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## Temporary Resident Limited Surety Agent

TYPE AND CLASS:

**T2-35 Temporary Resident Limited Surety Agent (Bail Bond Agent)**

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### Common Use(s) of License:

While accompanied by a supervising bail bond agent or an agent from the same agency: Presenting defendants in court; apprehending, arresting, and surrendering defendants to the proper authorities; and keeping defendants under necessary surveillance.

### Related Florida Statutes:

648.24-648.58

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### STEPS TO OBTAIN TEMPORARY RESIDENT LIMITED SURETY AGENT (BAIL BOND AGENT) LICENSE:

**Step 1** - You must:

- Be a natural person at least 18 years of age.
- Be a resident of the State of Florida.
- Be a [United States citizen or legal alien](#) who possesses a work authorization from the United States Immigration and Naturalization Services.
- Employed at the time of licensure and at all times throughout the temporary license by only one licensed and appointed supervising bail bond agent.
- A person of high character and approved integrity and has **never** been convicted of **or** pleaded guilty **or** no contest to a felony, a crime involving moral turpitude, or a crime punishable by imprisonment of 1 year or more under the law of any state, territory or country whether or not a judgment or conviction is entered.

**Step 2** - Must have the following prerequisite(s) before applying:

- Successfully completed 120-hours of an approved basic certification course in the criminal justice system, making a grade of not less than 80 percent approved by the department (**Must be completed within the last four years**)  
[Find a course](#)

**AND**

- Successfully completed a correspondence course approved by the department. This course is offered by:
  - The University of Florida (352) 392-1711 at <http://pd.dce.ufl.edu/bail-bond-agent-qualify.aspx>  
**AND**
  - Florida Bail Bonds Institute (954) 251-2387

**(Must be completed within the last four (4) years)**

**AND**

- You and your supervising bail bond agent must each file an affidavit under oath, on [form DFS-H2-1509](#), verifying your required employment before issuance of the license  
**AND**
- Submit at least three (3) [notarized statements](#) to the department by reputable citizens who are residents of the same counties in which you proposes to engage as a temporary licensee  
**AND**
- Submit a recent credential-sized, full face photograph  
**AND**
- Submit the [bail bond appointment form \(DFS-H2-1544\)](#) along with the \$90 fee for appointing a T2-35. This does not have to be paid by the applicant
- If licensed in another state within four (4) years, provide a Letter of Clearance.

**Step 3 - Apply:**

- Answer all of the questions and pay the fees to complete online application.  
[Review fees](#)  
[Apply](#)  
[Fingerprinting fees](#) are not included and must be paid directly to vendor

**Step 4 - Send prerequisite(s) to department:**

- Send proof of prerequisite, as indicated in **Step 2**, to the Bureau.  
**Note: If you have taken a prelicensing course, your prelicensing education provider will automatically send the Bureau proof within 20 days of your passing date.**

**Mail to:**

Department of Financial Services  
Bureau of Licensing, Room 419  
200 East Gaines Street  
Tallahassee, FL 32399-0319

[AgentLicensing@MyFloridaCFO.com](mailto:AgentLicensing@MyFloridaCFO.com)

**Step 5 - Fingerprints:**

- You must be [fingerprinted](#).

## Step 6 - Status notification(s):

- Once an application has been submitted, you may check your [MyProfile](#) account for the status of your application. Deficiencies will be listed under the pending license type.

## Step 7 - License Card:

- Once all the above steps have been satisfied, the department will send your approval by email. You will be required to contact PearsonVue and schedule a time to take your license photo. Once you have taken the photo, you will receive your photo license ID card via 2nd day mail; this is due to specific legal requirements.

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## Special Note:

- Applicant **cannot** be any of the following:
  - Jailer or persons employed in any jail.
  - Police officers or employees of any police department or law enforcement agency.
  - Committing magistrates, employees of a court, or employees of the Clerk of Court.
  - Sheriffs and deputy sheriffs or employees of any sheriff's department.
  - Attorneys
  - Person having the power to arrest or person who have authority over or control of federal, state, county, or municipal prisoners.
- No convicted felon may hold a bail bond license.
- The temporary license is valid for 18 months.
- Applicant may apply for the permanent license after completing 12 months of employment with at least 1,540 hours, pursuant to s. 648.355, F.S., and further clarified in Rule 69B-221.051, F.A.C.
- The department shall not issue another temporary license to any individual who has held such a temporary in this state within two (2) years after expiration of such temporary license.
- The supervising bail bond agent shall certify **monthly** to the department under oath, on the [Temporary Bail Bond Agent Employment Report form \(DFS-H2-1543\)](#), the names and hours worked each week of all temporary bail bond agents as required by paragraph 648.355(1)(e), F.S. Licensees are responsible for maintaining copies of their submitted hours. Temporary Bail Bond Agent Employment Reports filed late or all at once will **not** be accepted. [Form DFS-H2-1543](#), "Temporary Bail Bond Agent Employment Report," must be received by the Department no later than the last day of the month following the month being reported on the form as required by paragraph [648.355\(1\)\(e\)](#), F.S., and Rule [69B-221.051\(4\)\(c\)\(d\)](#) and (e), F.A.C.
- A temporary bail bond agent must be employed full-time and shall be physically accompanied by the supervising bail bond agent or bail bond agent from the same agency as required by Sections 648.25(8) and 648.355, F.S. The term "full-time" means that the temporary bail bond agent must work at least 1,540 hours during 12 months of employment as a temporary bail bond agent, which equates to a minimum of 30 hours per week.
- The department is **not** responsible for adding up hours upon request in order to provide updates to a licensee. Should a licensee have lost a copy of their records, they should retrieve or determine their monthly hours based

upon their employer's records, i.e., time sheets, pay stubs, etc. Pursuant to Rule [69B-221.051\(4\)](#), F.A.C., a temporary bail bond agent shall be employed and receive a salary or wages as required by law.

- Managing General Agents who work in the bail bond industry must be licensed and appointed as a bail bond agent or in the case of entities, one of the owners, directors or officers at each location must be licensed and appointed as a bail bond agent.