

Project Overview & Accomplishments

- ✓ Held a well-attended Vendor Forum on August 4, 2015 and provided updates on the Project's procurement activities and timeline to the vendor community.

Business Process Standardization (BPS)

Level 2 Standardized Business Process Models

On August 14, 2015, EY (the BPS support services contractor) submitted the draft Level 2 workflows (BPS10). EY is finalizing the Level 2 Business Process Models (BPS13) for submission by September 14, 2015, which includes both the workflows and the narratives.

As reported last month, the BPS Team continues to finalize feedback to questions and comments from agencies to the Process Evaluation Questionnaire. The responses and feedback will be provided in several ways including at FASAASD meetings, FAQs posted on the Florida PALM Project website, direct reply to agencies (where appropriate), and review workshops planned for September 2015.

Requirements

The BPS Team finalized the review and incorporation of DFS Divisions of Accounting & Auditing and Treasury reviewer feedback and on August 31, 2015, EY will submit Cycle 1 of the Business Requirements to the State (BPS11). The Project is currently working to schedule agency review activities for the Cycle 1 Business Requirements in October and November to create Cycle 2 Business Requirements (which will be used for the solicitation of the system). Information will be available soon on how to sign up for a review workshop to discuss the Level 2 Process Models and the plans for agency review of Business Requirements.

Organizational Change Management (OCM)

This month, OCM assisted in hosting the Florida PALM Project's August 2015 Vendor Forum. The presentation and video from the August 2015 Vendor Forum are available on the Florida PALM Project's website under the "Meetings" section. Vendors were encouraged to submit questions in writing, and all responses will be posted to the Florida PALM Project website. In addition, the OCM Team is supporting the BPS response strategy to agencies for the questions and comments on the Process Evaluation Questionnaire.

Project Management Office (PMO)

Software and System Integrator (SSI) Procurement:

The SSI Procurement contractor, the PMO, DFS Purchasing, DFS Legal, Outside Counsel, members from all Project Tracks, and Project Sponsors continue to work on various deliverables and confirming timeline of activities related to the SSI Procurement.

Other Procurements:

A solicitation for Pre-SSI Independent Verification & Validation (IV&V) services was released in June. Contract negotiation has been concluded for IV&V services, and the PMO Team has

executed the purchase order. IV&V support staff will be onsite starting August 31, 2015. In addition, an additional PMO support contractor was added to the Project on August 17, 2015.

Systems and Data Strategy (SDS)

The SDS Team finalized the review and incorporation of DFS Division of Information Systems reviewer feedback for Cycle 1 of the Business Requirements (BPS11). The SDS Team is working on the confirmation of the integration points of the existing systems (FLAIR and CMS). Finally, the SDS Team continued to work on developing the Project's Data Management Plan.