

FLORIDA DEPARTMENT OF FINANCIAL SERVICES Division of Insurance Agent and Agency Services – Bureau of Licensing

It is your responsibility to ensure you have the most <u>current version</u> of this document.

Resident and Non-Resident Motor Vehicle Rental Firm

TYPE AND CLASS: 2-23 & 9-23 Motor Vehicle Rental (Firm)

Florida Statutes 626.321(d) defines a "**MOTOR VEHICLE RENTAL INSURANCE**" license as a license covering rental or lease of a motor vehicle. The license may be issued only to the full-time salaried employee of a licensed general lines agent or to a business entity that offers motor vehicles for rent or lease if insurance sales activities authorized by the license are in connection with and incidental to the rental or lease of a motor vehicle.

STEPS TO OBTAIN 2-23 & 9-23 MOTOR VEHICLE RENTAL FIRM

Step 1 - Apply:

- Complete an online application for License and submit appropriate fees.
 <u>Review fees</u>
 <u>Apply</u>
- The majority owner, partner, officer and director of the agency must be <u>fingerprinted</u>.

Special Note:

- A license issued to a business entity that offers motor vehicle for rent or lease encompasses each office, branch office or place of business making use of the business entity's name in order to offer, solicit, and sell insurance.
- The application for licensure must list the name, address, and phone number for each office, branch office, or
 place of business that is to be covered by the license. The licensee shall notify the department of the name,
 address, and phone number of any new location that is to be covered by the licensee before the new office,
 branch office, or place of business engages in the sale of insurance pursuant to this paragraph. The licensee
 must notify the department within 30 days after closing or termination an office, branch office or place of
 business. Upon receipt of notice, the department shall delete the office, branch office, or place of business from
 the license.
- A licensed or appointed entity is directly responsible and accountable for all acts of the licensed employees.
- Each office, branch office or place of business making use of the entity's business name must file an "Application for Branch Office" after the primary location obtains the license.