



Fire and Emergency Incident Information System Technical Advisory Panel
 March 1, 2016
 Tallahassee, FL

ROLL CALL:

PRESENT:

NAME	REPRESENTING	TERM ENDING
Kasie Crowe Division of Forestry	Florida Fire Service	Jan. 31, 2019 (2nd term)
Greg Gay Civilian	State Fire Marshal	June 30, 2018 (2 nd term)
Bill Lombardo South Trail Fire Protection	FL Association of Special Districts	Oct. 31, 2018 (2nd term)
Steve McCoy EMS	Bureau of EMS	June 30, 2018 (2 nd term)
Rand Napoli	Florida League of Cities	Jan. 31, 2019 (2nd term)
Ron Parrish St. Lucie County Fire District	Florida Fire Chiefs' Association	June 30, 2018 (2 nd term)
Jon Pasqualone FL Fire Marshals/Insp. Assoc.	Florida Fire Chiefs' Association	Oct. 31, 2018 (2nd term)
Gene Prince City of Gainesville F/R	Florida Fire Chiefs' Association	June 30, 2018 (2 nd term)
Lew Simon Civilian	State Fire Marshal	June 30, 2018 (2 nd term)

ABSENT:

Bill Gulbrandsen Longwood Fire Rescue	FL Association of Counties	June 30, 2018 (2 nd term)
Tim Hyden East Manatee Fire Rescue		Jan. 31, 2019 (2 nd Term)
Bill Klein Eastern Florida State College	State Fire Marshal	Oct. 11, 2018 (2nd term)
Joe Palminteri Citrus County Fire Rescue	State Fire Marshal	June 30, 2018 (2 nd term)
Rick Spence Reedy Creek Fire Department	FL Professional Firefighters	Jan. 31, 2019 (2nd term)
Laurie Sweeney Orange County Fire Rescue	FL Professional Firefighters	Oct. 31, 2018 (2nd term)

The Fire and Emergency Incident Information System Technical Advisory Panel meeting was called to order.

On a motion duly made, the minutes from the Fire and Emergency Incident Information System Technical Advisory Panel held on January 21, 2016 were approved.

Motion carried.

REPORT FROM DIVISION: *Given by Julius Halas, Director*

- Job Task Analysis
 - Working toward phase II
 - In depth review of FFI/II curriculum
- Efforts to complete the Tallahassee Memorial are ongoing
- USFA and FEMA have complimented Florida's reporting and leadership practices

REPORT FROM FFIRS: *Provided by Wayne Watts, FFIRS Section*

Handout provided

- 2015 Reporting – July 1, 2016 deadline
- Mutual Aid Reporting
 - Unit must arrive on scene
 - If out of jurisdiction and are only vehicle on scene, it is not mutual aid
- Getting reporting information out:
 - On-line training for reporting practices
 - Regional training with agency heads
 - FFIRS newsletters for A-List
 - Fire Service Magazine
- NFIRS Updates
 - USFA website explains how to code a fire involving battery-motorized hover boards
https://www.usfa.fema.gov/data/nfirs/support/nfirsgram_hoverboards.html
 - Visit www.nfirs.org for information on conference calls for NFIRS program managers

REPORT FROM EMS: *None*

Steve McCoy has been promoted and is no longer the EMS representative to this panel. New panel member will be appointed shortly.

The Panel thanked Steve for the great work he has done.

OLD BUSINESS:

- Restructure of Annual Report – Subcommittee findings/needed changes
 - Instruction on how to read report
 - Prepare graphs differently
 - Disclaimer language
 - “Do You Know Section”
 - How statistics are reported
 - Challenges in getting good information
 - How Unknown Undetermined – hurts statistics
 - Getting people to understand they can go back in and change/update information.
 - Need the information to be accurate/ability to seek grant funding
 - Moving info around to make it more user friendly
 - Inform local departments why this report is important to them

Wayne Watts will put this in draft form and provide to Panel by next meeting.

NEW BUSINESS: None

AUDIENCE:

St. Carlos Park FD – Adding the on-line training course will be a great addition.

NEXT MEETING: Friday, July 8, 2016, St. Petersburg, FL

ADJOURN.

Audio File available upon request