

FloridaPALM

Planning, Accounting, and Ledger Management



FloridaPALM
Planning, Accounting, and Ledger Management

Second Annual
**SPONSOR
SUMMIT**

April 11, 2024



FloridaPALM
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Welcome

- ▶ Introduce Yourself at Your Table
- ▶ Meet Your Summit Facilitators
- ▶ Icebreaker



Agenda

- ▶ Since Last Sponsor Summit
 - Project & Agency Readiness Funding
 - Bimonthly Status Reporting
- ▶ Looking Forward into FY 24/25
 - Agency Readiness Scope
 - Quarter by Quarter
 - A Peek Into FY 25/26
- ▶ Closing Remarks / Wrap-Up





SINCE LAST SPONSOR SUMMIT



Since Last Sponsor Summit

Project & Agency Readiness Funding

- ▶ FY 23/24 Recap
 - Funds were appropriated via LBR to some agencies
 - Others received Administered Funds
 - Current year Administered Funds were Reverted / Appropriated into FY24/25
- ▶ FY 24/25 Look ahead
 - \$52.5M in agency funding appropriated – not held in reserve
 - \$20M in reserve funding is available – requires an Operational Work Plan



Since Last Sponsor Summit

Project & Agency Readiness Funding

- ▶ What are your top funding-related challenges?
- ▶ What are your plans for your funding (e.g., what resource needs are you filling)?



 **Poll Everywhere**

Since Last Sponsor Summit

Bimonthly Status Reporting

- ▶ Four (4) reports have been submitted, each with some enhancement or refinement to help provide better information
- ▶ Primary audience is the Executive Steering Committee
- ▶ Information includes:
 - Dial-based summary of four elements that impact your readiness
 - Snapshot of Current and Open Readiness Workplan Tasks
 - Statistics and helpful metrics about current state and implementation
 - Risks, Issues, and Assumptions
 - Agency-specific readiness activities



Since Last Sponsor Summit

Bimonthly Status Reporting

- ▶ Are you satisfied with the message that your report is sending to the ESC?
- ▶ Is it providing you with what you need?



 **Poll Everywhere**

Since Last Sponsor Summit

Bimonthly Status Reporting

- ▶ Publish the full report for each agency on our website
- ▶ Send with our Project Status Report
- ▶ Provide summary and observations to the Advisory Council and ESC
- ▶ Helpful Resources:
 - Understanding Your Dashboard
 - Guidance for Bimonthly
 - Risk and Issue Scoring Supplemental





LOOKING FORWARD INTO FY 24/25



Looking Forward Into FY 24/25

Agency Readiness Scope

▶ Agency Transformation Planning

- Workforce Readiness Plan
- End User Identification
- Role Mapping

▶ Agency & Enterprise System Build

- Business System Remediation & Documentation
- Configuration Workbooks
- Change Analysis & Business Process Remediation
- Conversion Inventory
- Data Cleansing

▶ Agency and Enterprise Testing

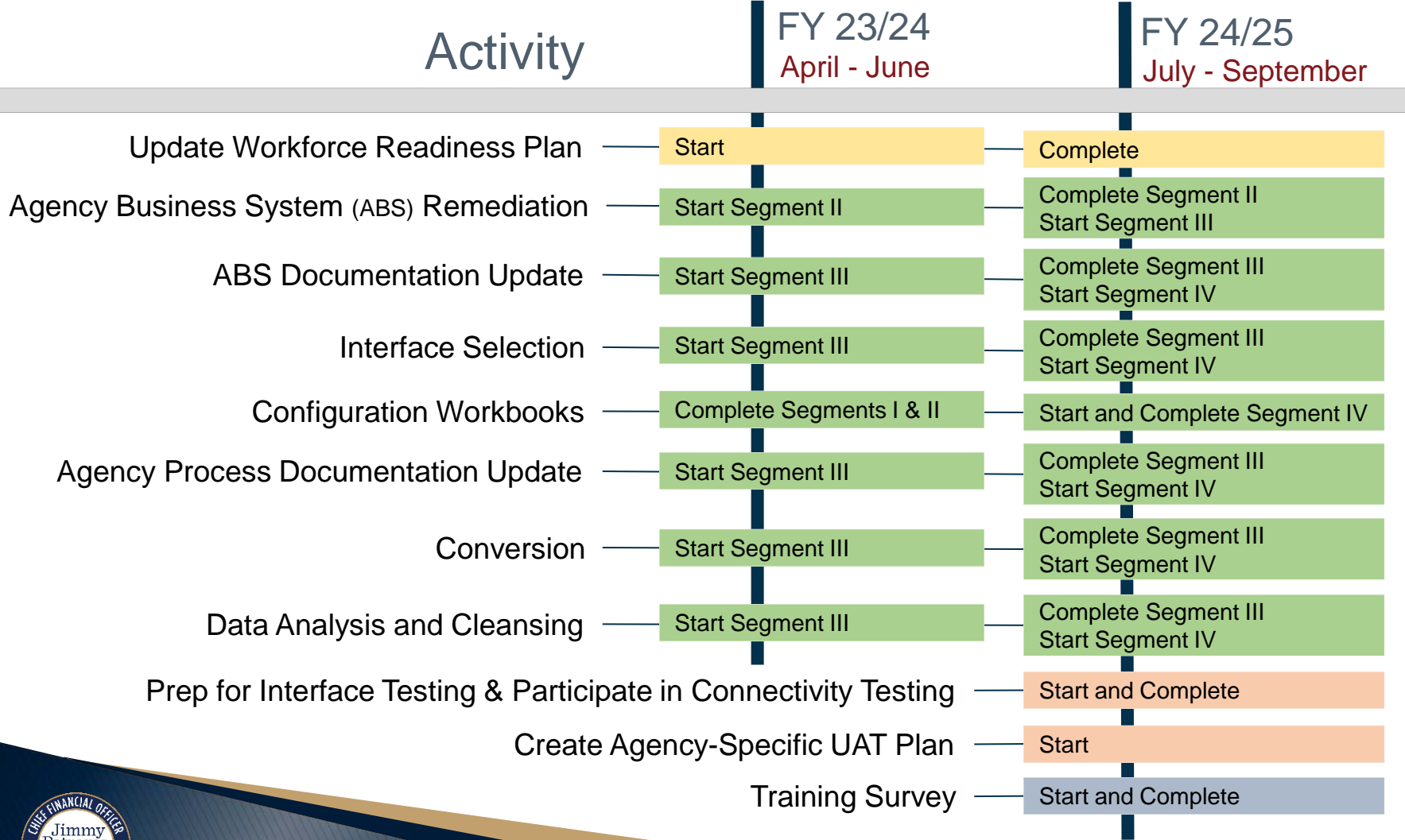
- End User Credentialing
- Interface Testing
- Mock Conversions Testing and Clean Up
- UAT Planning and Execution
- Integration Testing

▶ Agency Training and Go Live Readiness

- Training Surveys
- Agency-Specific Training Plan
- Agency-Specific Materials and Training
- Agency-Specific Deployment Plan
- Readiness Certification



Quarter by Quarter

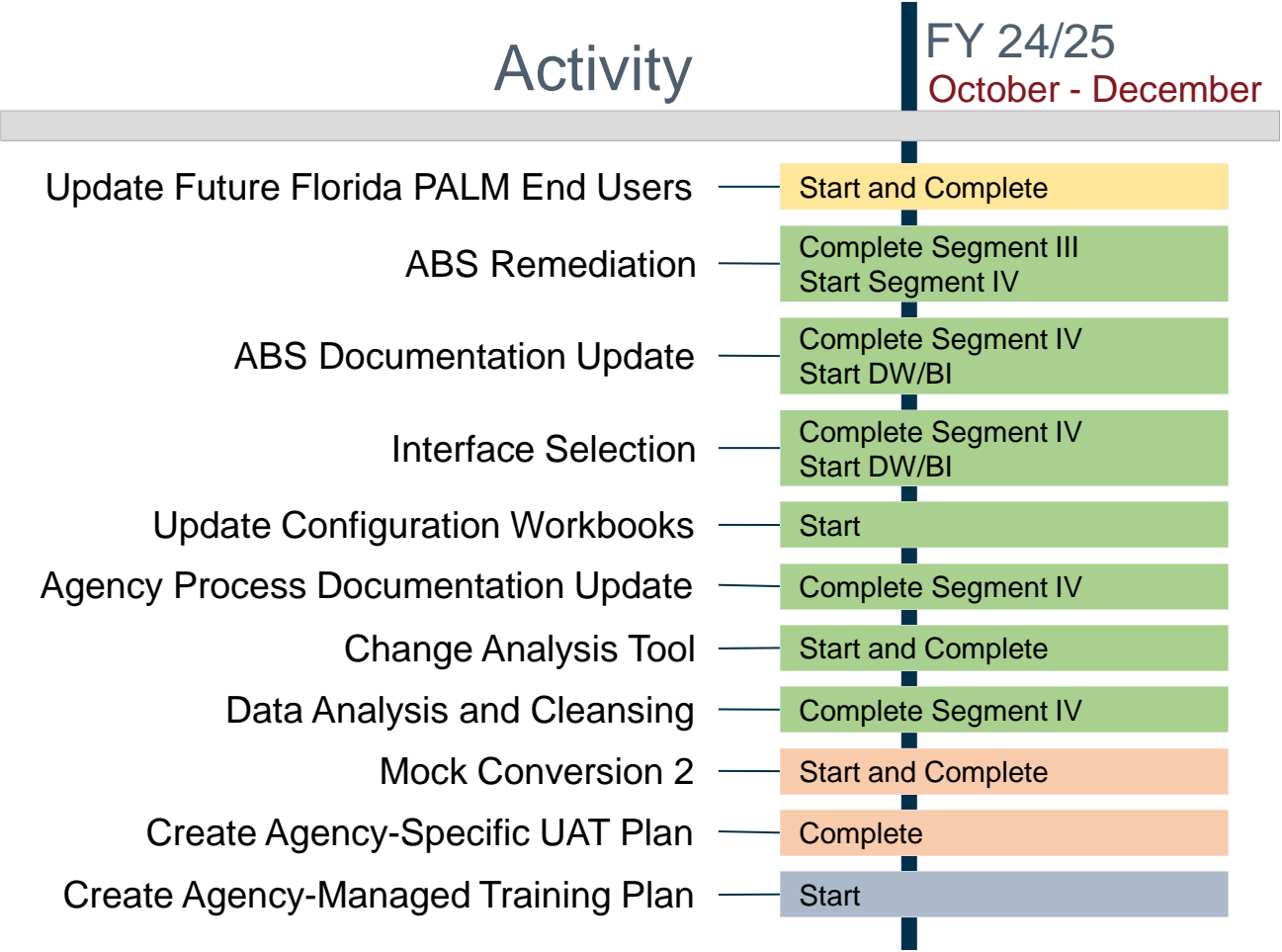


What's Happening:

- ▶ Refining Workforce Readiness Plan
- ▶ Understanding Florida PALM Design
- ▶ Transforming ABS and Processes
- ▶ Getting Your Data Ready
- ▶ Planning for UAT and Testing
- ▶ Gathering Information to Support Training



Quarter by Quarter

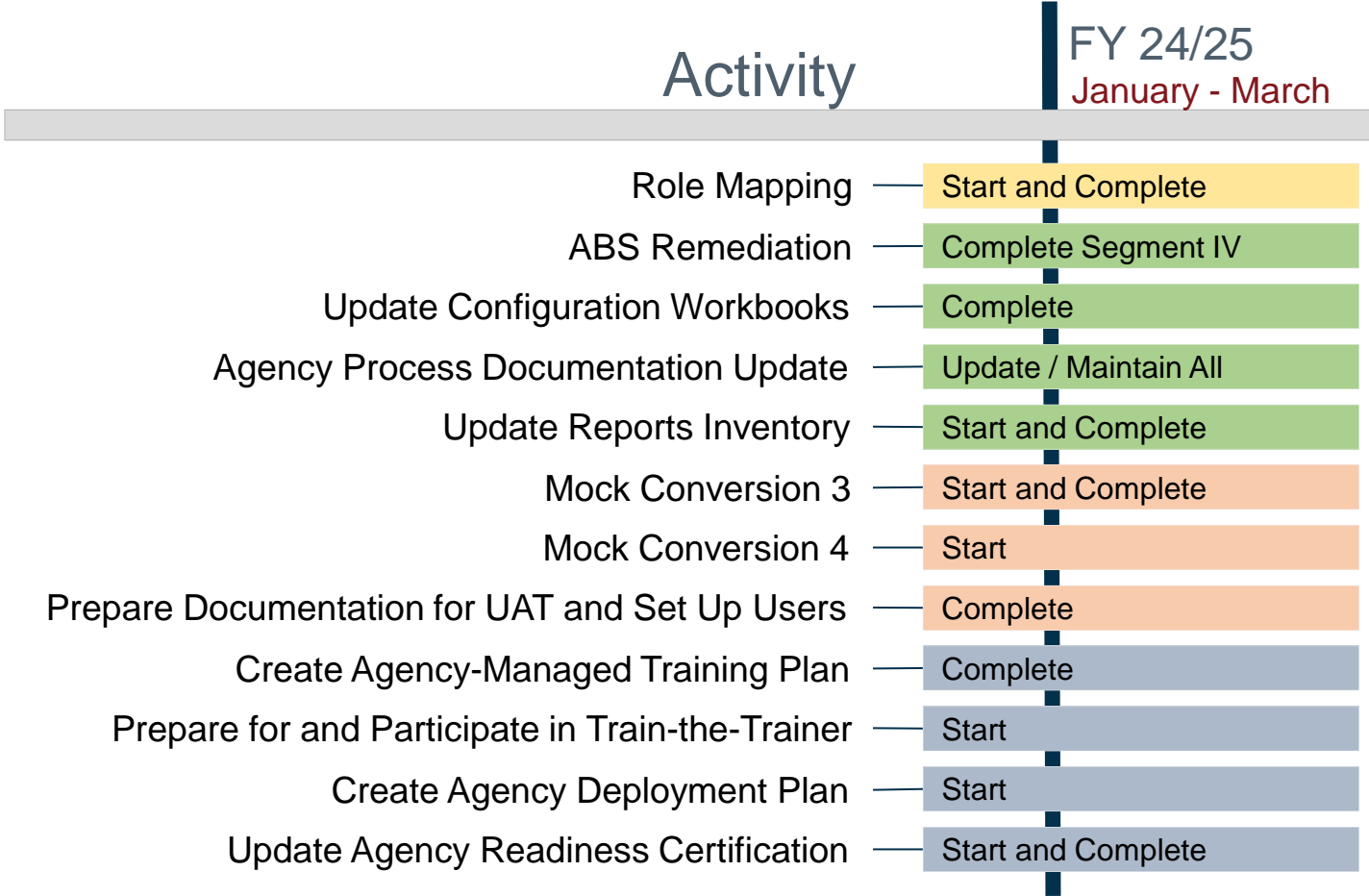


What's Happening:

- ▶ Refining List of End Users
- ▶ Continuing ABS Transformation
- ▶ Finalizing Understanding of Florida PALM Design
- ▶ Refining Configuration
- ▶ Finalizing UAT Planning
- ▶ Continuing to Ready Your Data
- ▶ Practicing Data Conversion
- ▶ Beginning Agency-Managed Training Planning



Quarter by Quarter

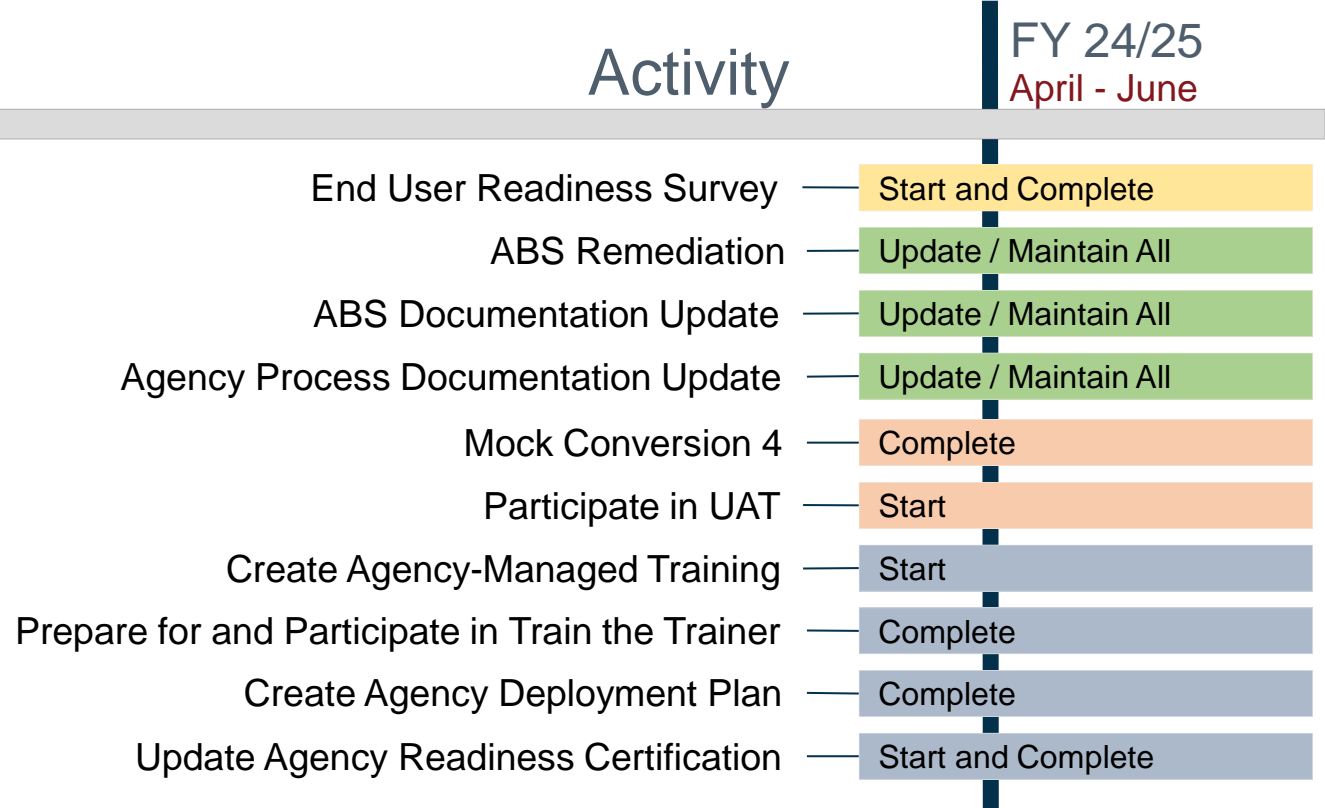


What's Happening:

- ▶ Completing Role Mapping
- ▶ Finalizing ABS Transformation
- ▶ Finalizing Configuration
- ▶ Confirming Reporting Needs
- ▶ Practicing Data Conversion *Again!*
- ▶ Finalizing Prep for UAT
- ▶ Finalizing Agency-Managed Training Plan
- ▶ Beginning Train-the-Trainer *(optionally)*
- ▶ Beginning Deployment Plan
- ▶ Agency Readiness Certification #1



Quarter by Quarter

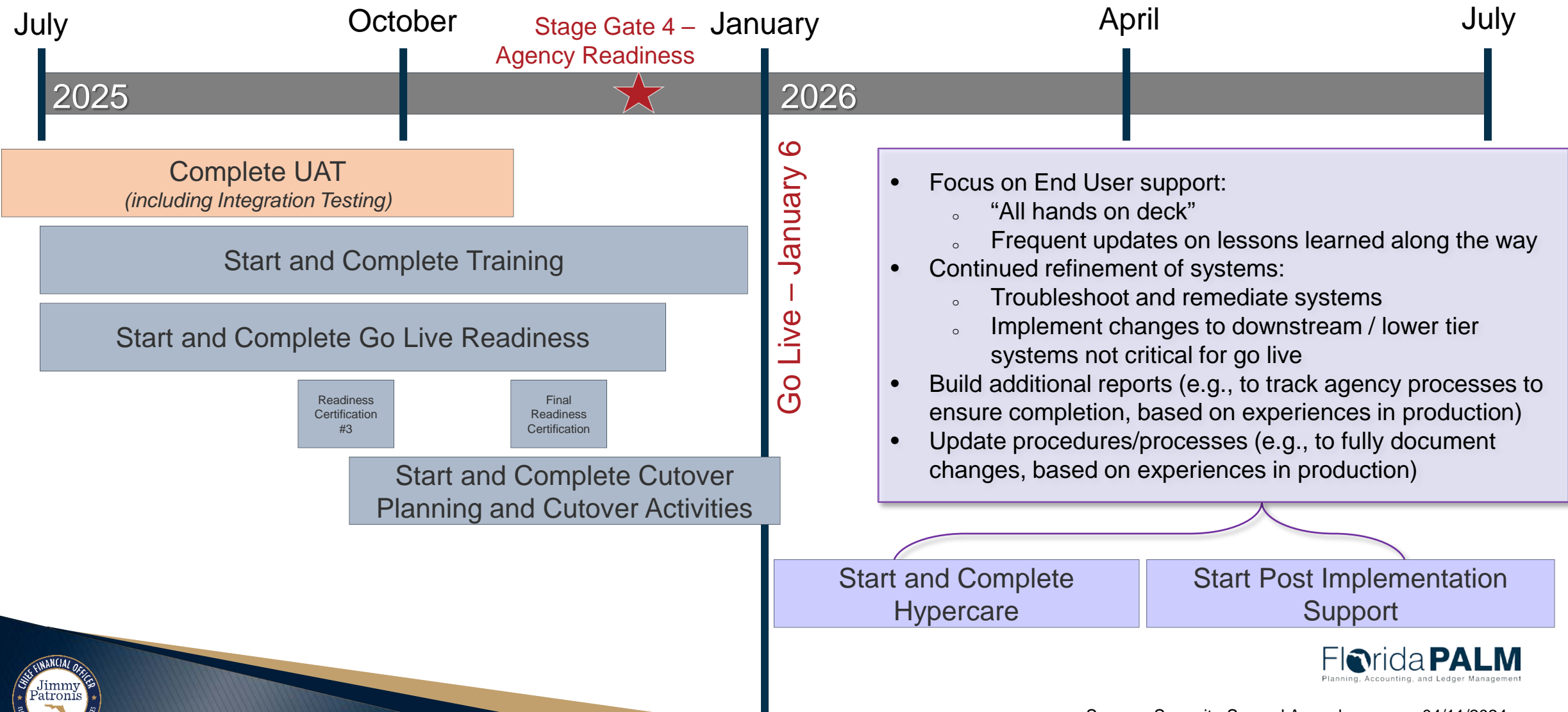


What's Happening:

- ▶ Surveying End Users
- ▶ Refining ABS and Processes Transformations
- ▶ Beginning UAT
- ▶ Beginning Agency-Managed Training
- ▶ Finalizing Train-the-Trainer *(optionally)*
- ▶ Finalizing Deployment Plan
- ▶ Agency Readiness Certification #2



A Peek Into FY 25/26



Closing Remarks / Wrap Up

- ▶ What is the most critical thing that you learned / objective you achieved from your time here today?



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Closing Remarks / Wrap-Up

▶ Key Take Aways

- Time spent planning is time well spent
- The make up of your team matters – SMEs, technical support, leadership
- There are other 34 other agencies going through the same transformation – stay connected and reach out for support
- Planning and work does not end when Florida PALM goes live

▶ Action Items

- Consider what you've heard here today and talk / share with your CCN
- Find ways to improve your agency's readiness – there is always room for improvement
- Make sure your team has the resources needed to prepare your agency
- Find ways to be a voice for your agency's CCN – help remove obstacles



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