

In accordance with Proviso language for FY 20/21, the Florida PALM Project is providing an update, as provided by agencies¹, on the progress and cost of each system interface and agency application remediation tasks required for deployment of PALM functionality scheduled through December 31, 2022.

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Agency for Health Care Administration

Agency Sponsor:	<i>Stephanie Scanlon, CFO</i>	Submitted by:	<i>Michael Murphy, Financial Administrator</i>
Status Report Period:	<i>August 1 – August 31, 2020</i>	Submitted on:	<i>Date: September 3, 2020</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of **August** 2020, AHCA completed the following activities related to system interfaces and agency business system remediation:

- MRW Task SPON25 - Analyze Resources Needed to Complete Agency FY21/22 Tasks to Transition to Florida PALM – 8/31/2020
- MRW Task RDNS215 - Identify and Prepare Participants for the Role Mapping Workshops – 8/10/2020
- MRW Task SPON30 – Complete Agency Internal Readiness Indicators Survey – 8/7/2020
- MRW Task SPON31 - Provide Agency Update for Project Status Reporting – 8/11/2020
- MRW Task RPTG01 - Identify and Prepare the Reporting Workgroup Participants – 8/14/2020
- MRW Task RDNS211 - Complete Change Impact Tool – 8/31/2020
- MRW Task RDNS216 - Provide Update on Agency Readiness Activities – 8/14/2020
- MRW Task FUNC33 - Provide Business System Analysis Approach – 8/24/2020
- MRW Task FUNC32 - Share Readiness Activities Progress with Agency Sponsor – 8/7/2020
- MRW Task TECH79 - Share and Review Approach for Receiving Managed File Transfer Credentials – 8/24/2020

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
Financial Accounting Business System (FABS)	September 2020	October 2023	N/A	0.00	0.00	Interfaces with Departmental FLAIR. Financial Function - Accounts Payable / Voucher Processing, Accounts Receivable / Receipting
SUNFOCUS/Bureau of Financial Services Enterprise System (BFSES)	October 2020	October 2023	N/A	0.00	0.00	Single interface to multiple tables in FLAIR. Includes functionality for AJT (automated journal transfers), ATF (admin trust fund), Medicaid, CAM (comprehensive accounts management), FIS recon, and Budget Spend Plan. In addition, SunFocus will supply additional PALM data for modules that are currently in Enterprise that will be converted prior to PALM completion.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
SUNFOCUS/Bureau of Financial Services Enterprise System (BFSES)	N/A	N/A	N/A	0.00	0.00	
Financial Accounting Business System (FABS)	N/A	N/A	N/A	0.00	0.00	

Agency for Persons with Disabilities

Agency Sponsor:	<i>David Dobbs, Chief of Staff</i>	Submitted by:	<i>Rose Salinas, Deputy Director Budget, Planning, & Administration</i>
Status Report Period:	<i>August 1-August 30, 2020</i>	Submitted on:	<i>09/10/2020</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of August, APD completed the following activities related to system interfaces and agency business system remediation:

- **During the month of August, APD did not complete any activities related to system interfaces and/or agency business system remediation.**

2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						During the month of August, APD did not complete any activities related to system interfaces and/or agency business system remediation.

3 - AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						During the month of August, APD did not complete any activities related to system interfaces and/or agency business system remediation.

Department of Citrus

Agency Sponsor:	<i>Christine Marion, Deputy Executive Director</i>	Submitted by:	<i>Christine Marion, Deputy Executive Director</i>
Status Report Period:	<i>August 1 – August 31, 2020</i>	Submitted on:	<i>09/11/2020</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of August, FDOC completed no activities related to system interfaces and agency business system remediation. Staff continues to meet weekly to identify processes and interfaces that may be impacted by PALMS.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
Not applicable to FDOC						

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
None identified at this time						

Department of Agriculture and Consumer Services

Agency Sponsor:	<i>Matthew Van Name, Assistant Commissioner</i>	Submitted by:	<i>Thomas Poucher, Policy and Budget Director</i>
Status Report Period:	<i>July 1 – July 31, 2020</i>	Submitted on:	<i>08/13/2020</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of July, DACS completed the following activities related to system interfaces and agency business system remediation:

During the months of July and August, the Florida Department of Agriculture and Consumer Services did not and will not complete any activities related to system interfaces and agency business system remediation as there are no current tasks for our agency to complete related to CMS replacement.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
NA						During the months of July and August, the Florida Department of Agriculture and Consumer Services did not and will not complete any activities related to system interfaces and agency business system remediation as there are no current tasks for our agency to complete related to CMS replacement.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
NA						<p>During the months of July and August, the Florida Department of Agriculture and Consumer Services did not and will not complete any activities related to system interfaces and agency business system remediation as there are no current tasks for our agency to complete related to CMS replacement.</p>

Department of Business and Professional Regulation

Agency Sponsor:	Thomas Philpot	Submitted by:	<i>Lynn Smith</i>
Status Report Period:	August 1 – August 31, 2020	Submitted on:	09/10/2020

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of August, DBPR completed the following activities related to system interfaces and agency business system remediation:

- Internal discussion of possible LBR issue for FY 2020-21 – no issue needed.
- Completed SPON 32 - PALM update with Sponsor
- Met with DBPR IT leadership on PALM project status and the need to have IT person on PALM team – Steve Mulkey assigned to PALM
- Completed RPTG01 - Identify and Prepare the Reporting Workgroup Participants
- Monthly Touch point

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
FLAIR @ BPR and Backend Database.	TBD	June 2022	TBD	0	0	Not enough information or data to start. Crosswalk data will have to be implemented into this program for the CMS wave. Interface file layout has been provided by PALM but questions are still being resolved internally. The last versions of the layouts were released as Fiscal Year end started and have not being reviewed thoroughly.
SCR30 Deposit posting	TBD	June 2023	TBD	<u>0</u>	0	Not enough information or data to start. Have to be able to batch deposits into PALM from the VR data created nightly. This will have to be reformatted for PALM but we do not know if we will need additional data; will we be able use speed types? What other data will need to be derived for required PALM input? This process is currently done as automated direct input into Departmental FLAIR and not a batch process. Each entry is accepted or rejected immediately. The next row is then submitted until the process is finished. Rows with problems are researched and resubmitted no corrective action is required in FLAIR for rows that were not accepted for any reason.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
Versa Regulation	TBD	June 2023	TBD	<u>0</u>	0	Not enough information or data to start. The exact required fields for deposit and revenue corrections must be known and understood before we will know the scope or best approach to take for the PALM remediation. The actual values on the chart of accounts will need to be known as well to determine any conflicts or the need for additional logic.
Overnight Batch Input creation and pre-submission edits. The primary types are listed below. Each transaction type has separate build and input rules but currently uses the same fields.	TBD	TBD				DBPR currently submits multiple types of BATCH transactions that will affect different PALM modules. These transactions are built from, or edited against FLAIR data held by DBPR, (FLAIR@BPR application). The transactions either pass or fail. Rejected transactions do not require any clean up in FLAIR. We do not know if this will be true in PALM. We do know that PALM has the ability to accept spreadsheet uploads in some modules. We have not seen the excel templates or the field editing rules. We do not know if transaction count limits are present or if transaction will need additional action once uploaded.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
Disbursement and Disbursement Correction Batch Input	TBD	June 2023	TBD	<u>0</u>	0	Not enough information or data to start. Payable grouping to support agency user assignment areas is still unknown.
Encumbrance and Encumbrance Correction Batch Input	TBD	June 2023	TBD	<u>0</u>	0	Not enough information or data to start. Additional Budget pre-checking will/may be necessary in PALM.
Accounts Payable Batch Input	TBD	June 2024	TBD	<u>0</u>	0	Not enough information or data to start.
GL Batch Input	TBD	June 2022	TBD	<u>0</u>	0	Not enough information or data to start. We need information on these types of batch as agencies will be creating PALM journal entries in the Central and possible the CMS wave.
Allotment Batch Input	TBD	June 2023	TBD	<u>0</u>	0	Not enough information or data to start.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
Update database to accept PALM to FLAIR Crosswalks.	10/15/2020	05/01/2021				Crosswalk data will be need by DBPR at the beginning of the CMS wave. Need to know how data will be provided. All the data each night. Only updates each night.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
Update application front end to be able to provide crosswalk information in the ways it will need to be used for the different areas.	12/01/2020	05/01/2021				Not enough is known about the data to determine how to handle many to one or many to many scenarios that may exists.

Department of Children and Families

Agency Sponsor:	<i>Tony Lloyd, Assistant Secretary for Administration</i>	Submitted by:	<i>Matthew Christovich, DCF PALM Project Manager</i>
Status Report Period:	<i>August 1 – August 31, 2020</i>	Submitted on:	<i>9/10/20</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of August, DCF completed the following activities related to system interfaces and agency business system remediation:

- DCF interface workgroup submitted table layouts for interfaces to DMS for new tables in July. Confirmed on track for 10/1/20 testing, assuming outbound test data will be provided by PALM.
- DCF has no agency business systems identified for remediation during CMS Wave.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
Outbound ACH NOC Deposit Data	May 25, 2020	10/31/2020		\$0	\$0	In progress. New table layouts have been established and tables requested. On track for testing 10/1/2020. DCF assumes outbound test data from PALM will be provided.
Outbound Returned Items Data	April 30, 2020	10/31/2020		\$0	\$0	In progress. New table layouts have been established and tables requested. On track for testing 10/1/2020. DCF assumes outbound test data from PALM will be provided.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
Outbound Bank Deposit Transactions	April 30, 2020	10/31/2020		\$0	\$0	In progress. New table layouts have been established and tables requested. On track for testing 10/1/2020. DCF assumes outbound test data from PALM will be provided.
Outbound Interest Apportionment Interface	April 30, 2020	10/31/2020		\$0	\$0	In progress. New table layouts have been established and tables requested. On track for testing 10/1/2020. DCF assumes outbound test data from PALM will be provided.
Journal Spreadsheet Upload	TBD	TBD		\$0	\$0	Pending file layouts from PALM
Outbound COA Crosswalk Extract	April 30, 2020	10/31/2020		\$0	\$0	In progress. New table layouts have been established and tables requested. On track for testing 10/1/2020. DCF assumes outbound test data from PALM will be provided.
BOA Credit Card Detail file forwarded 'As Is' to various requesting Agencies	TBD	TBD		\$0	\$0	Pending file layouts from PALM

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (<i>completed</i>)	Cost for the Month	Cumulative Cost - FYTD	Comments
Currently DCF has not identified any applications for remediation related to CMS Wave						

Department of Emergency Management

Agency Sponsor:	<i>Jon C. Bussey, Chief of Staff</i>	Submitted by:	<i>Jon C. Bussey, Chief of Staff</i>
Status Report Period:	<i>August 1 – August 31, 2020</i>	Submitted on:	<i>September 11, 2020</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of August, FDEM completed the following activities related to system interfaces and agency business system remediation:

- No activities to report.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						

Department of Education Opportunity

Agency Sponsor:	<i>Damon Steffens, CFO</i>	Submitted by:	<i>Will Currie, Bureau Chief</i>
Status Report Period:	<i>August 1 – August 31, 2020</i>	Submitted on:	<i>09/10/2020</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of August, DEO completed the following activities related to system interfaces and agency business system remediation:

- **Reviewed the current catalogue of interfaces**
- **Reviewed the list of DEO interfaces**
- **Reviewing Process Workflows**

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						

Department of Environmental Protection

Agency Sponsor:	Darinda McLaughlin	Submitted by:	Lydia Griffin
Status Report Period:	August 1 – August 31, 2020	Submitted on:	09/09/2020

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of July, FDEP worked or completed the following activities related to system interfaces and agency business system remediation:

These Florida PALM Master Readiness Workplan tasks required interface preparation work for the agency:

- TECH74 - Complete Interface Design, Build, and Unit Test Activities (CMS Wave), in process
- TECH79 - Share and Review Approach for Receiving Managed File Transfer Credentials, completed
- TECH80 - Share and Review Conversion Layouts, in process
- Departmental FLAIR interface inventory analysis (All Waves, no MRW task # assigned), in process

These Florida PALM Master Readiness Workplan tasks required business system remediation preparation work for the agency:

- RDNS211 - Complete Change Impact Tool (CMS Wave), in process
- FUNC33 - Provide Business System Analysis Approach (All Waves), completed

2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
Departmental FLAIR interface inventory analysis	8/1/2020	12/31/2020		246.97	1,192.32	DEP IT team effort for cross walk analysis
Monthly interface coordination, documentation creation, and agency communication for all wave interfaces	8/1/2020	8/31/2020	8/31/2020	2,060.00	5,150.00	Contracted Project Management support for TECH74, TECH79, TECH80, RDS211, and FUNC33

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
CMS Wave: FIN-Convert, FIN-Reports, FIN-PRA, and CRA	7/1/2020	6/30/2021		1,030.00	3,605.00	Contracted Project Management support for FUNC31, FUNC32 and RDNS211
Central FLAIR Wave is FIN-RECON	7/1/2020	6/30/2022		1,030.00	2,060.00	Contracted Project Management support for FUNC33

Department of Financial Services

Agency Sponsor:	Scott Fennell, Deputy Chief Financial Officer	Submitted by:	Jennifer Reeves
Status Report Period:	August 1 – August 31, 2020	Submitted on:	09/09/2020, 09/14/2020

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of August, DFS completed the following activities related to system interfaces and agency business system remediation:

- Drafted a data management and cleansing strategy
- Collected additional requirements for CMS historical data
- Completed design of the CAP system remediation
- Assessed the resource needs for FY 21/22 and drafted an LBR
- Shared interface layouts with vendors
- Created budget amendment documentation for the release of funds associated with interface and remediation work

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
SPIA - GLI037 Inbound Investment Activity Interface	04/04/20	10/19/20		\$770	\$1,597.75	Part time OPS resource worked on mapping the FL PALM standard interface layout to SPIA data

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						

Department of Juvenile Justice

Agency Sponsor:	<i>Josefina Tamayo, Chief of Staff</i>	Submitted by:	<i>Laura R. Anderson, Chief, Finance and Accounting and Jacqueline Suttle, Application Manager</i>
Status Report Period:	<i>August 1 – August 30, 2020</i>	Submitted on:	<i>09/09/2020</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of August, Department of Juvenile Justice completed the following activities related to system interfaces and agency business system remediation:

- NA
- NA
- NA

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
NA						

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
NA						

Department of Legal Affairs

Agency Sponsor:	<i>Richard Martin, Chief of Staff</i>	Submitted by:	<i>Sabrina Donovan, Director of Administration</i>
Status Report Period:	<i>August 1 - 31, 2020</i>	Submitted on:	<i>09/03/2020</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of July, DLA completed the following activities related to system interfaces and agency business system remediation:

- N/A>

2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
<N/A						

3 - AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
<N/A						

Department of Military Affairs

Agency Sponsor:	<i>Colonel Tad Warfel</i>	Submitted by:	<i>Sylvia Sepulveda, Project Manager</i>
Status Report Period:	<i>August 1 – August 31, 2020</i>	Submitted on:	<i>9/10/2020</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of August DMA completed the following activities:

- Change Impact Tool
- Updated Timeline and announcement flyers posted in work areas and discussed in team meetings.
- CCN Team Introductions

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
NA	N/A	N/A	N/A	N/A	N/A	Obtained a State Computer for training plans.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A	N/A	N/A	N/A	N/A	N/A	N/A see Ed's Bouza's May 1, 2020 email to Teill and noted in #1 above.

Department of Management Services

Agency Sponsor:	<i>Tami Filyaw</i>	Submitted by:	<i>Denise Adkins</i>
Status Report Period:	<i>Aug. 1 – Aug. 31, 2020</i>	Submitted on:	<i>9-8-2020</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of July, DMS completed the following activities related to system interfaces and agency business system remediation:

People First/STMS:

- “Held monthly meeting between People First and STMS with the Florida PALM team on August 20, 2020, to continue discussions regarding the central wave interfaces and impacts on each system. “

FRS:

During the month of August, DMS Division of Retirement completed the following activities related to system interfaces and agency business system remediation:

- Reviewed chart of accounts and supplier file layout documents to assess impacts to IRIS.
- Scheduled meeting with PALM interface team to follow-up on discussions regarding retired benefit payroll processing in PALM.

MFMP:

During the month of August, MFMP completed the following activities related to system interfaces and agency business system remediation:

- PALM logged a new risk for the MFMP solicitation and reported this to the ESC.
- MFMP continues to hold bi-weekly meetings with PALM staff to address interface and timelines.

The MFMP team is current reviewing the newly released interface layouts.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
Direct Deposit Interface File Exchange between People First and Central	Sept. 8, 2020	TBD	TBD	N/A	N/A	Currently planned to continue in current file format, with no changes. Conversations will continue until all file layouts are finalized and approved.
FLAIR Account Code Interface File from Central to People First	Sept. 4, 2020	TBD	TBD	N/A	N/A	File layout received from the FL PALM team. PF team is currently reviewing for impact. Minor program modifications are expected within People First.
Central Transaction file to STMS	Sept. 8, 2020	TBD	TBD	N/A	N/A	Standard file (PALM) layout received from the FL PALM team. STMS team is currently reviewing to determine feasibility of using standard file in place of legacy like file. Conversations will continue until all file layouts are finalized and approved.
MFMP to Central	<insert>	<insert>	<insert>	<insert>	<insert>	MFMP is meeting with the team to discuss appropriate timeline and needs.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
None	N/A	N/A	N/A	\$0	\$0	Awaiting approval of contract change order and associated budget amendment. On July 24, 2020, budget amendment DMS 2021 01-72750300 requesting release from unbudgeted reserve in the Contracted Services category for needed staff to integrate IRIS with PALM was submitted in BAPS. The amount to be released quarterly for this IRIS integration is \$113,382.05.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
People First	Sept. 4, 2020	TBD	TBD	\$0.00	\$0.00	No impact from CMS implementation. Impact for central is limited to interfaces (see section 2 above)
STMS	Sept. 8, 2020	TBD	TBD	\$0.00	\$0.00	No impact from CMS implementation. Impact for central is limited to interfaces (see section 2 above)

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
None	N/A	N/A	N/A	\$0	\$0	Awaiting approval of contract change order and associated budget amendment. On July 24, 2020, budget amendment DMS 2021 01-72750300 requesting release from unbudgeted reserve in the Contracted Services category for needed staff to integrate IRIS with PALM was submitted in BAPS. The amount to be released quarterly for this IRIS integration is \$113,382.05.

Division of Administrative Hearings

Agency Sponsor:	<i>Lisa Mustain, Director of Administration</i>	Submitted by:	<i>Giovanni Wolmers, Accounting Services Administrator</i>
Status Report Period:	<i>August 1- August 31, 2020</i>	Submitted on:	<i>9/10/2020</i>

1 – STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of August, DOAH completed the following activities related to system interfaces and agency business system remediation:
 Reviewed the Catalog Interface Offerings.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A	N/A	N/A	N/A	N/A	N/A	N/A

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A	N/A	N/A	N/A	N/A	N/A	N/A

Department of Education

Agency Sponsor:	<i>Suzanne Pridgeon, Deputy Commissioner, Finance and Operations</i>	Submitted by:	<i>Sasa Stefanovic, Deputy Comptroller</i>
Status Report Period:	<i>August 1 – August 31, 2020</i>	Submitted on:	<i>9/10/2020</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of August, Department of Education completed the following activities related to system interfaces and agency business system remediation:

- N/A
- N/A
- N/A

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						

Department of Elder Affairs

Agency Sponsor:	<i>Ciera Cason, Accounting Supervisor</i>	Submitted by:	<i>Ciera Cason, Accounting Supervisor</i>
Status Report Period:	<i>August 1 – August 31, 2020</i>	Submitted on:	<i>09/10/2020</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of August, >>DOEA<< completed the following activities related to system interfaces and agency business system remediation:

- <N/A>
- <N/A>
- <N/A>

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
<N/A>	<N/A>	<N/A>	<N/A>	<N/A>	<N/A>	<N/A>

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
<N/A>	<N/A>	<N/A>	<N/A>	<N/A>	<N/A>	<N/A>

Department of Health

Agency Sponsor:	<i>Ed McEachron, Division Director Administration</i>	Submitted by:	<i>Terri Mulkey, Assistant Bureau Chief – Finance and Accounting</i>
Status Report Period:	<i>August 1 – August 31, 2020</i>	Submitted on:	<i>September 4, 2020</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of July, the Department of Health completed the following activities related to system interfaces and agency business system remediation:

- Nothing to report

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
Nothing to report						

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
Nothing to report						

Department of Lottery

Agency Sponsor:	<i>Gina Ballard, CFO</i>	Submitted by:	<i>Brittany Perry, Accounting Manager</i>
Status Report Period:	<i>August 1 – August 31, 2020</i>	Submitted on:	<i>09/10/2020</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of August, Lottery completed the following activities related to system interfaces and agency business system remediation:

N/A – the Lottery does not have any system interfaces or system remediation to complete for the CMS wave.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						

Department of Revenue

Agency Sponsor:	<i>Clark Rogers, Chief of Staff</i>	Submitted by:	<i>Shannon Segers, Director of Financial Management</i>
Status Report Period:	<i>August 1 – August 31, 2020</i>	Submitted on:	<i>September 9, 2020</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of August, DOR worked on the following activities related to system interfaces and agency business system remediation:

- RDNS211, Complete Change Impact Tool: updates to the Change Impact Tool were received August 28. The team is reviewing these changes to finalize the Change Impact Tool
- RDNS213, Update or Create Identified Agency Cash Management Documentation: Updates to job aids, training materials and procedures are in progress and scheduled to be completed September 8, 2020.
- RDNS215, Identify and Prepare Participants for Role Mapping Workshops: DOR provided the attendees for the workshop September 14.
- TECH74, Complete Interface Design, Build, and Unit Test Activities: Requirements for CMS Wave have been approved. Functional specification updates for CMS Wave are complete. Development for CMS Wave has begun.
- TECH79, Share and Review Approach for Receiving Managed File Transfer Credentials: DOR identified a technical contact to receive these credentials and this information was shared with the Florida PALM project team on August 20.
- RPTG01, Identify and Prepare the Reporting Workgroup Participants: DOR identified the participants for the Reporting Workgroup and this information was shared with the Florida PALM project team on August 20.
- FUNC33, Provide Business System Analysis Approach: DOR reviewed task and current systems impacted by Central Wave and confirmed to the Florida PALM team that there are no plans to retire any internal systems after Central Wave go-live.
- SPON31, Provide Agency Update for Project Status Reporting: DOR completed and submitted the July Status report to the Florida PALM team by the due date of August 10th.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month (*)	Cumulative Cost – FYTD (*)	Comments
ARI007 Interface (inbound to PALM) – Review of interface layout changes, requirements and design discussions, functional specifications drafting.	05/20/20	08/07/20 09/09/20		\$658.00	\$799.00	Planned finish date was moved forward since final design is dependent on information received from Florida PALM.
ARI012 Interface (outbound from PALM) – Review of interface layout changes, requirements and design discussions, functional specifications drafting.	05/20/20	08/07/20	8/10/20	\$446.50	\$587.50	
ARI012 Interface (outbound from PALM) – SUNTAX development for updated interface	8/17/20	11/6/20		\$1,245.50	\$1,245.50	
ARI020 Interface (outbound from PALM) – Review of interface layout changes, requirements and design discussions, functional specifications drafting.	05/20/20	08/07/20	8/3/20	\$70.50	\$211.50	
ARI020 Interface (outbound from PALM) – SUNTAX development for updated interface	8/27/20	11/6/20		\$658.00	\$658.00	
CMI004 Interface (outbound from PALM) – Review of interface layout changes, requirements and design discussions, functional specifications drafting.	05/20/20	08/07/20 09/09/20		\$0.00	\$141.00	As per initial review, no changes are anticipated for this interface except regarding how the files are picked up (from where). Planned finish date moved forward as there is dependency for completion on information to be received from Florida PALM.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month (*)	Cumulative Cost – FYTD (*)	Comments
CMI013 Interface (outbound from PALM) – Review of interface layout changes, requirements and design discussions, functional specifications drafting.	05/20/20	08/07/20 09/09/20		\$211.50	\$352.50	Planned finish date was moved forward since final design is dependent on information received from Florida PALM.
GLI016 Interface (outbound from PALM) – Review of interface layout changes, requirements and design discussions, functional specifications drafting.	05/20/20	08/07/20 09/09/20		\$329.00	\$517.00	Planned finish date was moved forward since final design is dependent on information received from Florida PALM.
GLI016 Interface (outbound from PALM) – SUNTAX development for updated interface	8/28/20	11/6/20		\$0.00	\$0.00	

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month (*)	Cumulative Cost – FYTD (*)	Comments
SUNTAX (System for Unified Taxation) System Remediation – Requirements and design discussions based on review of interfaces layout changes	05/20/20	08/07/20 09/09/20		\$846.00	\$2,068.00	As per the review of the interfaces layout changes, system remediations has resulted from changes to interface ARI007 and the new interface GL016 (Chart of accounts crosswalk). Planned finish date moved forward as there is dependency for completion on information to be received from Florida PALM.

(*) Interface modifications and system remediations costs are being reported only for contractor resources hours spent on these activities.

Department of State

Agency Sponsor:	<i>Christie Fitz-Patrick, Deputy Chief of Staff</i>	Submitted by:	<i>Antonio Murphy, Chief of Planning, Budget & Financial Services</i>
Status Report Period:	<i>August 1 – August 31, 2020</i>	Submitted on:	<i>9/11/20</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

- NA -The agency has no interfaces that will be used with PALM

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
NA	<NA>	<NA>	<NA>	<Na>	<Na>	<NA>

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
<NA>	<NA>	<NA>	<NA>	<NA>	<NA>	<NA>

Executive Office of the Governor

Agency Sponsor:	<i>Hanson, Dawn; Director of Administration</i>	Submitted by:	<i>Sasso, Kelley; Director of Finance and Accounting</i>
Status Report Period:	<i>Aug 1 – Aug 31, 2020</i>	Submitted on:	<i>09/10/2020</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of August, EOG (excluding DEM and LAS/PBS) completed the following activities related to system interfaces and agency business system remediation:

- o n/a – EOG (excluding DEM and LAS/PBS) does not have any system interfaces or business systems that require remediation at this time

During the month of August, LAS/PBS met with PALM four times. These meetings are summarized as follows with Action Items identified in each meeting.

August 5 – LAS/PBS met with PALM to discuss the new one page overview which includes items achieved, Timeline and Upcoming Activities.

- o (TR) will touch basis with the project to find out when they will have the inventory ready for our review – **Action Item #1.**
- o (TG) mentioned she has concerns that we will have all 11 layouts completed by the end of October.
- o Open Items – (RH) stated that they will be presenting a proposal to LAS/PBS soon on how PALM will accomplish Mandatory Reserve. Rob made a statement that he feels PALM has addressed the FLAIR Transaction Codes in PALM. With a crosswalk between EOG Code, and KK Ledger functionality, (RH) feels that PALM will be more transparent. (TB) stated that LAS/PBS will continue to use Central FLAIR Transaction Codes but knows how to interpret that on the file layouts to PALM. (TB) is requesting that the PALM team help explain this transition to OPB. (RH) asked if we could take that item off the Open Items list. (TG) stated that it should be the responsibility of PALM to explain how Transaction Codes will be interpreted in PALM. She does not want to take it off the Open Items list.
- o General – fixed the page numbering and added Budget Period to the budget chartfields where applicable.
- o 20.1 – Enter and Process Budget Journals: Updated the text in Box 11 (Provide Financial Data for Transparency reporting).
- o 20.3 Perform Budget Close: added Reports (R11) to box 10 Tentative Carry Forward/Certified Forward balances (will combine into 1 report), moved boxes 33 and 34 to 44 and 45 and updated the text to be consistent with box 8 on FCO.

August 11 – OPB and LAS/PBS met with PALM. Discussed the following process models:

- CW 20.1 Enter & Process Budget Journals:
 - CW 20.1.1 - Post Appropriations: (RH) discussed the box regarding transfer of appropriations (budget amendments, etc.) and the box regarding transferring financial data for Transparency Florida.
 - CW 20.1.3 - Budget Ledger Reconciliation: (RH) summarized the daily reconciliation.
 - CW 20.1.5 – Trust Fund Balances Transfer: (RH) summarized the process and mentioned that box 9 was a new process to notify EOG/OPB of Successful Balance Transfers.
 - CW 20.1.6 – Reallocation of Appropriations: (RH) explained that this was not at the Budgetary Fund level and the process does not have any budget related data transfers. (ERP) was concerned that the title 'Reallocation of Appropriations' is misleading and that other folks might not understand that this is not at the Budgetary Fund level. (RH) requested that (ERP) send suggested language changes and (JJ) said the PALM team will take a look at tweaking the language. **Action Item #1.** (ERP) will send suggested language changes and PALM will review/consider some language updates.

- CW 20.3 Perform Budget Close and explained it was based on the current process today with no statutory changes.
 - CW 20.3.1 – Carry Forward: (ERP) stated that box 2 document involves more than just the Legislative Branch and DFS. (RH) explained that they know it is based off the document (ERP) had provided to Rob and it does involve other agencies. Box 2 document helps create Rule #2 (box 24).
 - (ERP) mentioned that there were quite a few data integrity problems this year. My Florida Marketplace had an issue that caused a negative carry forward (over encumbered) for DFS. Some agencies did not send their FCO (Carry Forward) data and had to redo the files. Also, agencies are using Program Components that are invalid. Will PALM have a mechanism in place to make sure there is better data integrity? (TB) stated that when we start discussing code/title interface that Program Components will be included same as today with FLAIR.
 - (ERP) stated that she doesn't see any reason why PALM could not send the Operating Reversion to LAS/PBS instead of LAS/PBS sending it to PALM. (TB) confirmed that she is wanting to discuss changing this process and have PALM do the technical review and determine the July Operating Reversion and send to LAS/PBS. **Action Item #2** – (RH) will set up a separate meeting with OPB & LAS/PBS in a few weeks to discuss this change in process.
 - CW 20.3.2 – Certified Forward: (ERP) mentioned in box 18 (Produce/Transmit February Reversion worksheets) that these reports come from the agencies not Central DFS. The box is in the DFS GL Close Processor box.

- CW.10.4 – Close General Ledger and Consolidate Results: (LN) summarized the process and mentioned the Disbursement file (box 6). (TB) stated that the disbursement file in this process needs to be sent at the same time as the Carry/Cert Forward file in the Perform Budget Close process and suggested that something referencing the two files would be helpful.

- The last item (RH) discussed was to make sure they are aware of all FLAIR reports that OPB (BMP, Trust Fund unit, FEA, etc.) receives, has access to, or is sent to them. (ERP) will talk with the FEA unit and OPB will send a list to Rob. (TB) mentioned that the Trust Fund Unit (Janice Harris) had identified the FLAIR reports on the color coded 'LAS/PBS – FLAIR (Florida PALM) Financial Data Exchanges' document created by RH in 2018. **Action Item #3** – OPB to provide (RH) with a list of FLAIR reports.

August 13 – LAS/PBS met with PALM. Discussed how PALM will account for Mandatory Reserve

- Reviewed the 'Configure Florida PALM to Manage Reserve Transactions' document which defines Mandatory Reserve and the current state in FLAIR, background for Florida PALM Budget Structures; and the proposed approach for Mandatory Reserve.
- (RH) continued to go through an example in PALM and what the entries would possible look like and the use of the 'JOURNAL CLASS' field. (TB) stated that this proposal seemed to be a good approach and we could work out the details in the design phase.
- (TB) explained that in LAS/PBS there are two separate buckets, one for Mandatory Reserve and one for Unbudgeted Reserve and when there is a Mandatory Reserve it is also included in Unbudgeted Reserve. PALM only has one bucket 'Reserve' and it is equivalent to LAS/PBS 'Unbudgeted Reserve'. Therefore, it may only be necessary to identify 'Mandatory' in the JOURNAL CLASS field. Current state, LAS/PBS would send two records with the same amount, one record for Unbudgeted Reserve and one record for Mandatory Reserve. However, since PALM only has one bucket they **only need LAS/PBS to send one record for the Mandatory Reserve** so they don't double up on the Unbudgeted Reserve amount. Both (JJ) and (JK) said they will look at it further now that they understand that the Unbudgeted Reserve is all inclusive (includes Mandatory Reserve) and if it is necessary to include 'Unbudgeted' in the 'JOURNAL CLASS' field. (TG) suggested that LAS/PBS only send 'Mandatory' in the 'JOURNAL CLASS' field and all other Reserves would be blank.
- (RH) – Remove Mandatory Reserve from the Open Items List. All agreed.
- Additional meetings: (TG) stated that we need to have at least 9 meetings in September and October in order to finish the 9 interfaces of which we still are not sure which 9 we are referring to. (JJ) said she will speak with leadership and look at the schedule to release interface layouts and get back with us.

August 25 – OPB and LAS/PBS met with PALM. Discussed the following process models:

- Reviewed the updates to the following models based on feedback from the last meeting on 8/11:
 - CW 20.1.6 – Reallocation of Appropriations: Name change to Reallocation of Appropriations to Transactional Funds.
 - CW 20.3.2 – Certified Forward: Updates regarding February Reversion FCO Projects Worksheet to produce for EOG/OPB and agencies.
 - OPB staff approved the updates.
- Reports: JJ displayed a list of FLAIR Reports that were identified when preparing the current state of interfaces.
 - AGNCYBS (Summarized Balance Sheet) – will continue to receive from DFS Statewide Financial Statements during the Central Wave.
 - DMABWTBF-04 (Ending Trial Balance) – will continue to receive from DFS during Central Wave.
 - BGTRBAL (Beginning Trial Balance) – will continue to receive from DFS during Central Wave.
 - SWFS Post-Closing Adjustments (Weekly Adjustment Reports) – will continue to receive from DFS during Central Wave.
 - Unreserved Fund Balances – will continue to receive from Departmental FLAIR and TB confirmed that this is an interface.
 - Reconciliation (between FLAIR and LAS/PBS) – will use Florida PALM produced reports identifying the reconciling items on a daily basis. This report will be produced after the interface.

- Current Year Estimated Revenues (Receipts in A02) downloaded from the Schedule I Trust Fund file – LAS/PBS will continue to send to DFS until Departmental Wave.
- Annual Agency Closing Reports – will be a departmental wave impact. **Action Item #1 - OPB will need to confirm that this report is still needed.**
- There was some discussion about the Trial Balance Interface with LAS/PBS that is done for LBR's. TG explained that the only reason we do this interface is because the Trail Balance Report from the prior fiscal year is no longer available to agencies at the time that they must submit as part of their LBR and Schedule I review. It was suggested that this may no longer be needed if the report is available to the agencies to submit with their LBR. **Action Item #2 – PALM to reassess if the interface will no longer be needed.**

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
n/a	<n/a>	<n/a>	<n/a>	<n/a>	<n/a>	<>
Staff member (TEB)	On-going	On-going		40 hours		Meetings (formal and informal), preparing meeting notes, updating Action Item status and other internal status and/or enhancement documents, reviewing output from PALM, preparing and sending information to PALM, updating requirements, research, etc.
Staff member (TEG)	On-going	On-going		5 hours		Attend meetings, review materials, and prepare meeting notes and status report.
LAS/PBS	002/20/20	10/31/20				Reviewed: KKI001-LAS-PBS Appropriation Load-Inbound Revenue Data-Layout

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
LAS/PBS	03/05/20	10/31/20				Reviewed: KKI001-Inbound Budget Journal-Layout
LAS/PBS	05/21/20	10/31/20				Reviewed: KKI001-Inbound Budget Journal-Layout Reviewed: KKI002-Inbound Appropriation Budget Ledger Reconciliation File-Layout
LAS/PBS	No additional Interfaces were discussed in August.					

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
LAS/PBS	1/2/2020		On-hold			LAS/PBS has started programming new transactions (ALPR/ALTR) to create and receive date from/to PALM. We have completed walkthroughs with PALM on 2 of 11 interfaces. We would like to finish walkthroughs on all interfaces before we continue programming. Also, LAS/PBS would like to know the Managed File Transfer approach for the process.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
LAS/PBS	08/2020		On-hold			No additional programming performed for PALM transactions in August.

Florida Commission on Offender Review

Agency Sponsor:	<i>Gina Giacomo</i>	Submitted by:	<i>Karen Carter, Agency Liaison</i>
Status Report Period:	<i>August 1 – August 31, 2020</i>	Submitted on:	<i>9/25/2020</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of August, FCOR completed the following activities related to system interfaces and agency business system remediation:

- **Submitted LBR issue for staff augmentation (pending approval).**

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
BARS	2021	2021		0		
CDC Payroll	2022	2022		0		
Property Bar Coding/Scanning	2023	2023		0		

Florida Department of Corrections

Agency Sponsor:	Mark Tallent	Submitted by:	Lavitta Stanford, Agency Liaison
Status Report Period:	August 1 – August 31, 2020	Submitted on:	9/10/2020

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of August, FDC completed the following activities related to system interfaces and agency business system remediation:

- **Submitted LBR issue for staff augmentation (pending approval).**

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
BARS	2021	2021		0		
CDC Payroll	2022	2022		0		
Property Bar Coding/Scanning	2023	2023		0		

Florida Department of Law Enforcement

Agency Sponsor:	<i>Charlotte Fraser, Chief</i>	Submitted by:	<i>Terri Speed, Financial Administrator</i>
Status Report Period:	<i>August 1 – August 31, 2020</i>	Submitted on:	<i>9/10/2020</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:
<p>During the month of August, FDLE completed the following activities related to system interfaces and agency business system remediation:</p> <ul style="list-style-type: none"> Review system remediation needs in order to estimate future costs and possible LBR issues.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
Revenue Accounting Management System (RAMS)	7/1/2022	6/30/2024		0.00	0.00	RAMS is our Oracle based Accounts Receivable system. Until further information is available we are unable to determine if we will transition to PALM and retire RAMS or retain and reconfigure the system. Of main interest is the capability to still be able to accept credit cards and interface these payments with PALM if we transition.
CJIS – Import monthly billing files to RAMS	7/1/2022	6/30/2024		0.00	0.00	File format will need to be updated whether we transition RAMS into PALM or not. Cost cannot be determined without further information.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
FES – FPP interfaces with RAMS for credit card payments	7/1/2022	6/30/2024		0.00	0.00	RAMS interacts with Epay and FES (for Firearms Dealers) to pay their invoices via credit card. Cost cannot be determined until we know if we will be retaining RAMS or transitioning our accounts receivables to PALM.
Epay	7/1/2022	6/30/2024		0.00	0.00	Internal system that communicates between RAMS, FES & CCService to allow credit card payments. Cost cannot be determined until we know if we will be retaining RAMS or transitioning our accounts receivables to PALM.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
SCORES Reconciliation Program	10/1/2020	6/30/2022		0.00	0.00	Used to reconcile Central to Departmental FLAIR. PALM will be providing a “legacy like” report that will closely mirror the Master Balance files. If we can reformat that report to import into SCORES then we can retain it. If not, we will need an entirely new way to reconcile. Unable to determine cost until that decision is made.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
CCService	7/1/2022	6/30/2024		0.00	0.00	Internal system that communicates with CyberSource and FES to allow credit card payments. Cost cannot be determined until we know if we will be retaining RAMS or transitioning our accounts receivables to PALM.

Florida Department of Transportation

Agency Sponsor:	<i>Robin M. Naitove, Comptroller</i>	Submitted by:	<i>Lisa L. Evans, Agency Liaison</i>
Status Report Period:	<i>August 1 – August 31, 2020</i>	Submitted on:	<i>September 3, 2020</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of August 2020, FDOT completed the following activities related to system interfaces and agency business system remediation:

- Completed related Master Readiness Workplan (MRW) task FUNC33 to review the Department’s current business systems analysis approach to determine the impact of remediation due to the implementation of Florida PALM. Confirmed Central Wave impacted computing assets with PALM Remediation Team. Reviewed the Department’s internal survey approach during Readiness Touchpoint meeting. Scheduled a demonstration of the Department’s COMPASS tool, used to catalog impacted computing assets, for the September 2020 Readiness Touchpoint meeting.
- Completed the summary narrative and cost estimate for the Department’s budget request for contracted services dollars to address the remediation of interfaces to/from Florida PALM as well as the internal computing assets that will require remediation due to planned implementation of the Florida PALM waves.
 - Confirmed remediation effort will take place over the course of 3 years to mirror the Florida PALM scheduled timeline.
 - Confirmed the strategy for remediation will begin with applications with highest business capability risk and the department’s direct interfaces to the Florida PALM solution.
- Attended a review session with Florida PALM leadership to review budget request approach to ensure budget narrative uniformity. Confirmed no changes were required for the Department’s budget request because of the review session.
- Reviewed a subset of agency system interfaces for the Florida PALM solution and internal computing assets to support the Department’s accounting and financial reporting functionality.
 - Developed the initial inventory list requiring remediation due to the Florida PALM Central Wave implementation (listed below in Sections 2 and 3)
 - Confirmed that no applications have been identified to-date to be decommissioned as part of Central Wave implementation.
 - Next step activity is the drafting of the Department’s first schedule in September 2020 to address the remediation of the currently identified computing assets required for the Florida PALM Central Wave implementation.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
OOC.FTP.C5500TR1.DAILY.PRI ORYR(+1)						Central Wave
OOC.FTP.C5500TR1.MONTHLY (+1)						Central Wave
OOC.FTP.C5500TR1.DAILY(+1)						Central Wave
OOC.FTP.C5500MB1.YEARLY(+1)						Central Wave
OOC.FTP.C5500MB1.MONTHL Y(+1)						Central Wave
OOC.FTP.C5500MB1.DAILY(+1)						Central Wave
OOC.FTP.C5500AD1.DAILY(+1)						Central Wave

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
Comptroller Cash Reconciliation System (CCR)						Central Wave
Carry Forward Application						Central Wave
Contract Funds Management (CFM)						Central Wave
FLAIR Information Delivery Option (FIDO)						Central Wave
WebFOCUS Cash Programs						Central Wave

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
TR1 & TR2 Table Load						Central Wave
MB1 Table Load						Central Wave
AD1 Table Load						Central Wave
Comptroller Automation Platform (CAP)						Central Wave
Prompt Payment						Central Wave
Check FTP Date						Central Wave
DASPJ45P						Central Wave

Florida Department of Veterans' Affairs

Agency Sponsor:	<i>Alfred Carter, Chief of Staff</i>	Submitted by:	<i>Linda Rizzo, Director of Administration</i>
Status Report Period:	<i>August 1 – August 31, 2020</i>	Submitted on:	<i>September 02, 2020</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of August, Department of Veterans' Affairs completed the following activities related to system interfaces and agency business system remediation:

- SPON25 – Agency sponsor, Alfred Carter, Chief of Staff, attended meeting and provided to Administration the LBR description for proposed position.
- SPON32 – Administration shared the agency's Readiness Activities Progress with the Agency Sponsor in weekly meetings.
- RDNS211 – Change impact tool journey maps – updated maps and work plan for AMFR, AR, CM, TM.
- RDNS216 – Agency provided an update on agency readiness activities – FDVA has no interface testing. FDVA has previously identified our super users: Director of Administration, Fiscal Officer, Budgeting Supervisor, Accounting Services Administrator, Financial Management Supervisor and a few select others who are considered FDVA expert subject matters within their area.
- FUNC33 – Agency has reviewed the current business systems and are in the process of reviewing the Central Wave business process models in weekly meetings with subject matter experts.
- RDNS213 – Agency has reviewed and are in the process of updating current cash management documentation and creating identified agency cash management documentation that is needed.
- RDNS215 – Agency has identified and prepared participants for the upcoming role mapping workshops to be held in September.
- SPON30 – Agency completed the Internal Readiness Indicator Survey on August 7, 2020.
- SPON31 – Agency submitted the July 2020 Florida PALM Preparation Status Report on August 6, 2020.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						

Florida School of the Deaf and Blind

Agency Sponsor:	<i>Julia Mintzer, Interim President</i>	Submitted by:	<i>John F. Wester, Comptroller</i>
Status Report Period:	<i>08/01/20-08/31/20</i>	Submitted on:	<i>09/10/20</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of August, FSDB completed the following activities related to system interfaces and agency business system remediation:

- TECH91
- TECH81
- SPON33
- RDNS218

2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
Cash Management System	02/2020	08/2021	TBD	0	0	We use an online process that PALM will replace.

3 - AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A	<insert>	<insert>	<insert>	<insert>	<insert>	None at present

Florida Fish and Wildlife Conservation Commission

Agency Sponsor:	<i>Jennifer Fitzwater, Chief of Staff</i>	Submitted by:	<i>Laurie Kershaw, Project Manager</i>
Status Report Period:	<i>August 1 – August 31, 2020</i>	Submitted on:	<i>09/08/2020</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of August, FWC completed no activities related to system interfaces and agency business system remediation.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						

Florida Highway Safety and Motor Vehicles

Agency Sponsor:	<i>Steve Burch, Division Director</i>	Submitted by:	<i>Mike Alexander, Deputy Chief</i>
Status Report Period:	<i>August 1 – August 31, 2020</i>	Submitted on:	<i>9/2/2020</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of August, HSMV completed the following activities related to system interfaces and agency business system remediation:

- Identified participants for Role Mapping Workshop
- Confirmed no systems will be retired after Central go-live
- HSMV doesn't have any CMS wave interfaces or agency business systems
- HSMV does expect Central and Departmental wave interfaces/agency business systems but will not be able to finalize until file layouts are provided by Florida PALM

2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
FAME	TBD	TBD	6/30/22			Waiting for file layout file used to complete Florida PALM to FLAIR reconciliation to determine modification needs.
FLAIR@HSMV	TBD	TBD	6/30/22			Waiting for file layout file used to complete Florida PALM to FLAIR reconciliation to determine modification needs.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
SCORES	TBD	TBD	6/30/22			Waiting for file layout file used to complete Florida PALM to FLAIR reconciliation to determine modification needs.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
FAME	TBD	TBD				Waiting for file layout file used to complete Florida PALM to FLAR reconciliation to determine modification needs.
FLAIR@HSMV	TBD	TBD				Waiting for file layout file used to complete Florida PALM to FLAR reconciliation to determine modification needs.
SCORES	TBD	TBD	6/30/22			Waiting for file layout file used to complete Florida PALM to FLAIR reconciliation to determine modification needs.

Justice Administrative Commission

Agency Sponsor:	Alton L. "Rip" Colvin, Jr., Executive Director	Submitted by:	Susie Kalous, Professional Accountant II
Status Report Period:	August 1 - 31, 2020	Submitted on:	09/01/2020

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of August, The Justice Administrative Commission completed the following activities related to system interfaces and agency business system remediation:

JAC does not have any current interfaces for the CMS Wave and does not plan to modify any existing business systems. This information will be updated as we receive information from the project related to interfaces for future waves.

2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
n/a	n/a	n/a	n/a	n/a	n/a	n/a

3 - AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
n/a	n/a	n/a	n/a	n/a	n/a	n/a

Office of Legislative Affairs

Agency Sponsor:	Lisa Swindle	Submitted by:	Mike Mentillo, Program manager
Status Report Period:	August 1 – August 31, 2020	Submitted on:	9/11/2020

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of August, OLS did not need to complete any activities related to system interfaces and agency business system remediation for the CMS wave as we have no interfaces, other than the DCM file which will continue in PALM as it is in FLAIR.

2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A	N/A	N/A	N/A	N/A	N/A	N/A

3 - AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A	N/A N/A	N/A N/A	N/A N/A N/A N/A N/A	N/A N/A N/A	N/A N/A	N/A N/A N/A

Public Service Commission

Agency Sponsor:	<i>Apryl Lynn, Deputy Executive Director - Administrative</i>	Submitted by:	<i>Katisha Mobley, Accountant IV</i>
Status Report Period:	<i>August 1 – August 31, 2020</i>	Submitted on:	<i>September 4, 2020</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of August, PSC completed the following activities related to system interfaces and agency business system remediation:

- N/A

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						

State Courts System

Agency Sponsor:	<i>Elisabeth Kiel, State Courts Administrator</i>	Submitted by:	<i>Jackie Knight, Chief of Finance & Accounting</i>
Status Report Period:	<i>August 1 – August 31, 2020</i>	Submitted on:	<i>9/14/2020</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of July, SCS completed the following activities related to system interfaces and agency business system remediation:

- N/A

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						No agency system Interface for CMS

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						No agency system Interface for CMS