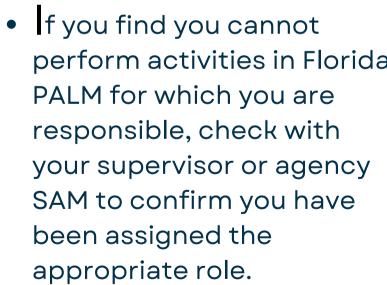# Role-Based System

- **S**imilar to a security badge that allows access to different parts of a building, end user roles allow access to perform specific activities within Florida PALM. Supervisors determine which end user roles to assign based on job duties and work with agency SAMs for roles to be assigned.

- **I**f you find you cannot perform activities in Florida PALM for which you are responsible, check with your supervisor or agency SAM to confirm you have been assigned the appropriate role.

- **T**his process shows the steps agencies take to assign or update roles in Florida PALM.

Role Assigning Process

The Agency Identity Provider (IDP) SME establishes a new user in the active directory

Next, the end user will log in to Florida PALM for their account to auto-generate

A supervisor will notify the SAM of the end user's designated roles within Florida PALM

The SAM then assigns the end user to their business roles, primary permission list, and bank security

Once notified by the SAM that all access has been granted, the end user may begin working within Florida PALM