

# Florida **PALM**

Planning, Accounting, and Ledger Management



# FLORIDA PALM UPDATE

FASAASD

MARCH 25, 2016



# Project Updates

## Business Process Standardization

- ▶ **BPS Support Services**
  - Contractor (Ernst and Young) is completing the majority of their work (including knowledge transfer) at the end of the month
  - Two more deliverables will be submitted: (1) immediately prior to ITN release and (2) after the close of the ITN
- ▶ **Cycle 2 Business Requirements:**
  - Feedback received for Cycle 1 requirements is scheduled to be posted to the website in the upcoming weeks
  - Budget requirements will be deferred to Cycle 3 pending resolution of LAS/PBS reviewer and Legislative feedback
- ▶ **Cycle 3 Business Requirements:**
  - Updates to Cycle 2 will focus on Payroll and Budget requirements
  - Meetings are occurring with A&A on payroll requirements
  - Workgroups are planned for May



# Project Updates

## Project Management Office

- ▶ March 9<sup>th</sup> budget amendment release allowed for processing of overdue invoices
- ▶ Continuous Improvement Plan was updated based observations/recommendations from IV&V
- ▶ Quality Management Systems (QMS) Standards and Procedures are in development
- ▶ Initial draft of SSI ITN is in the process of being reviewed (Outside Counsel and Executive Steering Committee will review prior to release)
- ▶ Project Change Request (PCR) was processed to extend the ITN release date



# Project Updates

## Organizational Change Management

- ▶ IV&V and AST assessment reports were posted on Florida PALM website
- ▶ The Florida PALM website is being upgraded
- ▶ Agency Profile information is planned for inclusion in ITN (information will be validated with agencies prior to ITN release)



# Project Updates

## Systems and Data Strategy

- ▶ The Data Management Plan (DMP) is in the process of being reviewed/updated based on feedback from various stakeholders
- ▶ Enterprise Architect (EA) contractor is now onboard and will be supporting enterprise architecture development through the Software and System Integrator (SSI) procurement process



# Project Updates

## General Appropriations Act - FY16/17

- ▶ Florida PALM will have 25 positions for FY16/17
- ▶ Proviso requires:
  - Support of IV&V Services provided by third party consulting firm
  - Business Case Study conducted by third party consulting firm of systems identified in Attachment 2 of the FLAIR Study (Version 031) with distribution by November 1, 2016
  - Validation and approval of all business requirements
  - Submission of a data management plan (DMP)
  - Release of SSI ITN no earlier than November 1, 2016
  - Distribution of monthly Project status reports



# Project Updates

## Implementing Bill - HB 5003 (2016), Section 79

- ▶ Florida PALM must include replacement of:
  - Central FLAIR
  - Departmental FLAIR
  - Payroll
  - Information Warehouse
  - Select components of CMS
- ▶ Agencies will continue to have the opportunity to review and provide input on business requirements and technical specifications
- ▶ Florida PALM shall not include duplicate of functionality provided by other information systems in FFMIS





# Project Updates

## Implementing Bill - HB 5003 (2016), Section 79

- ▶ The Project shall include an expanded governance structure, with the following 15-member Executive Steering Committee:

CFO	EOG	DMS	DOR
Executive Sponsor (Chief of Staff)	Two from EOG, one with LAS/PBS experience	One Human Resource representative	One representative with SUNTAX experience
One Treasury Representative	One administrative services director appointed by the Governor from any agency	One Purchasing representative	
One DIS Representative	One administrative services director appointed by the Governor from a health care agency		
Four A&A Representatives	One administrative services director appointed by the Governor from a regulatory and licensing agency		



# CONTACT INFORMATION

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