

# Firefighter Injury Survey Administrators Guide



Florida Department of Financial Services

Division of State Fire Marshal

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# Section 1. Survey Overview

The Fire Fighter Injury Survey is designed to collect and record data points in accordance to [CS/HB 929 \(2025\)](#) addressing Firefighter Health and Safety and assist in decreasing frequency of fatalities; requiring State Fire Marshal Division (SFM) to adopt rules relating to education on chemical hazards or toxic substances & mental health best practices to better serve the Firefighter community and by extension the Florida public.

*Disclaimer Note:* The survey is open to the public though a hyperlink is intended to be primarily distributed and used by firefighters and fire department support staff. This survey is ***not*** intended for immediate medical situations or emergencies.

## 1.1 Survey Submission

Users will need to fully complete all required field inputs as indicated by the red asterisks for the survey to be submitted. Once the survey is submitted users will not be able to go back and redo responses. Unlimited submissions are possible therefore please advise users to fill out the form correctly and accurately the first time to reduce duplicate submissions to minimize curation by SFM administrators. Designated SFM administrators will be able to edit survey response and conduct follow-up as needed.

## 1.2 Injury Description & Survey Fields

In compliance with [CS/HB 929 \(2025\)](#) the survey is designed to collect a predefined subset of data points related to injuries to Firefighters. These data points have been categorized as incident descriptions with the following definitions.

*Equipment Failure:* An incident in which the firefighter received an injury involving or due to equipment malfunction, failure, or improper operation of equipment.

*Severe Injury:* \*\* Firefighter has sustained a severe injury.

*Hospitalization over 24 Hours:* Incident has cause Hospitalization to last over 24 hours

*Deceased:* The person is deceased as a direct result of the incident or injury

*\*\*Additional options for severe injuries are listed in a drop down and should be selected as applicable according to firefighters' status and injury causation (i.e. equipment failure and or Hospitalization) at time of survey submission.*

Various fields in the survey are auto completed based on previous user entries to reduce user input errors. These fields are County, Fire Departments and FDID (Fire Department Identification). Based on the input address the county field will auto populate similarly with the input of Fire Department which will filter the FDID field; be sure to select within the box to see the FDID output. Users will need to enter input into additional fields including NERIS ID (National Emergency Response Information System), casualty demographics, reporting official contact information and give a detailed incident overview of the incident.

## Section 2. Survey Administration

### 2.1 Survey Access

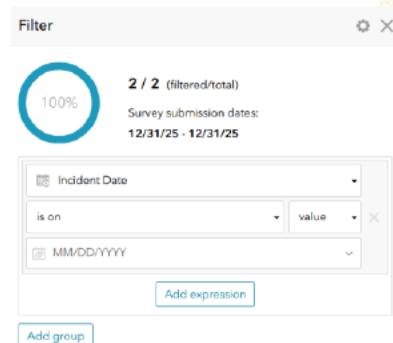
Survey administrators should possess an ArcGIS account under select the SFM organizations, please coordinate with DFS or SFM to gain edit access. In ArcGIS select the organization and then the content tab to navigate to the repository. Search for any keywords related to Firefighter Injury. Select the item listed as Firefighter Survey Prod as a form option labeled “manage in the Survey123 website”. Next within Survey123 select the data tab options to view survey data results and feature layer points. Here you can manipulate the data and generate reports in the top left-hand corner. The survey data can also be accessed via the current link here:

<https://arcg.is/1HGSaa2>



### 2.2 Filtering & Unique Case IDs

Upon submission each case will have a unique case identifier assigned. Administrators can use this in combination with the other data points such as incident date or FDID to filter out irrelevant case records. To filter out records administrators have multiple tools to such as a date range finder and the filter icon located in the top left, which will open a pane for SQL query searches as seen below.



### 2.3 Survey Records Editing & Updates

Only SFM Administrators will be able to edit or update survey records. To edit, select the record you want to change either from the map or after filtering the data. After record selection a windowpane will populate showing the details of the case. Typical survey responses will look like the following in the data pane.

Submitted by: Anonymous user  
Submitted time: Dec 31, 2025, 1:54:47 PM

Select the pencil icon located to edit the record. This will allow the administrator to make changes as needed. When complete hit the submit button to update the record and update the edit user & timestamp. To delete a case, select the record then the trash icon in the top right corner.

Submitted by: ██████████\_fldsfm  
Submitted time: Dec 31, 2025, 11:51:06 AM  
Edited by: ██████████\_fldsfm  
Edited time: Dec 31, 2025, 1:37:46 PM

In some scenarios end users might resubmit a duplicate case survey with additional details. In this case or if there are errors from a previous submission, please keep the original unique case identifier record as the source record of reference. As additional information is received, Administrators can merge new case information into the original and delete the duplicate submission record(s). However, Administrators can contact the reporting official to request additional case details as necessary and update records ad hoc.

***Important:*** Administrators editing or correcting the Incident Date or FDID of previous records should be aware that the changes will update the visible Case Number ID. However, the **unique suffix will remain the same** (See example below). To ensure case continuity, if you have referenced or saved a previous Case Number ID, use the updated Case Number ID going forward.

Incident Address	County	Fire Department	FDID	Case Number ID
Daytona Beach, FL, USA	Volusia County	Miami-Dade Fire Rescue ...	01032	20250523-01032-90ecd
Jacksonville, FL, USA	Duval County	Jackson County Fire Rescue	25042	20250707-25042-90ecd

## 2.4 Survey Attachments

Only SFM administrators can update records with additional investigation documents or images. To upload or download attachments, click a on record or select the map display point to bring up record information. Select the edit icon (pencil) and scroll down to view the attachments options. Click resubmit to commit changes to a record.

## 2.5 Survey Record Corrections & Best Practices

For Administrators correcting the County, Fire Department or FDID fields, be sure to clear the fields first before entering new data. For County information, ensure the incident address is correct then select the recalculate button to populate the County field. For Fire Departments, after updating the correct department, clear the FDID field and select the correct FDID number from the refreshed dropdown list. For all other fields requiring manual input update the information to reflect the changes to the record as necessary for the case.

## 2.6 Case Status Updates

Once a case has adequate information Administrators can update the record status. Once a case is concluded Administrators will need to edit the column for Case Status. There should be only two inputs: Unresolved and Resolved.

Unresolved: Case is not resolved and will receive updates.

Resolved: Case is closed and will no longer receive updates



# Appendix

## Glossary

Case: Data or information associated with and ArcGIS Survey123 submission

Case Number ID: Alphanumeric sequence of Incident date, FDID and a unique case Identifier

FDID: Fire Department Identification number

Record: Data points associated with a singular survey submission.

NERIS: National Emergency Response Information System

Unique Case Identifier: Unique ID suffix included in a Case Number ID



## Point of Contact

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Send Us a Message: [ASK FLDFS](#)

## Document Revisions

Change	Description	Date
Initial Publication	First Release	January 9, 2026
Survey attachments 1.4 to 2.4	Workflow update	January 14, 2026



## Survey QR Code

