or Contract

No

Yes

PJT R 2 PIT

PJT R 4 PIT

PJT R 8 PIT

PJT R 10 PIT

PJT R 2 PIT

PJT R 4 PIT

PJT R 8 PIT

PJT R 10 PIT

Off Page

Acct'g Event

Cntrl Pt

Int Pt

On Page

Steps Shaded Gray Indicate Activities Outside Florida PALM Document
Level 2 Business Process Workflow: PJT – Project Development to Closeout

8.3 PJT – Closeout

Execute Project

PJT 3

PJT 3.1 Monitor Project Progress

Need to Closeout

No

PJT 3.2 Complete Project Tasks (Input Status)

Outstanding AP Invoices?

Yes

PJT 3.3 Complete Project Tasks (Input Status)

Outstanding Labour Costs?

Yes

Need to Allocate Costs

Yes

PJT 3.4 Calculate Cost Allocation

Need Florida PALM Billing

No

PJT 3.5 Calculate Cost Allocation

Need Florida PALM Billing

Yes

PJT 3.6 Agency Offline Billing/Receipt Cycle

PJT 3.7 Analyze Project Performance (Confirm Closeout)

Outstanding Encumbrances?

Yes

PJT 3.8 Close Project (Deactivate Project Code)

Outstanding AP Invoices?

No

No

End

Agency Project Manager

Agency Finance

Assessment of Project Completion

Need Cost Allocation?

No

PJT 3.9 Close Project (Deactivate Project Code)

Decision or Process Branch

On Page

Off Page

Steps Shaded Gray Indicate Activities Outside Florida PALM Document

Agency Offline Billing/Receipt Cycle

Need Florida PALM Billing

Project Complete

No

Need to Reopen Project?

Yes

PJT R 3

PJT R 6

PJT R 7

PJT R 4

PJT R 5

PJT 8.3

PJT 8.4

PJT 8.5

PJT 8.6

PJT 8.7

PJT 8.8

PJT 8.9

PJT 8.10