

AGENDA
BOARD OF FUNERAL, CEMETERY AND CONSUMER SERVICES
February 1, 2018 - 10:00 A.M.
Sheraton Bay Point Resort
4114 Jan Cooley Drive
Panama City Beach FL 32408

THIS MEETING IS OPEN TO THE PUBLIC

1. **Call to Order, Preliminary Remarks, and Roll Call**
2. **Action on the Minutes**
 - A. January 4, 2018
3. **Old Business**
 - A. Disciplinary Proceeding(s)
 - (1) Settlement Stipulation(s) (Probable Cause Panel B)
 - (a) Marcells Cremations, Inc.: Case No. 198424-16-FC; Division No. ATN-27205 (F050427 – Direct Disposal Establishment)
 - B. Licensure Reinstatement
 - (1) Noble, Ronald: Case No. 134081-13-FC; Division No. ATN-17635 (F046246)
4. **Disciplinary Proceedings:**
 - A. Settlement Stipulation(s) (Probable Cause Panel B)
 - (1) Emmanuel Funeral Home: Case No. 204697-17-FC; Division No. ATN-27659 (F041280 – Funeral Establishment)
5. **Application(s) for Preneed Sales Agent**
 - A. Informational Item (Licenses Issued without Conditions) – **Addendum A**
6. **Application(s) for Continuing Education Course Approval**
 - A. Recommended for Approval without Conditions – **Addendum B**
 - A. Education Workers Group (11208)
 - B. International Order of the Golden Rule (2201)
 - C. Kates-Boylston Publications (29810)
 - D. Matthews International (30408)
 - E. National Funeral Directors and Morticians Association, Inc. (15608)
 - F. National Funeral Directors Association, Inc. (136)
 - G. The Dodge Institute for Advanced Mortuary Stu (81)
7. **Application(s) for Florida Law and Rules Examination**
 - A. Informational Item (Licenses Issued without Conditions) – **Addendum C**
 - (1) Funeral Director (Internship and Exam)
 - (a) Booth, Cadence M
 - (2) Funeral Director and Embalmer (Endorsement)
 - (a) Burchfield, Erin
 - (b) Gray, Lee E
 - (c) Kaye-Campbell, Teehan K
 - (d) Liwo, Vicki
 - (e) Roldan, Karen L
 - (3) Funeral Director and Embalmer (Internship and Exam)
 - (a) Davis, Robert D
 - (b) Hazelwood, Richard

8. **Application(s) for Internship**
 - A. Informational Item (Licenses Issued without Conditions) – **Addendum D**
 - (1) Funeral Director
 - (a) Farmer, Logan M (F230714)
 - (2) Funeral Director and Embalmer
 - (a) Green, Breanna M (F234500)
 - (b) Henry, Auntrese J (F236645)
 - (c) Stanton, Peyton M (F233839)
 - B. Recommended for Approval without Conditions (Criminal History)
 - (1) Funeral Director and Embalmer
 - (a) Taylor III, Charles E
9. **Application(s) for Embalmer Apprenticeship**
 - A. Informational Item (Licenses Issued without Conditions) – **Addendum E**
 - (1) Farmer, Logan M (F230714)
 - (2) Rebello, Shannon M (F022382)
 - (3) Sapp, Brittany L (F086774)
 - (4) Weeks, Tracy L (F233840)
 - (5) Williams, Selena N (F234667)
10. **Application(s) for Registration as a Training Agency**
 - A. Informational Item (Licenses Issued without Conditions) – **Addendum F**
 - (1) Unity Funeral Home (F041428) (Deland)
11. **Consumer Protection Trust Fund Claims**
 - A. Recommended for Approval without Conditions – **Addendum G**
12. **Amendment(s) to Cemetery Bylaws**
 - A. Recommended for Approval with Conditions
 - (1) Dr. Phillips Cemetery (Orlando)
13. **Application(s) for Change of Ownership (Collective Items)**
 - A. **Barbara Falowski Funeral & Cremation Services, Inc. (Ft. Lauderdale)**
 - A. Recommended for Approval with Conditions
 - (a) Application(s) for Transfer of Preneed License
 - (2) Recommended for Approval without Conditions
 - (a) Petition(s) for Variance or Waiver (Training Agency)
14. **Application(s) for Change of Ownership (Collective Applications)**
 - A. Recommended for Approval with Conditions
 - A. **Florida Cremation Society LLC (Ocala)**
 - (a) Application(s) for Cinerator Facility
 - (b) Application(s) for Direct Disposal Establishment
 - (c) Application(s) for Transfer of Preneed License
 - B. **Roberts Funeral Home of Dunnellon LLC (Dunnellon)**
 - (a) Application(s) for Cinerator Facility
 - (b) Application(s) for Funeral Establishment
 - (c) Application(s) for Transfer of Preneed License
15. **Application(s) for Monument Establishment Sales Agent License**
 - A. Informational Item (Licenses Issued without Conditions) – **Addendum H**

16. **Application(s) for Preneed Main License**
 A. Recommended for Approval without Conditions
 (1) Affordable Burial and Cremation, LLC d/b/a Aden Funeral Home (Tampa)
17. **Application(s) for Removal Service**
 A. Recommended for Approval without Conditions
 (1) W-Y-S Pro Med Transportation LLC (Pensacola)
18. **Related Items (Southern Monument & Vault LLC)**
 A. Southern Monument & Vault LLC (Chipley)
 (1) Recommended for Approval without Conditions
 (a) Application(s) for Monument Establishment Retailer License
 (2) Recommended for Approval with Conditions
 (a) Application(s) for Monument Establishment Sales Agreement
19. **Executive Director's Report**
 A. Operational Report
 B. Report: Payment of Disciplinary Fines and Costs
20. **Chairman's Report (Verbal)**
21. **Office of Attorney General's Report**
 A. Attorney General's Rules Report

22. **Administrative Report**

A.	New Cemetery Applications Received Since Last Meeting	0
	Recommended for Approval	0
	Pending	0
B.	Cemetery Acquisition Applications Received Since Last Meeting	0
	Recommended for Approval	0
	Pending	0
C.	Preneed License Applications Received Since Last Meeting	6
	Active Preneed Licenses	330
	Presented to the Board at this Meeting	4
	Pending	2
D.	Preneed License Branch Applications Received Since Last Meeting	0
	Active Preneed License Branches	326
	Recommended for Approval	0
	Pending	0
E.	Preneed Sales Agent Applications Received Since Last Meeting	87
	Active Sales Agents as of January 24, 2018	4511
	Recommended for Approval	28
	Temporary Licenses Issued; Pending Permanent	92
F.	Monument Establishment Applications Received Since Last Meeting	1
	Active Monument Establishments	69
	Pending	0

G.	Broker of Burial Rights Applications Received Since Last Meeting	0
	Active Brokers of Burial Rights	14
	Pending	0
H.	Exempt Cemetery Reports Received Since Last Meeting	0
	Active Exempt Cemeteries	90
	Pending	0
I.	New Establishment Applications Received Since Last Meeting	9
	Pending	5
	Completed	4
J.	New Individual Applications Received Since Last Meeting	30
	Pending	1
	Completed	29
K.	Request for Training Facility Applications Received Since Last Meeting	2
	Pending	1
	Completed	1
L.	Request for CE Providers and Courses Received Since Last Meeting	30
	Pending	0
	Completed	30
M.	Initial Inspections Received Since Last Meeting	15
	Pending	0
	Completed	15
N.	Inspections Received Since Last Meeting	216
	Pending	0
	Completed	216
O.	Initial Licenses Issued Since Last Meeting	20
	Renewal Licenses Issued Since Last Meeting	156
	Duplicate Licenses Issued Since Last Meeting	21

23. Disciplinary Report

	Issued Since Last Meeting (December 7, 2017)
Notices of Non Compliance	2
Citations	1

24. Upcoming Meeting(s)

- A. March 1st (Teleconference)
- B. April 5th (DoubleTree by Hilton Orlando Downtown – Orlando)
- C. May 3rd (Teleconference)
- D. June 7th (Saddlebrook Golf Resort – Wesley Chapel/Tampa)
- E. July 12th (Teleconference)
- F. August 2nd (Tallahassee)
- G. September 6th (Teleconference)
- H. October 4th (Miami-Dade College – Miami)
- I. November 1st (Teleconference)

J. December 6th (Embassy Suites by Hilton Jacksonville Baymeadows – Jacksonville)

25. Adjournment

THE CHAIR MAY MAKE SPECIFIC CHANGES IN THE AGENDA AFTER IT HAS BEEN MADE AVAILABLE FOR DISTRIBUTION, ONLY FOR "GOOD CAUSE" SHOWN.

DIRECTIONS

Sheraton Bay Point Resort is located 38 minutes away from Northwest Florida Beaches International Airport (ECP). Taxis are available at the airport.

From ECP- NW FL Beaches International Airport

Approximately 38 minutes driving time. Exit Airport and turn right (West) on Hwy 388. Turn left at FL-79 S. Turn left at Back Beach Rd/FL-30 Alt E/PCB Pkwy/US-98 E. Travel approx. 8 miles. Take the right hand merge to C R 3031/Thomas Dr./NSA Main Gate/Bay Point. Turn left at Front Beach Rd/US-98 Alt/FL-30 then an immediate merge right toward C R 3031/Thomas Dr. Turn right at C R 3031/Thomas Dr. Turn left at Magnolia Beach Rd/C R 392. Slight right at Delwood Beach Rd following the golf course. Turn right at Jan Cooley Dr. Turn right at Bay Point Resort entrance.

From the East / Panama City

Take U.S. 98 west over the Hathaway Bridge, and turn left at the second light, Thomas Drive. Go to the fourth traffic light, and turn left on Magnolia Beach Road. Follow the golf course (on your right) around the bend, turn right onto Jan Cooley and follow the signs to the Bay Point Resort entrance on your right.

From The West

On US 98 east, travel approx. 8 miles past Hwy 79 and take the right hand merge to C R 3031/Thomas Dr./NSA Main Gate/Bay Point. Turn left at Front Beach Rd/US-98 Alt/FL-30 then an immediate merge right toward C R 3031/Thomas Dr. Turn right at C R 3031/Thomas Dr. Turn left at Magnolia Beach Rd/C R 392. Slight right at Delwood Beach Rd following the golf course. Turn right at Jan Cooley Dr. Turn right at Bay Point Resort entrance.