

**AMENDED AGENDA  
BOARD OF FUNERAL, CEMETERY AND CONSUMER SERVICES**

**December 7, 2007 - 1000A.M. to 500P.M.**

**Agency for Health Care Administration**

**Ft. Knox Office Complex—Building 3**

**2727 Mahan Drive, Room A**

**Tallahassee, FL 32308**

**THIS MEETING IS OPEN TO THE PUBLIC**

**I. Call to Order and Roll Call**

**II. Action on the Minutes**

- A. October 10, 2007
- B. November 13, 2007 - Teleconference

**III. Disciplinary Proceeding(s)**

- A. [Funeraria Latina National, DFS Case No. 86927-06-FC](#)
- B. [Hicks, Laina L., DFS Case No. 90091-07-FC](#)
- C. [Morton-Skipper, Heather J., DFS Case No. 86369-06-FC \(89663-07-FC\)](#)
- D. [Richardson Funeral Home, DFS Case No. 89906-07-FC & Dwight Jackson, DFS Case No. 90586-07-FC](#)
- E. [Riposta, Mark, DFS Case No. 91536-07-FC](#)
- F. [Singleton Funeral Home, DFS Case No. 87638-07-FC](#)
- G. [Trinity Memorial Cemetery Inc. d/b/a Trinity Memorial Gardens, DFS Case No. 86680-06-FC](#)

**IV. Request(s) for Board Appearance**

- A. Funeral Director Interns Wishing to Become Concurrent Interns
  - 1. Rodriguez, Billie Jo
  - 2. Segura, Tricia L.

**V. Application(s) for Funeral Establishment**

- A. Recommended for Approval
  - 1. Bivins Family Funeral Home (Jasper)
  - 2. Elder Funeral Home LLC d/b/a Elder Funeral Home (Jacksonville)
- B. Recommended for Consideration
  - 1. Golden's Mortuary Inc. (Orlando)
  - 2. Serenity Funeral Home Inc (Winter Haven)

**VI. Application(s) for Preneed Sales Agent**

- A. Recommended for Approval - See Addendum A

**VII. Application(s) for Preneed License**

- A. Carnegie Funeral Home, Inc (Chiefland)
- B. Florida Colonial Holdings Inc d/b/a Giddens-Reed Funeral Home (Baldwin)
- C. Southern Funeral Care and Cremation Services, Inc (Riverview)
- D. Stinson Industries Inc d/b/a Stevens Brothers Funeral Home (West Palm Beach)

**VIII. Application(s) for Preneed License Branch**

- A. Family Heritage Funeral Services, LLC d/b/a Yates Funeral Home & Crematory (Ft Pierce)
- B. Fuller-Miller Funeral Services, Inc d/b/a Fuller-Cape Coral Funeral Home Cremation Service (Cape Coral)

**IX. Application(s) for Florida Laws and Rules Examination**

- A. Recommended for Approval - See Addendum B
  - 1. Funeral Director and Embalmer - Internship
    - a. Carnegie, Al J
    - b. Graham Townes, Jacquelyn
    - c. Moreno, Miriam
    - d. Russo, Devin J
  - 2. Funeral Director and Embalmer - Endorsement
    - a. Atwood, Michael S.C.
    - b. Boronat, Jr., Marcos A
    - c. Ingram, Jessica H
    - d. Parnell, Zachary T
    - e. Perry, Brent R
    - f. Thompson, Robert D

**X. Application(s) for Funeral Director and Embalmer Internship**

- A. Recommended for Approval - See Addendum C
  - 1. Gould, Jay W
  - 2. Harris, Chassica E
  - 3. Williams, Omar C
- B. Recommended for Consideration
  - 1. McWhite, Albert R

**XI. Application(s) for Embalmer Apprentice**

- A. Recommended for Approval - See Addendum D
  - 1. Gould, William T
  - 2. Munyon, Shirley D

**XII. Application(s) for Removal Service**

- A. Recommended for Approval
  - 1. Lighthouse Funeral Services LLC d/b/a Palm State Crematory Services

**XIII. Application(s) for Cinerator Facility**

- A. Recommended for Approval
  - 1. Lighthouse Funeral Services LLC d/b/a Palm State Crematory Services

**XIV. Continuing Education Course Approval(s)**

- A. Recommended for Approval - See Addendum E
  - 1. Jewish Funeral Directors of America #0001404
  - 2. National Funeral Directors & Morticians, Inc. #0001755

**XV. Consumer Protection Trust Fund Claims**

- A. Recommended for Approval - See Addendum F

**XVI. Amendment(s) to Cemetery Bylaws**

- A. Recommended for Approval - See Addendum G

**XVII. Contractor or Other Related Forms**

- A. National Guardian Life (NGL) Insurance Group
  - 1. Prefunded Funeral Agreement PN-REI-SGS-FL 09/07 (Guaranteed)
  - 2. Non-Guaranteed Prefunded Funeral Agreement PN-REI-N SGS-FL 09/07
- B. APM, Inc. d/b/a Vista Memorial Gardens
  - 1. Cemetery Purchase Contract, Form A100 Rev. 10/07
- C. Vista Memorial Gardens
  - 1. Cemetery Purchase Contract, Form V100 Rev. 9/07
- D. Vista Funeral Home, Inc.
  - 1. Funeral Pre-Need Contract, Form FH100 Rev. 9/07

**XVIII. Trust Transfer(s)**

- A. Anderson-McQueen Company d/b/a A Life Tribute Funeral Care (St. Petersburg)
  - 1. Simplicity Plan 1997 Master Preneed Trust (SunTrust Bank) to Independent Funeral Directors of Florida (IFDF) 1993 Master Trust Fund
- B. Kent Care of Florida, LLC (Tallahassee)
  - 1. Cemetery Care & Maintenance Trust Transfer - TNB Financial Services, Inc. Care & Maintenance Trust Agreement to Regions Bank Master Florida Cemetery Care & Maintenance Trust Agreement

**XIX. Administrative Report**

**9/1/07 - 10/31/07**

A.	New Cemetery Applications Received Since Last Meeting	0
	Recommended for Approval	0
	Pending	0
B.	Cemetery Acquisition Applications Received Since Last Meeting	0
	Recommended for Approval	0
	Pending	0
C.	Preneed License Applications Received Since Last Meeting	5
	Active Preneed Licenses	323
	Presented to the Board at this Meeting	4
	Pending	1
D.	Preneed License Branch Applications Received Since Last Meeting	3
	Active Preneed License Branches	298
	Recommended for Approval	2
	Pending	0

E.	Preneed Sales Agent Applications Received Since Last Meeting	126
	Active Sales Agents as of October 31, 2007	2791
	Recommended for Approval	8
	Pending	227
F.	Monument Establishment Applications Received Since Last Meeting	3
	Active Monument Establishments	99
	Pending	3
G.	Broker of Burial Rights Applications Received Since Last Meeting	0
	Active Brokers of Burial Rights	19
	Pending	0
H.	Exempt Cemetery Reports Received Since Last Meeting	0
	Active Exempt Cemeteries	57
	Pending	1
I.	Preneed Funeral Contract Consumer Protection Trust Fund Balance as of October 31, 2007	\$7,073,689.74
	# Claims Presented at This Board Meeting	9
	\$ Claims Presented at This Board Meeting	\$8907.13
	Claims Paid as of October 31, 2007 (for fiscal year 2006-2007)	\$22,529.51
J.	New Establishment Applications Received Since Last Meeting	8
	Pending	3
	Completed	5
K.	New Individual Applications Received Since Last Meeting	43
	Pending	16
	Completed	27
L.	Request for Training Facility Applications Received Since Last Meeting	4
	Pending	0
	Completed	4
M.	Request for CE Providers and Courses Received Since Last Meeting	5
	Pending	0
	Completed	5
N.	Initial Inspections Received Since Last Meeting	8
	Pending	3
	Completed	5
O.	Inspections Received Since Last Meeting	57

	Pending	0
	Completed	57
P.	Initial Licenses Issued Since Last Meeting	17
	Renewal Licenses Issued Since Last Meeting	791
	Duplicate Licenses Issued Since Last Meeting	5

**XX. Disciplinary Report**

	Issued Since Last Meeting (October 10, 2007)	Issued Since January 1, 2007
Notice of Non-Compliance	0	1
Letters of Guidance	0	20
Citations	2	2

**XXI. Rules Committee Report**

- A. 69K-17.008 Fees for Part III Licensees
- B. 69K-17.0085 Communicable Disease Education Required for Operational Personnel and Nonlicensed Individuals
- C. 69K-17.010 Inactive Status Fee
- D. 69K-17.011 Reactivation Fee

**XXII. Emergency Preparedness Committee Report (0 ral)**

**XXIII. Chairman's Report (0 ral)**

**XXIV. Attorney Report (0 ral)**

**XXV. Executive Director's Report (0 ral)**

- A. Report from Richard Baldwin – Examiner for Menorah Gardens September '07 and October '07
- B. Report on Budget Cuts
- C. Staffing Report
- D. [Update on Computer Project](#)
- E. 2008 Board Meeting Schedule

**XXVI. Adjournment**

**THE CHAIRMAN MAY MAKE SPECIFIC CHANGES IN THE AGENDA AFTER IT HAS BEEN MADE AVAILABLE FOR DISTRIBUTION, ONLY FOR 'GOOD CAUSE' SHOWN.**