

AGENCY: Department of Financial Services
PROJECT: Florida Planning, Accounting, and Ledger Management (PALM)

October 2018



PROJECT DESCRIPTION

The PALM project is replacing the Florida Accounting Information Resource Subsystem (FLAIR) and the Cash Management Subsystem (CMS) with a core Enterprise Resource Planning (ERP) solution. The project has completed the Pre-Design, Development and Implementation (Pre-DDI) phase which consisted of four tracks: Business Process Standardization (BPS), Project Management Office (PMO) including procurements, Organizational Change Management (OCM) including Workforce Transition (WFT), and System and Data Strategy (SDS). The project has executed a contract with a Software and Systems Integrator (SSI) as of July 20, 2018. The team is now transitioning from the Pre-DDI activities to DDI and are in the planning process for the DDI phase.

SCHEDULE DATA

Start Date
May 19, 2014

Planned Finish Date ¹
June 30, 2027

Forecasted Finish Date ²
June 30, 2027

COST DATA | FY 2018-19

Appropriated Budget ³
\$38,510,131

Planned Project Budget ⁴
\$29,627,844

Planned Expenditures to Date ⁵
\$9,344,681

Actual Expenditures to Date ⁶
\$4,308,353

Schedule / Cost Data Notes

- ¹ The Planned Finish Date may be updated after the project schedule has been finalized and approved.
- ² The Forecasted Finish Date may be updated after the project schedule has been finalized and approved.
- ³ Appropriated funds for FY 18-19 are \$38,510,131.
- ⁴ As of the contract execution on July 20, 2018, the Planned Project Budget for FY 18-19 is \$29,627,844.
- ⁵ Planned expenditures are as of the contract execution of July 20, 2018.
- ⁶ Actual Expenditures to Date reflects expenditures incurred to date.

OVERALL PROJECT STATUS SCORE & TREND

100%



KPI SCORING LEGEND

0 - 71.99%	High Risk	May require escalation
72 - 85.99%	Medium Risk	Needs attention
86 - 100%	Low Risk	Monitor and maintain; continuous process improvement

NOTES REGARDING OVERALL PROJECT STATUS

The contract for the DDI phase of this project has been executed as of July 20, 2018. The project schedule has been approved by the project team for the DDI phase of the project.

SCOPE MANAGEMENT

100%

Scope Management presents low risk.
 No new change requests were approved this reporting period.
 Project documentation was submitted late due to hurricane related office closures.

SCHEDULE MANAGEMENT

100%

Schedule Management presents low risk. The project schedule is continuing to be elaborated and refined.
 The project schedule has been developed and approved for the DDI phase of the project. The project team will be using progressive elaboration techniques with regards to refinement of the project schedule through the course of the project.

COST MANAGEMENT

100%

Cost Management presents low risk.
 Expenses incurred for most budget categories were less than planned, the project is \$2,199,596 (68%) under budget for the reporting period and \$5,036,329 (54%) under budget for Fiscal Year to date due to SSI Services being less than anticipated.

RISKS & ISSUES MGMT

100%

Risk & Issue Management presents low risk.
 There were changes to risks for this reporting period.
 There was one issue, opened and closed, this reporting period. This was related to the Hurricane Michael related office closures.

PROJECT MGMT PRACTICES

100%

Project Management Practices present low risk.
 The project appears to be utilizing sound project management processes.

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SCOPE MANAGEMENT 100%

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SCHEDULE MANAGEMENT N/A

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COST MANAGEMENT 100%

(This area is intentionally left blank)

RISKS & ISSUES MANAGEMENT 100%

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PM PRACTICES 100%

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