

## **2023 APPLICATION FOR APPOINTMENT TO BOARD OF FUNERAL, CEMETERY, AND CONSUMER SERVICES**

### **INSTRUCTIONS:**

*The 2023 application process for appointment to the Board of Funeral, Cemetery, and Consumer Services (the “Board”) will be conducted in two phases. All persons interested in applying for appointment or reappointment to the Board must follow the initial phase of the application process outlined below. Selected nominees for each position will be notified by Chief Financial Officer Jimmy Patronis’ office and provided further instructions regarding the completion of the application process. Additional information regarding the application process may be found on the Division’s website at: [www.myfloridacfo.com/division/funeralcemetery/](http://www.myfloridacfo.com/division/funeralcemetery/).*

***For the initial phase of the application process, all applicants must:***

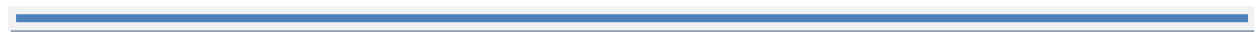
- *Complete this “2023 Application for Appointment to Board of Funeral, Cemetery, and Consumer Services”*
- *Complete the “Application for Chief Financial Officer Board and Commission Appointments” which is found with the Notice Regarding 2023 Appointment Process for Appointment to the Board of Funeral, Cemetery, and Consumer Services on the “Recent News” page of the Division’s website at: [www.myfloridacfo.com/division/funeralcemetery/announcements-and-news](http://www.myfloridacfo.com/division/funeralcemetery/announcements-and-news).*
- *Submit the completed application forms referenced above, and any attachments, to the Division of Funeral, Cemetery, and Consumer Services by **EMAIL** to:*

*Email: [LaTonya.Bryant@MyFloridaCFO.com](mailto:LaTonya.Bryant@MyFloridaCFO.com)*

*This application **MUST BE COMPLETED IN FULL**. Answer “none” or “not applicable” where appropriate. You may attach additional sheets of paper as needed to fully respond to any of the questions. You may also attach your resume and any letters of recommendation.*

**APPLICATION DEADLINE: APPLICATIONS MUST BE RECEIVED BY CLOSE OF BUSINESS ON FRIDAY, JUNE 30, 2023.**

**Questions regarding any of the application process should be directed to LaTonya Bryant, Administrative Assistant III for the Division, at 850-413-3039 or to Mary Schwantes, Division Director, at 850-413-4984.**




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**APPLICANT'S NAME:** \_\_\_\_\_

**ITEM I:**

There are currently four members on the Board whose terms expire at the end of September 2023. Section 497.101(2), Florida Statutes, sets forth the composition of the Board. The descriptions below, as applied to the four referenced positions, are from this section.

**Please check ALL the Board member positions for which you may be eligible for appointment.** See section 497.101, Florida Statutes for the full statutory text of member criteria.

	<b>FCCS BOARD MEMBER POSITION DESCRIPTION</b> <i>(Please check all for which you may be eligible for appointment)</i>
	<p><b>POSITION #1:</b></p> <p><b>A person licensed as a funeral director under part III of chapter 497, Florida Statutes, who is associated with a funeral establishment.</b></p> <p>a. Please enter your funeral director license number: _____</p> <p>b. Please enter the name and license number(s) of the funeral establishment(s) with which you are associated:</p> <p>Funeral Establishment Name (#1): _____</p> <p style="padding-left: 40px;">License Number (#1): _____</p> <p>Funeral Establishment Name (#2): _____</p> <p style="padding-left: 40px;">License Number (#2): _____</p>
	<p><b>POSITION #2:</b></p> <p><b>A person whose primary occupation is associated with a cemetery company licensed pursuant to chapter 497, Florida Statutes.</b></p> <p>a. Please enter the name and license number of the cemetery company(s) that satisfies the above requirement.</p> <p>Cemetery Name (#1): _____</p> <p style="padding-left: 40px;">License Number (#1): _____</p> <p>Cemetery Name (#2): _____</p> <p style="padding-left: 40px;">License Number (#2): _____</p>

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**APPLICANT'S NAME:** \_\_\_\_\_

	<p><b>POSITION #3:</b></p> <p><b>A consumer who is a resident of Florida; has never been licensed as a funeral director or embalmer; is not connected with a cemetery or cemetery company licensed pursuant to chapter 497, Florida Statutes; is not connected with the death care industry or the practice of embalming, funeral directing, or direct disposition; and is at least 60 years of age.</b></p>
	<p><b>POSITION #4:</b></p> <p><b>A principal of a monument establishment licensed under chapter 497, Florida Statutes, as a monument builder.</b></p> <p>a. Please enter the name and license number of the monument establishment(s) that satisfies the above requirement.</p> <p>Monument Establishment Name (#1): _____</p> <p style="padding-left: 40px;">License Number (#1): _____</p> <p>Monument Establishment Name (#2): _____</p> <p style="padding-left: 40px;">License Number (#2): _____</p>

NOTE: The term “associated” as used above, is from section 497.101(2), Florida Statutes, but is not defined in the statute. Please consult your dictionary for the common meaning of the term.

**ITEM 2:**

Section 497.101(2), Florida Statutes, provides in relevant part as follows: *“There may not be two or more board members who are principals or employees of the same company or partnership or group of companies or partnerships under common control.”*

<b>FCCS Board Members as of June 1, 2023</b>	
Joseph Brandenburg	Ken Jones
Andrew Clark	Janis Liotta
Sanjena Clay	Jay Lyons
Vincent Todd Ferreira	Jill Peeples
Christian Jensen, Jr.	Darrin Williams

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**APPLICANT'S NAME:** \_\_\_\_\_

To the best of your knowledge and belief, are you a principal or employee of the same company, partnership, or group of companies or partnerships under common control, as any Board member listed above?

YES

NO

If the answer to the above is "Yes," please provide the name of the listed Board member and provide the name of the company, partnership, or group of companies or partnerships under common control for which you are a principal or employee.

**ITEM 3:**

Please provide information relating to the existence and nature of all current and past employment by, contracts with, and/or direct or indirect affiliations or interest in any entity or business that at any time was licensed under chapter 497, Florida Statutes. You may attach your resume or additional sheets of paper to satisfy this requirement.

**ITEM 4:**

Please note the following restriction under section 112.313(11), Florida Statutes:

(11) PROFESSIONAL AND OCCUPATIONAL LICENSING BOARD MEMBERS. – No officer, director, or administrator of a Florida state, county, or regional professional or occupational organization or association, while holding such position, shall be eligible to serve as a member of a state examining or licensing board for the profession or occupation.

Do you currently hold any position which would bar you under section 112.313(11), Florida Statutes, from appointment to the Board of Funeral, Cemetery, and Consumer Services?

YES

NO

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**APPLICANT'S NAME:** \_\_\_\_\_

If the answer to the above is "Yes," please provide details.

**CERTIFICATION AND SIGNATURE:**

*I understand that any appointment tendered to me may be contingent upon the results of a background investigation, and I am aware that withholding information or making false statements on this application may be the basis for non-appointment and criminal penalties. I agree to these conditions, and I declare that I have read the foregoing application and any attachments, and the facts stated within them are true, correct, and complete to the best of my knowledge and belief.*

**SIGNATURE:** \_\_\_\_\_

Please print your name here: \_\_\_\_\_

**DATE SIGNED:** \_\_\_\_\_