

The **SAM Access Reference** menu option provides immediate access to useful information that may assist with generating reports or granting Florida PALM access to their end users.

The features you will find on the **SAM Access Reference** page are:

- **General Information:**
 - Business Unit: number used to define an agency or an agency subset that is independent regarding one or more accounting or operational functions
 - Primary Permission List: grants an end user access to functionality assigned to a specific role
 - Bank Security: Provides an end user access to their agency's bank accounts to perform necessary functions, such as view bank data on applicable transactions, (e.g., deposits and payments), and view banking reports
 - Route Control: required when an end user has been assigned either the Agency GL Journal Approver role or the DFS YEC GL Journal Approver role
 - Agency Domain: agency's email domain(s) on file with Florida PALM. Domain changes may impact a user's ability to log in to Florida PALM
- **Secret Keys**
 - Agency specific characters used to generate reports in the Florida PALM Access Management Tool
- **DW/BI Licenses:**
 - Percentage of licenses used/remaining as of the date shown
- **Expiration dates:**
 - Florida PALM Token Certificate/Secret Key metadata required for federated login must be renewed prior to the displayed expiration date, otherwise, end-users will experience login disruptions.

SAM Access Reference

Agency Name

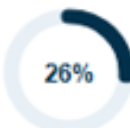
GENERAL

Business Unit	99000
Primary Permission List	FLP_AGCY_99000
Bank Security	99000 BANK SECURITY ROLE
Route Control ⓘ	Username/FLP_BU_99000
Agency Domain	myagency.com

SECRET KEYS

Production Secret Key	🔍 Click to view the key
UAT Secret Key	🔍 Click to view the key

DW/BI LICENSES As of 08-05-2026



26%

DW/BI FINANCIALS

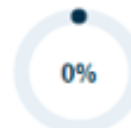
13 of 50



75%

DW/BI PAYROLL

6 of 8



0%

DW/BI PROJECTS

0 of 0

EXPIRATION DATES

Production Token Certificate Expiration Date (MM-DD-YYYY)	11-21-2026
UAT Token Certificate Expiration Date (MM-DD-YYYY)	11-21-2026