

Florida **PALM**

Planning, Accounting, and Ledger Management



THURSDAY Task Talk

Hosted by the Florida PALM Readiness Team

MARCH 5, 2026



Agenda

- ▶ Revenue Object Code Mapping
- ▶ RW Task 673 – Submit Agency Bimonthly Status Report
- ▶ UAT Communications – General Troubleshooting in UAT
- ▶ Reminders
- ▶ Questions



FLAIR Revenue Object Code Mapping

Due 3/20/26

Purpose:

- ▶ Allows for agency Master Balances to be converted at detail level to include the correct Account ChartField values
- ▶ Supports Enterprise financial reporting and Transparency Florida need

How to complete:

- ▶ Review and provide mappings in *Smartsheet, Conversion Mapping – Revenue Object Code*, based on the Proposed Revenue State Standardization List by A&A
- ▶ Review and provide mappings in *Smartsheet, Conversion Mapping – Revenue Object Code*, based on the Statewide COA workbook provided by Florida PALM

myfloridacfo.com/division/aa/agency-operations/data-management-project/revenue-standardization

Revenue Standardization

DFS-Division of Accounting and Auditing (A&A) has been working with the Florida PALM Project (Project) and agencies to standardize our current day Revenue Object Codes. The standardization process has included iterative cycles of surveys, office hours, meeting with agencies one-on-one, as well as on-going collaboration with the Project to ensure our revenue account values will meet the reporting needs of our agencies.

As of June 2024, a revised proposed *Revenue Standardization List* is available. In efforts to help agencies through the changes of this standardization and transition process, A&A, along with Project, have incorporated several changes into the revised list, which include:

- A general crosswalk of the current FLAIR revenue classification object codes to the proposed definition to help agencies map current codes to future definitions. Due to agency uniqueness and different reporting needs, some of the proposed cross-walked object codes may be classified differently within your agency.
- A crosswalk to the proposed Florida PALM Account name and value that we intend to use in Florida PALM. For additional Florida PALM account information please visit the [Chart of Accounts on the Florida PALM website](#).
- Changes that have been made since the last published version. Changes can be identified easily through the use of color-coding.
- A naming convention has been applied to each family and is now included in the Florida PALM Account Names to help align definitions to its specific family. Each Family's prefix is included on the Definition tab, as well as the Family column on the Proposed List. Naming convention includes: **Ex. Fees (SFE) = S-State Revenues and FE-Fees**. The first letter of the abbreviation ties to the first character of the Grouping, and the second and third letters are an abbreviation of the Family.

Please note: *This list and the changes mentioned above will not be implemented until we go live in Florida PALM for Financials Wave.*

Should your agency need to request a revenue definition be added to the Revenue Standardization List, please email your request to NewAccountCode@MyFloridaCFO.com. Within your email, please indicate that the request is for the Revenue Standardization Project and provide the current title(s) and data code(s), as well as an explanation as to why your agency needs the unique code(s) added. Once received, your request will be routed for review and determination. Should there be any changes to the Revenue Standardization List, A&A will post an updated version and notify agencies.

Proposed Revenue Standardization List - Fall 2024



FLAIR Revenue Object Code Mapping

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Tips to Using the Proposed Revenue State Standard

- ▶ Review the definitions tab to understand the classifications and subclassifications of revenues/&receipts
- ▶ Current FLAIR Revenue Object code classification is based on the State Standard Values only (does not include any agency unique values)
- ▶ FLAIR State Standard Revenue Object codes are highlighted in a pale yellow
- ▶ For FLAIR values that are consider “miscellaneous” or other, have been broken down into several different values. Select the value that is most appropriate
- ▶ Use the find feature to search for the name of and agency object code to determine if an Account value has been established
- ▶ Use any past documentation that was used during the Revenue Standardization project
- ▶ If a value is not included in the Proposed Revenue State Standard workbook, review the values in the Florida PALM COA Statewide Workbook



FLAIR Revenue Object Code Mapping

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Proposed Revenue Standardization List – Fall 2024

Current FLAIR Object Code Classification	Current FLAIR Object Code Definition	Proposed Definitions	Florida PALM Account Value	New Account Name
N/A	N/A	STATE REVENUES (BUDGETARY ACCOUNT)	6000SR	STATE REVENUES (BUDGETARY ACCOUNT)*
NA	NA	Fees - Budgetary Account	600000	SFE-FEES (BUDGETARY ONLY)*
001000 001100 001200 001300	State Fees	Fees - State Fees	600001	SFE-State Fees
001000 001100 001200 001300	State Fees	Fees - General	600002	SFE-Fees General
002500 002600 002700	County/City Licenses and Permits	Fees - General - Local	600003	SFE-General Local Government
001000 001100 001200 001300	State Fees	Fees - Convenience	600004	SFE-Convenience
001000 001100 001200 001300	State Fees	Fees – Convenience - Credit Card	600005	SFE-Convenience Credit Card
001000 001100 001200 001300	State Fees	Fees – Convenience - Installment Payments	600006	SFE-Convenience Install Pymnt
001000 001100 001200 001300	State Fees	Fees - Administrative	600007	SFE-Administrative
001000 001100 001200 001300	State Fees	Fees - Activity	600008	SFE-Activity
001000 001100 001200 001300	State Fees	Fees - Agent	600009	SFE-Agent



FLAIR Revenue Object Code Mapping

Due 3/20/26

Resources

- Agency Conversion Mapping Workbooks Supplemental
 - Proposed Revenue Standardization List – Fall 2024
 - Statewide COA Configuration Workbook
- Revenue Object Code Worksheet - Smartsheet
 - Location: <Agency> Conversion Mapping – Revenue Object Code

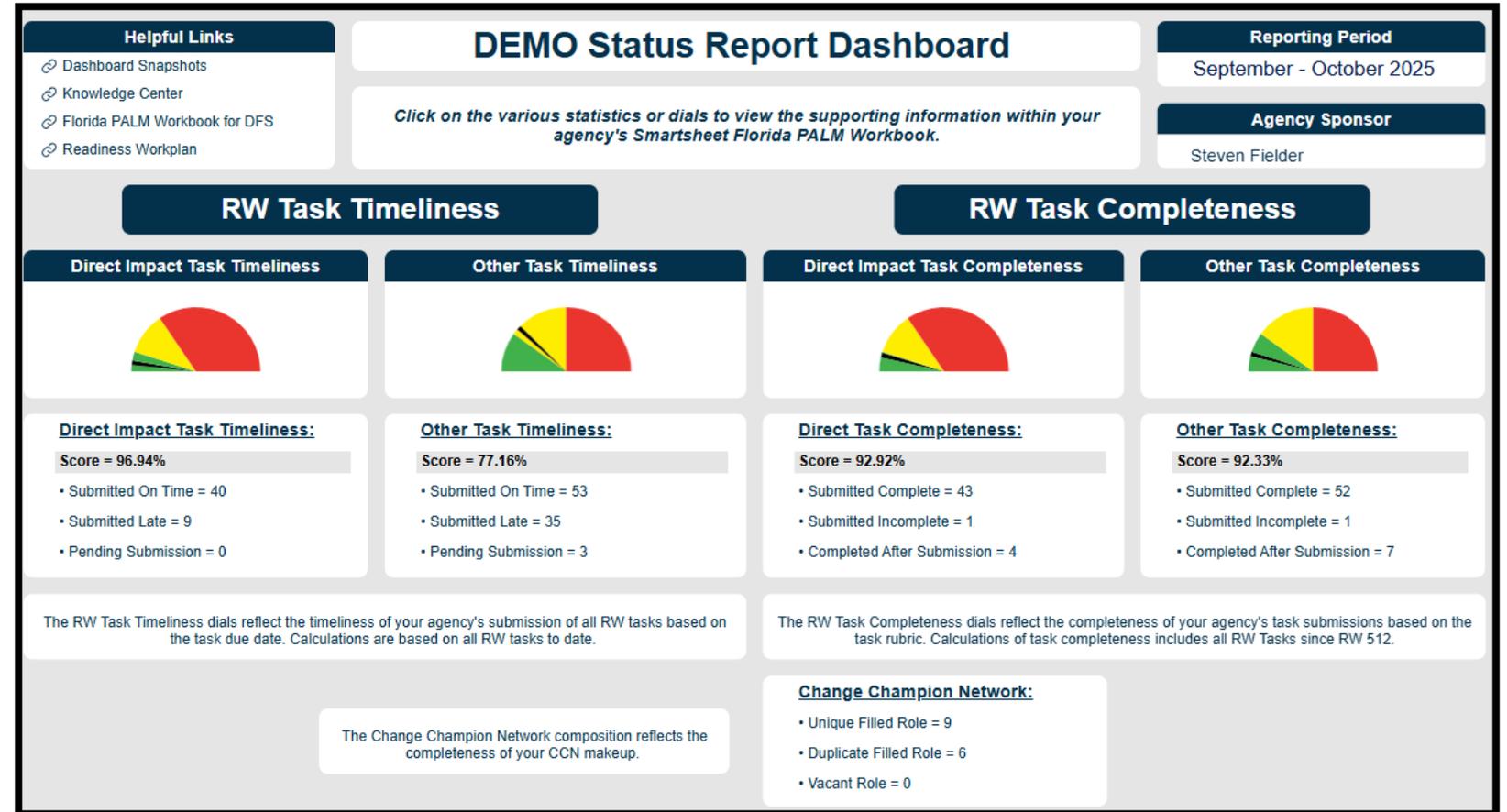
Forms Connections Dynamic View DEMO Conversion Mapping - Revenue Object Code ☆

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Task 673 - Bimonthly Agency Readiness Status Report

Due 3/10/26

- Make sure Risks, Issues, Assumptions are up to date; Reporting period comments are updated.
- Confirm box has been checked for current period, January – February 2026.
- Agency Sponsor or Agency Sponsor Back-up reviews and submits Status Report.



UAT Communications – Message Board

Message Board

3/3/26 - End User Awareness: A new article has been published dedicated to providing tips for troubleshooting common issues end users may encounter while working in UAT in Florida PALM ([General Troubleshooting in UAT](#)).

2/24/26 - With the exception of DCF, all agency MFMP encumbrances were converted with the agency's default Organization Code. This default value is the first two digits of your agency BU and then all zeros (e.g., 4300000000).

2/24/26 - Payroll approval emails are currently triggering to all payroll approvers, instead of only triggering to approvers in the submitting business unit. The Project is aware and working to address.

General Troubleshooting in UAT

 FOLLOW  

Florida PALM User Acceptance Testing (UAT) is conducted in a test environment. Test environments may not perform at production-level speed.

If you encounter a UAT issue, complete the “Always Try These First” checklist **and** any associated checklist(s) in the “Specific Issues or Troubleshooting Scenarios” section. If completing these checklists does not resolve the issue, contact your agency's point-of-contact(s) (POC) for next steps, which may include submitting a UAT ticket.



Reminders

Current Tasks Due Dates:

Tuesday, March 10

- ✓ 673 – Submit Bimonthly Agency Readiness Status Report

Friday, March 13

- ✓ 597 – Complete Data Cleansing Based on Mock Conversion 4

Friday, March 20

- ✓ Revenue Object Code Mapping

Tuesday, March 31

- ✓ 674 – Submit Monthly Progress Report – Testing



Questions?

UAT
HAS STARTED!

Read more about
User Acceptance Testing
in the **KNOWLEDGE CENTER**

Florida**PALM**
Planning, Accounting, and Ledger Management

Please Enter Your Agency

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CONTACT US

FLORIDAPALM@MYFLORIDACFO.COM

PROJECT WEBSITE

WWW.MYFLORIDACFO.COM/FLORIDAPALM/

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