



Fire and Emergency Incident Information System Technical Advisory Panel  
January 7, 2025  
Orlando, Florida

**ROLL CALL:**

**PRESENT:**

NAME	REPRESENTING	TERM ENDING
Carlos Aviles St. Augustine Fire	FL Fire Chiefs' Association	June 30, 2026 (2nd term)
Brad Bischoff Bradenton Fire Department	FL Professional FF Assoc.	Jan. 31, 2027 (1 <sup>st</sup> term)
Aaron Colburn Reedy Creek Emergency Svs.	FL Professional FF Assoc.	Jan. 31, 2027 (1 <sup>st</sup> term)
Thomas DiBernardo Florida Department of Health	Bureau of EMS	Jan. 31, 2027 (1 <sup>st</sup> term)
Shawn Hanson Greater Naples Fire Rescue	Florida Fire Marshals Association	Oct. 31, 2026 (2nd term)
Dara Hennessey City of Cocoa Fire Rescue	State Fire Marshal	June 30, 2026 (1 <sup>st</sup> term)
Jeremy Joseph Florida Forest Service	Florida Forest Service/DOA	Jan. 31, 2027 (1 <sup>st</sup> term)
Patrick Kennedy Palm Beach County F/R	Florida Association of Counties	June 30, 2026 (1 <sup>st</sup> term)
Terry Parris Panama City Beach F/R	State Fire Marshal	Jan. 1, 2027 (1 <sup>st</sup> term)
Kevin Reed Hillsborough CC	State Fire Marshal	Oct. 31, 2026 (2 <sup>nd</sup> term)
Michael Woodward Oviedo Fire Department	FL Fire Chiefs' Association	June 30, 2026 (1 <sup>st</sup> term)

**ABSENT:**

Darrel Donatto Jupiter Fire Rescue	Florida League of Cities	Jan. 31, 2027 (1 <sup>st</sup> term)
Dr. David Lee Sylvester Comprehensive	State Fire Marshal	June 30, 2026 (2nd term)
Jim Millican Lealman Fire District	Florida Association of Sp. Districts	Oct. 31, 2026 (2nd term)

The Fire and Emergency Incident Information System Technical Advisory Panel meeting was called to order.

**On a motion duly made**, the minutes from the Fire and Emergency Incident Information System Technical Advisory Panel held on July 22, 2024, were approved.

(October 8, 2024, meeting cancelled due to Hurricane Helene)

**Motion carried.**

**REPORT FROM FFIRS:** *given by Willie Saulsberry, SFM – handout provided*

- NFIRS to NERIS change
  - SFM to attend NERIS training and onboarding at NFA
  - NFIRS legacy will remain active for 5 years
  - NERIS training information can be found on their website
- Annual Report 2024
  - Deadlines for entering data for Florida's 2024 Annual Report is Feb. 15, 2025
  - Deadline for entering data for NFRIS is April 1, 2025
  - Archived Annual Reports are available on the SFM website
- Dashboards that are up on running (information updated bi-monthly apart from fire fatalities which is updated monthly)
  - Fire fatalities
  - Interactive incident reporting
  - Smoke alarms and sprinkler systems
- Current Projects
  - Data warehouse available for data retrieval
  - Active departments have been identified in FCDICE and are being updated in NFIRS
- Active Fire Department Demographics
  - Encouraging all to keep information up to date in FCDICE, NFIRS and reviewing NERIS information
- Florida fire Data
  - 329 of 445 departments reporting (92% for year)
  - Civilian Fire Casualty
    - 2024 – 109 (12/15/2024)

Discussion was held on fire casualty reporting when patients are transported out of the area/county/state. SFM follows up through the Department of Health along with the Bureau of Arson Investigators to get updated information and encourages departments to update their reports in NFRIS so it can be reflected to the State.

Discussion was held on the new NERIS system and how things are moving forward.

- FFIRS
  - Has a vacant Community Risk Reduction Coordinator position

**REPORT FROM EMS:** *Given by Tom DiBernardo, Florida Department of Health*

- Personnel
  - Mike Hall retired last week,
  - Ty Carhart, Operations Chief will be the interim EMS Administrator.
  - Steve McCoy remains the Bureau Chief.
- Data
  - 2024 closed with 5.1 million patient records
  - Created Data Quality Score Card
    - Common errors
    - Timed (from when incident occurred to time received)
    - This will allow to pull up a “data quality score card” on departments to help them improve their data
  - Over 122 rules written on data quality. The issues in FFIRS of data quality will be corrected.
- Trauma
  - Records will now be in Biospatial and Biospatial will be managing the trauma records from all the hospitals into one system.
  - Hopeful this will help in tracking the fatality/reporting issues
- HIE (Hospital Interface)
  - State average of 67% of records now have the hospital outcome record attached.
- NFIRS Integration
  - 5 years of NFIRS data is now in Biospatial

Showed live demo of data and how to view NFIRS records, EMS records, heat maps, etc.

**OLD BUSINESS:** None

**NEW BUSINESS:**

**On a motion duly made,** The Fire and Emergency Incident Information System Technical Advisory panel voted to renew the terms of Chairman Aaron Colburn and Vice Chairman Carlos Aviles.

**Motion carried.**

**AUDIENCE:** None

**NEXT MEETING:** TBD

**ADJOURN.**

*Audio File available upon request.*