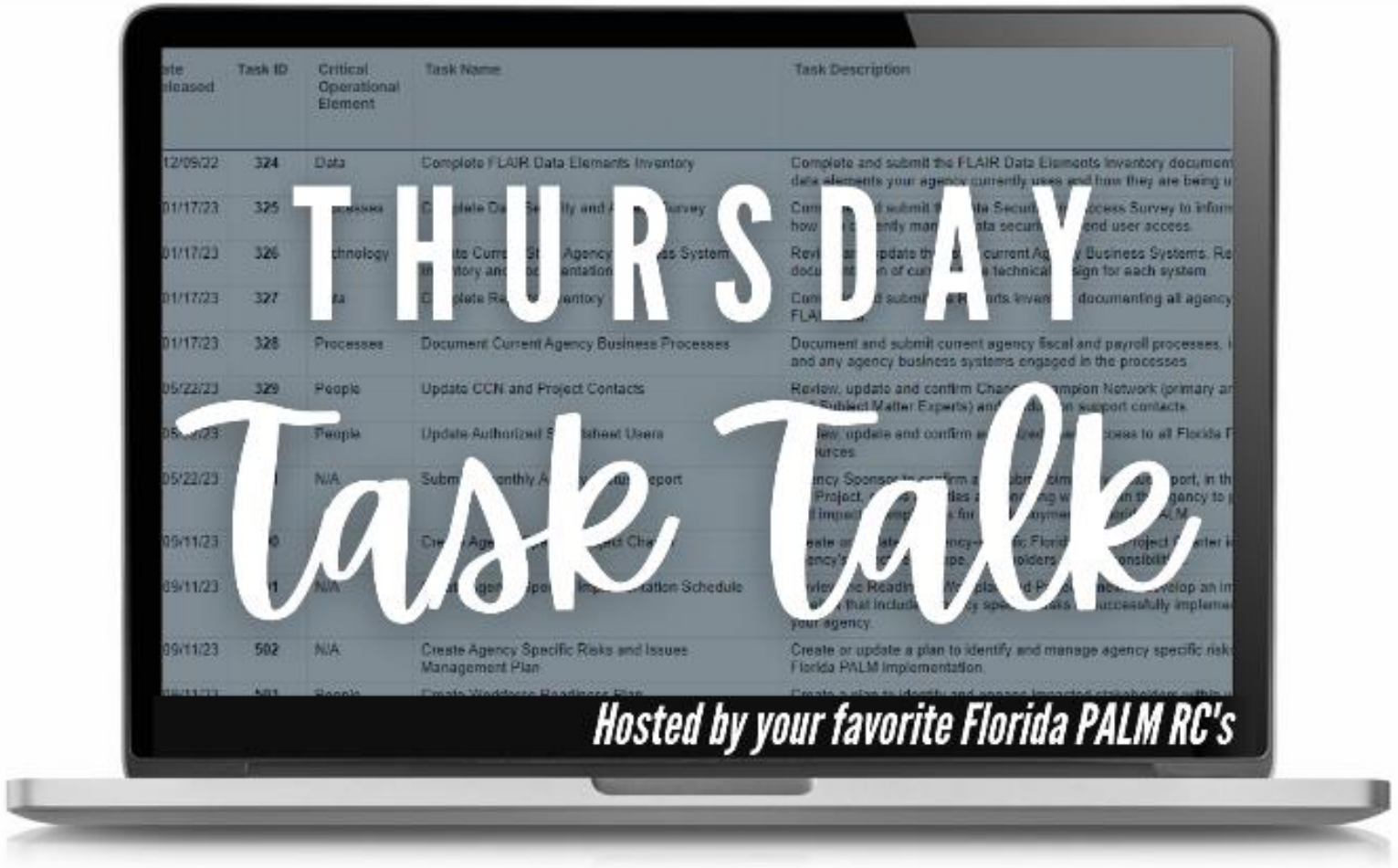
Florida PALM

Planning, Accounting, and Ledger Management

BLAISE INGOGLIA
CHIEF FINANCIAL OFFICER
STATE OF FLORIDA



DECEMBER 11, 2025

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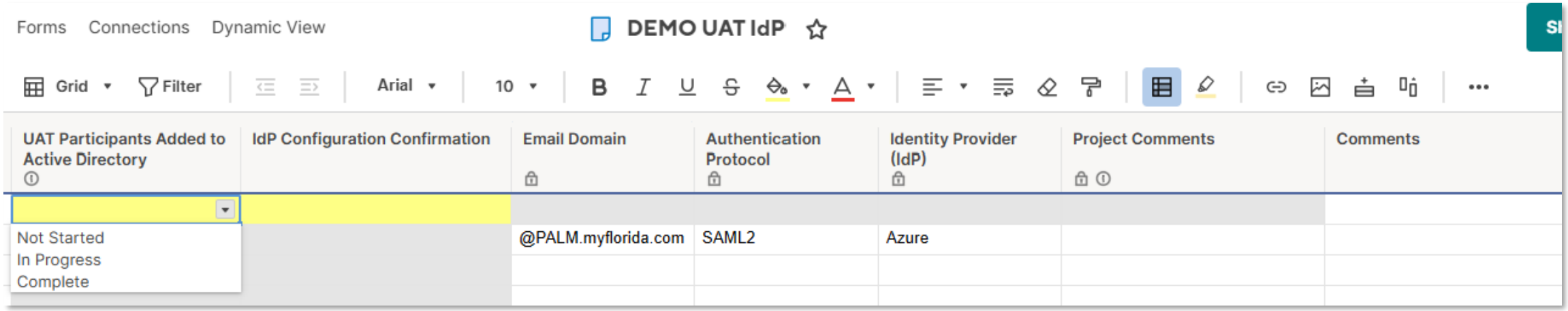
Agenda

- Task Spotlight
  - 592 – Agency IdP SMEs Add End Users to Agency's Identity Provider
  - 688 – Update UAT Plan
- Configuration & Conversion Mapping Workbooks
- Task Reminders

Task 592 – IdP SMEs Add End Users to Agency's Identity Provider **Due 1/9/2026**

- Reference Knowledge Center article on Identity Access Management (IAM)
- Confirm UAT participants have been added to your agency's active directory
- Confirm IdP configurations needed for UAT
  - Last confirmed in July, RW Task 591
  - If updates are needed, a meeting will be scheduled with the Project Team



Task 688 – Update UAT Plan Due 1/9/2026

Considerations

People

- Roles and Responsibilities
  - UAT Coordinators
  - Testing Triage Team
  - Ticket Reporters
  - SAM and IdP SME
  - File Manager
- Agency testers have been identified, role mapped and prepared for the first portion of all agency UAT
- Ensure your testers are ready

Processes

- Testing Logistics
  - Schedule
  - Tracking and Reporting Progress
  - Testing Error Management
- UAT user stories, test scenarios, supporting materials

Technology

- Testing coordination with agency business systems
- Full batch schedule
- Cycle 3 Technical interface testing schedule

Data

- Configuration values and Conversion results from Mock 4
- Ensure testers have access to valid ChartField data
- Plan to maintain FLAIR data and Convergeration Workbooks

How will you measure success and progress?

Convergeration Workbooks

- Updates to Configuration Workbooks
  - The “Configure Value” column has been updated to have only two options ‘Yes’ or ‘Remove’
    - Yes = Value should be configured. Use for any values you want to keep (including rows you have updated) and any new values you add
    - Remove = Value is no longer needed. The row will be automatically removed from your worksheet through overnight processing.
- Conversion workbooks will remain locked until the completion of Mock Conversion 4
- Convergeration Schedule coming soon!

Workbooks impacted

- AM - Area ID Values
- AM - Location Definition
- GL – Organization
- GL – OA1
- GL – OA2
- PC – Projects
  - PC Category
  - PC Source Type
  - PC Subcategory
- SpeedKey

Reminders

Current Tasks Due Dates:

Friday, December 19

- ✓ 573B – Complete and Submit End User Role Mapping Worksheet

Tuesday, December 30

- ✓ 668 – Submit Monthly Progress Report – Testing

Friday, January 9

- ✓ 574 – Prepare Documentation for User Acceptance Testing
- ✓ 592 – Agency IdP SMEs Add End Users to Agency's Identify Provider
- ✓ 688 – Update UAT Plan

Tasks Not Yet Released:

Friday, January 9

- ✓ 606 – Update Agency Readiness Certification #2 – **Release December 15**

Questions?

Contact us

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Project Website

www.myfloridacfo.com/floridapalm/

Knowledge Center

https//:myfloridacfofloridapalm.us.document360.io

Knowledge Center

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