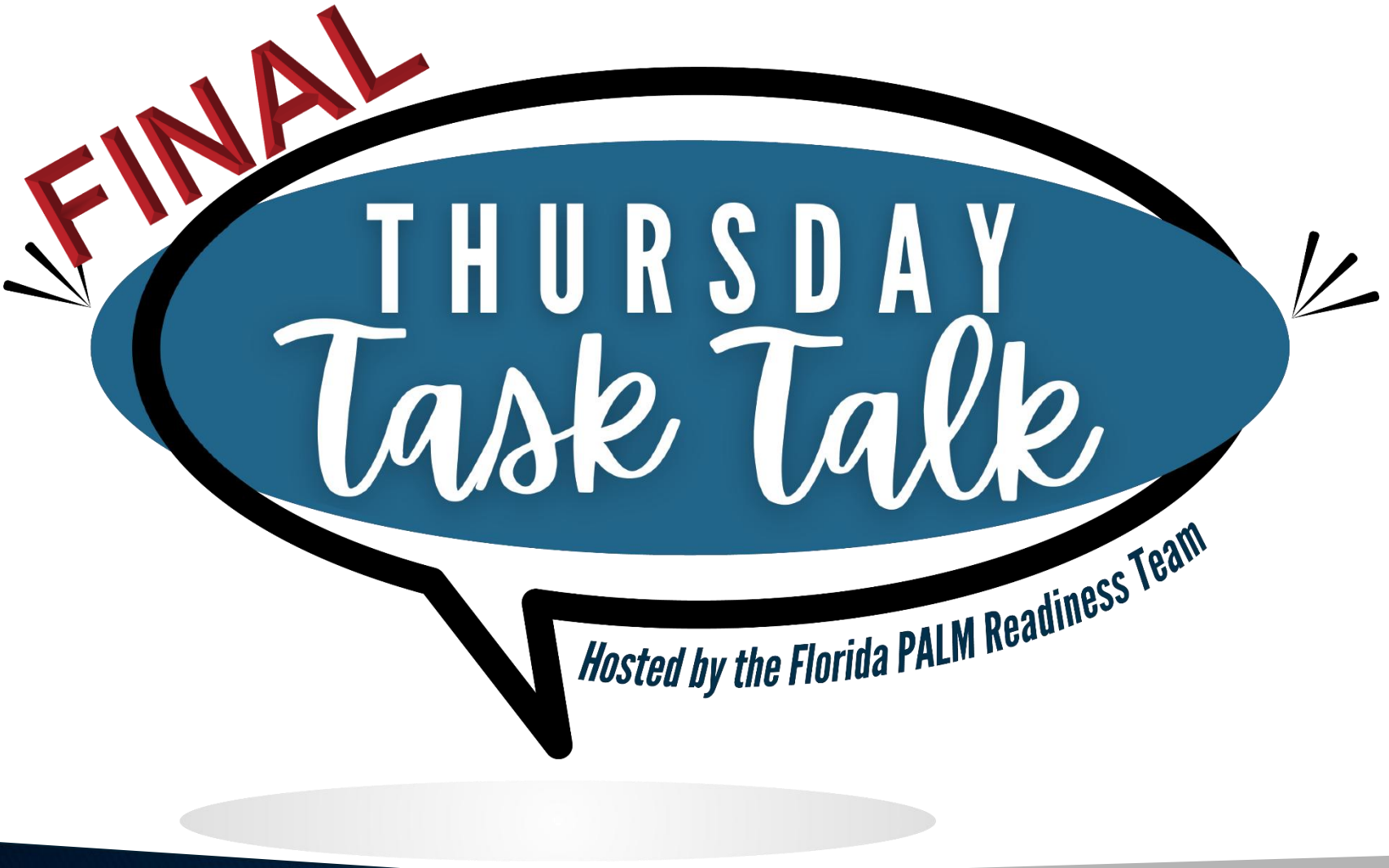
Florida PALM

Planning, Accounting, and Ledger Management



BLAISE INGOGLIA
CHIEF FINANCIAL OFFICER
STATE OF FLORIDA



NOVEMBER 19, 2026

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CHIEF FINANCIAL OFFICER
STATE OF FLORIDA

FloridaPALM
Planning, Accounting, and Ledger Management

Agenda

- Focused Discussion: Conversion and Revenue Object Code Updates
- Final Workbook Close
- Spill The Training Tea!
- Cutover/Deployment Readiness
- Reminders and Questions

DR4 and Revenue Object Code Mapping Updates

- All DR4 conversion have been shared
  - GLC001 and KKC001 were shared yesterday, supplementals were updated
  - POC001 budget error file will be shared today
  - Mock Conversion Worksheets have been updated and all columns unlocked
- Revenue Object Code Mapping Updates

Refunds – Expenditure vs Customer

Reimbursements (ARM)
Monies received for prior year expenditures or disbursements.

Expenditure Refunds - When the State overpays a Supplier

- **Current Year** expenditure refund uses the expenditure accounting from the original expense to restore budget. *(Deposit Type of E should be used.)*
- **Prior Year** expenditure refunds should use the ARM revenue accounts 621701 - 621712 with a Category of 001800 - REFUNDS.

Account Value	Account Long Name *(Max Char 30)*	Account Short Name *(Max Char 10)*
621700	ARM-GENERAL (BUDGETARY ONLY)*	REIMB
621701	ARM-Federal Non Grant	RB FDNONGR
621702	ARM-Data Processing Charges	RB DP CHG
621703	ARM-Damage Claims	RB DMGCLM
621704	ARM-FCO	RB FCO
621705	ARM-General	RB GEN
621706	ARM-Prior Year	RB PY
621707	ARM-Revolving Fund	RB REVFD
621708	ARM-State Agency	RB STATE
621709	ARM-Temp Total Disability - ST	RB TB ST
621710	ARM-Temp Total Disability - NS	RB TB NS
621711	ARM-Contract Rebate Funds	RB CONTRCT
621712	ARM-Claims	RB CLAIMS

Refunds (ARF)
Monies paid to customers for overpayment of revenues.

Customer Refunds - When a Customer overpays the State

- AR atypical items/overpayments **must** use ARF revenue accounts 621601 - 621612 with a refund Category value (220020 – REFUND STATE REVENUES or 220030 – REFUND NONSTATE REVENUES) for processing refund in AP module.

Account Value	Account Long Name *(Max Char 30)*	Account Short Name *(Max Char 10)*
621600	ARF-REFUNDS (BUDGETARY ONLY)*	RFNDS
621601	ARF-General	RF GEN
621602	ARF-Government Leaseholds	RF GOVLH
621603	ARF-Prior YR	RF PRYR
621604	ARF-Salary	RF SALARY
621605	ARF-Sales Tax	RF SALETAX
621606	ARF-Sale Tax Prior Year	RF TXPRYR
621607	ARF-Taxes	RF TAXES
621608	ARF-Fees	RF FEES
621609	ARF-Sale	RF SALETAX
621610	ARF-Other Revenues	RF OTRREV
621611	ARF-Receipts	RF RECPTS
621612	ARF-Overpayments	OVR PYMT

Note: Deposit accounting entries should **never** include ARF revenue account codes (6216XX) in Florida PALM.

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Final Workbook Close – Config/Conversion (Task 714)

Monday, November 30, 6 p.m.

- Workbook refresh in progress with FLAIR/PeopleFirst data as of 11/13 – Workbook updates pending for Grant Mapping and Lookups, all others complete.
- Any items in error will not be loaded and will need to be addressed by agency after go-live.
- Additional API runs for workbooks starting today:
  - Adding daily midday run
  - API will run midday and evening on the weekend and holidays through 11/30.
  - Progress report dashboards will only be updated with the nightly run.
- Recommend to have all workbook updates complete by next Monday/Tuesday.
  - If complete early, please notify your RC.
- After 11/30 – workbooks will remain locked. Plan to keep track of any changes you need to make at go-live outside of Smartsheet.

Final Workbook Close – Role Mapping (Task 711)

Monday, November 30, 6 p.m.

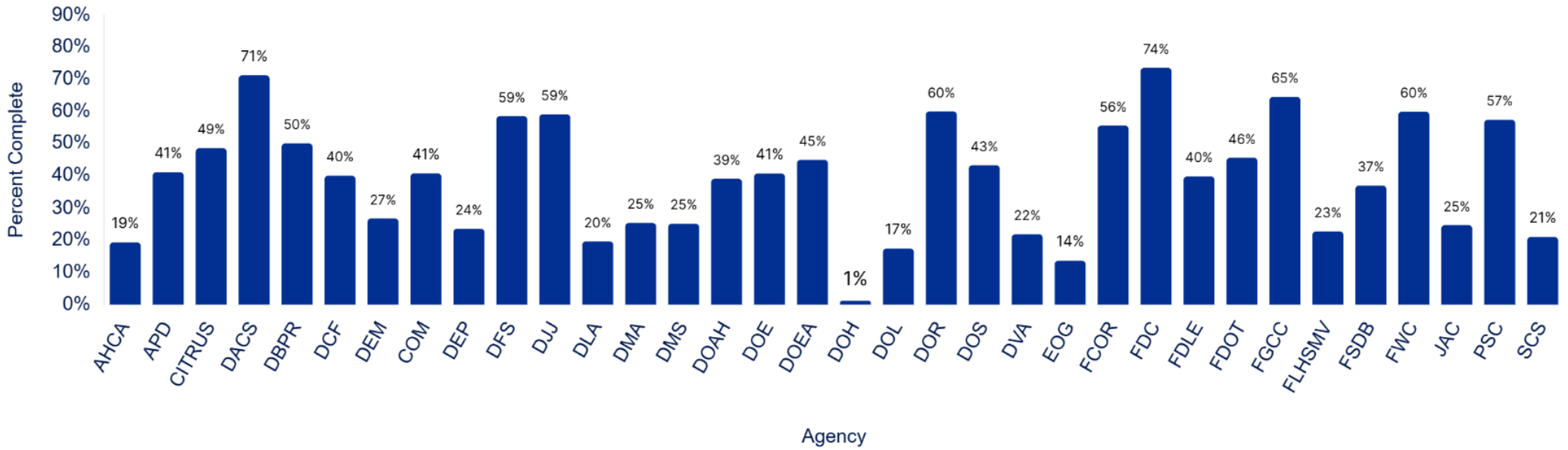
- Any items in error will not be loaded and will need to be addressed by agency after go-live.
  - Unapproved SOD Conflicts – roles will be removed from user.
  - Any “Vacant” will not get loaded.
- Confirm names and email addresses are correct for all users.
- Action: Remove all UAT-related SOD Conflict Forms. Only keep any SOD approval forms for Go-Live.
  - Forms deadline to A&A has passed (11/13).
- After 11/30 – Workbooks will be opened back up first week of December, so that training requirements and completions can be tracked accurately.
  - Any changes made after 11/30 will require SAM updates in Production after go-live.



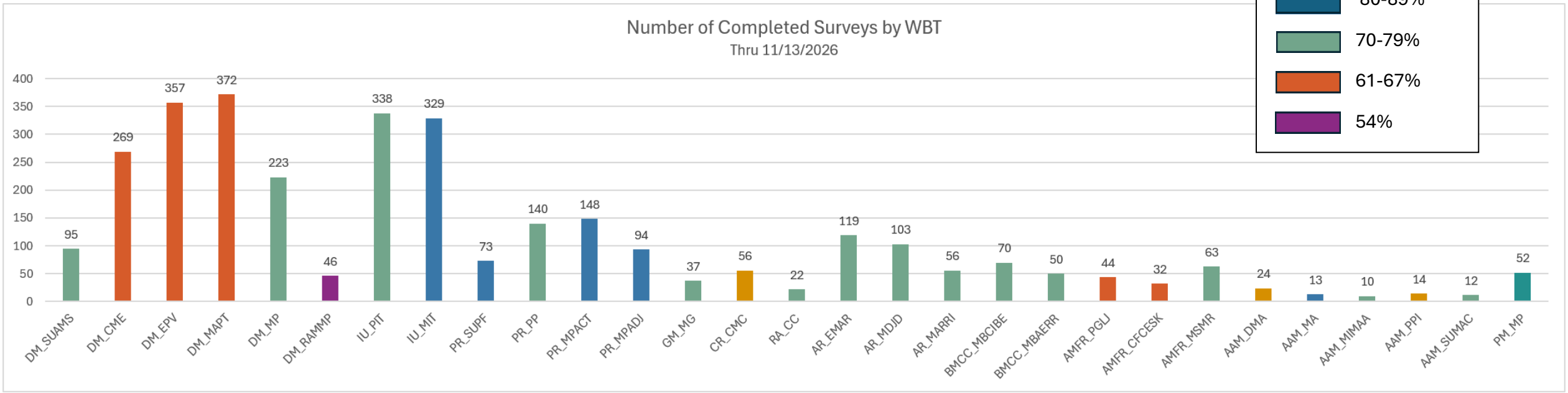
It's Training Time!

- This week – *Understanding the Voucher Lifecycle*
- *NO TRAINING SESSIONS NEXT WEEK*
- Week of 11/30 – *Understanding the Payroll Lifecycle*
- Mondays – *DW/BI Virtual Support Session*
- Tuesdays – *Learning Matters Virtual Session*

Percent Complete of WBT Currently Released



Training Activities
WBT Survey Feedback



End Users should practice in UAT to:

- Reinforce learning
- Build confidence
- Validate end user roles

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Training Activities
Remaining WBTs

BPG	Subject Area	Planned Release Date
November 2026		
BK	Managing Bank Accounts Through Form Submission and Processing	11/30
BK	Processing Bank Cash Transfer	11/30
ALL	Reporting in Florida PALM	11/30
December 2026		
DM	Processing Carry/Certified Forward	12/15
GM	Monitoring CMIA	12/15
IU	IU Carry Forward Process	12/15
PR	Processing End of Period	12/15
PR	Processing Calendar Year End	12/15

Cutover/Deployment Readiness

- ESC approved Stage Gate 4 – Agency Readiness.
- As we shift to focus on Cutover and Deployment:
  - Agency Touchpoints and Task Talks end this month.
  - Some Project Readiness and Tech Readiness Teams transitioning to Production Support roles.
- Communication/Engagement in December
  - Beginning December 3, tune in to “Getting to Go Live.”
  - Questions should be directed to Florida PALM inbox rather than your RC.
  - The Project will continue to communicate via Florida PALM inbox and the Knowledge Center.



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Tasks Reminders

Monday, November 30 – Final Workbook Submissions

- ✓ 714 – Submit Configuration and Conversion Workbooks
- ✓ 711 – Submit Role Mapping
- ✓ 694 – Submit Monthly Progress Report – Training, Cutover

Wednesday, December 23 – Final Data Cleansing

- ✓ 712 – Complete Data Cleansing in Preparation for Go-Live

Other Reminders

- **SAM Portal is back up**: Please note that the ***URL has changed***. SAMs must use this link to access the UAT SAM Portal: http://iamuat.flpalm.myfloridacfo.gov/enduser/?realm=/FLPALM.
- **UAT Proviso Questionnaires** have been locked
- Agency Readiness Certification #4 results have been published.
- **Supporting Your Agency After Go-Live (virtual)**
  - *10:00 a.m. – 12:00 p.m. Friday,* ***December 11***
  - *For SAMs and IdP SMEs*
- **A&A Weekly Office Hours** - AAM16: Office Hours for Florida PALM Process Topics

Questions?

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